

**El Camino College Humanities Division  
ESL Meeting Minutes: September 24, 2015**

In attendance: Tom Lew, Matt Kline, Allison Carr, Rebecca Loya, Nitza Llado, Evelyn Uyemura, Jenny Simon, Nancy Currey, Jelena Savina, Debbie Mochidome

1. ANNOUNCEMENTS

- 1.1 All ESL faculty submitted all No-Show and all Active Enrollment reports on time.
- 1.2 Humanities is requesting positions in English and Spanish.
- 1.3 STATE EARTHQUAKE DRILL, 10/15 at 10:15 a.m.; let Elise know of mobility-impaired students in class during this time.

2. SLOs and PLOs

2.1 SLOs for 53A, 53B, and 53C complete and in TracDat for SP 2015.

2.2 SLOS assessed this semester:

- 1) 51A: Evelyn & Debbie
- 2) 51B: Debbie
- 3) 51C: Evelyn & Debbie
- 4) 52A: Nancy & Debbie
- 5) 52B: Rebecca & Nitza & Jenny
- 6) 52C: Matt

2.3 PLO 2 should be assessed this semester. We need an assessment leader – (Not discussed)

- Elise will provide data for SLO assessment results for SLOs aligned with PLO 2, the reading PLO: *Upon completion of the credit ESL program, students will have the reading skills to successfully complete English 1A.*

2.4 PLOs 1 & 3 were assessed last academic year (handouts distributed).

- Recommendations for improved success for PLO 1 (listening/speaking) include “the possibility of making the 51 series required for students pursuing the proposed ESL certificate, removing SLO 4 for ESL 51B (idioms)(please read note below), and offering more midday sections of the 51 series. Volunteers to follow up: Debbie and Nitza volunteered although not sure of what their responsibilities entail.
- Debbie passed out a copy of the PLO report for the 51 speaking and listening series. The report also contains an alignment grid. Upon reviewing the grid, Debbie and Evelyn agreed that the SLO for 51B, SLO 4, pertaining to teaching idioms, doesn’t quite match up with the SLOs for the two other courses. Therefore, it shall be made inactive.
- Recommendations for improved success for PLO 3 (writing) include tutoring support for ESL 53A, a stronger emphasis on MLA documentation in 53C, and introducing MLA in 53B in the official COR. Volunteer to follow up: Jenny.

3. ESL Certificate Jenny announced that the ESL certificate of achievement has been approved and is now moving on for CCC approval at the next meeting, October 13.

4. Objective Measures for Assessment Matt Kline told the faculty about a student who is in his 52C class and scored very low on the New Century reading program in the library. The student has successfully progressed through the ESL program, but was directed by his 1A teacher to take 52C before attempting 1A. Matt is concerned that this student may not be the only case and asked the faculty if this can be discussed further during the next meeting.
5. Consistency Project Jenny volunteered to lead a 52B consistency project and Rebecca volunteered to lead a 53B consistency project. The plan is to have at least one initial meeting at the end of this semester to find out what topics would be included and then schedule consistency project meetings in spring 2016. Jenny and Rebecca are not clear how many meetings there should be. A comment was made about being able to pay part-time instructors for attending and there being flex credit for full-timers.

REMINDER: During the November 18, 2014, meeting, the faculty agreed to the following: *Teaching of ESL 53C: Elise confirmed with the faculty that they have agreed to teach either 53C or 1A at least once a year, and even better, once per semester.*

6. Enrollment & CDCP Non-Credit. Tom led a discussion on the ESL department's low enrollment and the possibility of implementing a non-credit program under the guidelines of AB361.

- Since fall 2007, enrollment numbers have dropped more than half, from 1298 in fall 2007 to 625 in fall 2015.
- The department believes the online application, ECC Apply, is one of the reasons for the drop in enrollment.
- Since the introduction of AB361 and CDCP Non-Credit (Career Development and College Preparation Non-Credit), many surrounding community colleges have been successful in maintaining or increasing their ESL population; therefore, Tom suggests the department consider, possibly, creating such a program here at ECC.
- There would be several benefits for students who participate in this: 1) The classes would be free; 2) There would be no grade associated with the course; 3) Students could drop or withdrawal with no penalty; and 4) It would be OK to repeat the course as many times as needed.
- If offered, students would need to receive a certificate of completion for a number of hours (somewhere between 15 – 70 hours per course). This certificate would be different than the ESL certificate of achievement (credit) that the department is now working on getting.
- Evelyn suggested that, if created, the program should offer courses in the evening so that working students would have the opportunity of attending after work hours.