

Journalism Department Meeting Minutes November 4, 2019

Present: Debra Breckheimer, Stefanie Frith, Scott Kushigemachi, Kate McLaughlin

School Business

- College Night
 - 11/12 from 5:30-8:00
 - Will possibly send Roderick or Ryan

Curriculum

- Course titles were changed to better reflect emphasis on social media

Enrollment Cap Update

- Course cap reduction discussion postponed until College Load Committee develops rubric

Adjunct Faculty

- Discussed scheduling needs for Spring 2020

FWS Rate of Pay

- Need to make a case for higher level of pay based on job description
 - Kate will send job description to Deb

News Racks

- There is a possible lead for racks: Flight Desk
- Stefanie will follow up—w/ Michael Pascual, along w/ Deb
 - Vendor is apparently flexible
 - Vendor also does online advertising

DC Conference Update

- Life-changing experience for students
- Press release forthcoming
- Will share student stories w/ other stakeholders on campus

Adobe Update

- Scott will follow up w/ ITS later this week
 - Perhaps Francis can be around to help problem solve on day of first log in

Guided Pathways

- Follow up w/ Chris to ensure that Journalism is represented in meta-major name