

## ESL Department Meeting Minutes

March 23, 2021

Attendance: A.Carr, E. Geraghty, M. Kline, R. Loya, D. Mochidome, J. Simon, E. Uyemura,  
L. Dellapasqua  
D. Breckheimer, R. Diaz, K. Degnan, A. Herrshaft, S. Kushigemachi, M. Mattern, H. Wada

- Senate Report                      Kevin
  - New Curriculog is up and running. Contact Janet Young if you need training.
  - Equity, Diversity, Inclusion Committee- contact Analu Josephides if you want to be part of the committee
  - Academic Technology Conference this Thursday and Friday.
  - Camera Policy – According to the Chancellor’s office, student’s privacy takes precedent. Instructor cannot require that the camera be on unless it’s needed for course work.
  
- SLOs                                      Mora
  - Fall 2021 looks great! Thank you for your help.
  - Mora went over list of Spring assessment and leads. Email will be sent later.
  
- Writing Center                      Deb for Chris G
  - Writing Center YouTube channel up and running. If you have an instructional video to share, send it to Chris Glover and he can upload load it. Please “like and subscribe” and send your students to the channel and also “like and subscribe”
  - WC workshops available. Suggestion from Elise - WC flyer on her class webpage and follows up with a reminder to attend workshops.
  
- AFT                                        Deb for Chris G
  - Next ART Meet Up – April 15<sup>th</sup> Email will follow
  
- Course Review                      Matt
  - Matt sent out an email asking for textbook newer than 5 years old. He needs to update for curriculum.
  - 53C – Matt may need assistance for IGETC justification. Discussion regarding adding more “culture” to course outcomes/objectives and what other schools are doing.
  
- Hour Unit Progress                Matt
  - All ESL courses increased to 5 units/5 hours, for now.
  - Discussion on adjusting the Listening & Speaking classes back to 4 units and perhaps lowering the class hours to 4 hours.
  
- Course Placement