

## Foreign Language Department Meeting Minutes

October 6, 2020

Attendance: A. Andrade, M. Barrio de Mendoza, A. Class, D. Factor, A. Gard, A. Moina, C. Sotolongo, N. Yoshida, M. Lopez, R. Pescatori  
M. Hernandez, S. Sabio, D. Breckheimer, S. Kushigemachi, H. Wada

### General Business:

- Benefits Bridge: Reminder to make your changes/updates
  - The costs do not reflect the newly negotiated increased District contributions
- Don't forget to do your PD Plan Scott
  - See email from Professional Development for PD Plan link to the form. 10/23 is the deadline.
- Teaching while remote
  - What to keep in mind for our students
    - Students miss the real time connection with instructors and other students  
Suggestions of offering optional class meetings, promote student bonding by grouping students.
    - Direct students to LRC. LRC has tutors for French, Japanese and Spanish. For tutor schedules, go to <https://www.elcamino.edu/library/lrc/tutoring-schedule/index.aspx>
    - New Instructional Designer, Ryan Martinez. Invite him to next meeting. He can help with suggestions for teaching remotely.
  - If you want/need to phone your student hit \*67 and your number will be blocked.  
Suggestion - Email the student to give them a heads up that they will be getting a call from you with a blocked number.
- Discussion on synchronous time option of two times instead of once a week.

### Curriculum:

- The unit increases were approved at the last CCC meeting – change to 5 units starting in Fall '21
- German 3 is going forward to the CCC
- Adjustments to Spanish AAT Scott
  - Scott worked on making sure that the degree matches Chancellor's office

### Equity:

- Last meeting you had some homework which was the following:
  - Look at SLOs – what SLOs are students having trouble with.
  - For the next meeting, bring ideas/suggestions of things that worked or didn't work for struggling students.
    - Discussion
      - Statements on syllabus being less punitive. More flexibility.
      - Showing images of people of color when teaching FL
      - Checking student's progress

- Using ECC connect. Acknowledge student's improvements/achievements as well as concerns.  
Contact Marta Perez for ECC Connect issues.
- Argelia has been working with SITE
  - Have a central place to put ideas on how FL is addressing Equity. Argelia will start a Google doc for everyone to input their ideas.
- A few English faculty created a Faculty Education Course on Equity – which is available in Canvas

### **Announcements**

- Sabra suggested creating a video clip of students currently taking FL classes to promote Meta Majors.