

## Division of Natural Science

### Division Meeting

September 28, 2017, 1pm

Chem 134

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#### MINUTES

**Present: S. Potter, R. Shibao, M. Jimenez, A. Tontcheva, P. Doucette, R. Turner, M. Abbani, A. Grant**

- A. SLO status: R. Turned is working on follow-up reports.
- B. Running out of lab drawers—possible share situation. A. Tontcheva will share Chem-20 drawers with M. Gard in the Spring semester.
- C. Part-timer hiring: Chem-20, Chem-21A, Chem-4 (3 classes to fill in Spring); Full-timer hiring—paperwork is being submitted to request a new hire.
- D. Review of Chem Placement Test—next Thursday okay for Joshua Rosales to come to the meeting? S. Potter will coordinate with Joshua Rosales for him to come to a Department meeting.
- E. Program Plan progress, which goodies are you requesting? The Department has shared information readily about planning.
- F. Safety shutter doors: Facilities is investigating the costs.
- G. Announcements: Chem-20 hybrid is going well. M. Jimenez reports that students do not seem at a disadvantage in lab compared to classes which are completely on campus.