

ESL Department Meeting on November 14, 2019

In Attendance:

Breckheimer, Debra	Loya, Rebecca	Simon, Jenny
Chun, Margaret	Mattern, Mora	Uyemura, Evelyn
Geraghty, Elise	Mochidome, Debbie	
Kline, Matt	Savina, Jelena	

Announcements:

- Georgiana Coughlan's "Celebration of Life" will be held Sunday, December 6, 2019 at 3:00 pm in the Alondra Room, El Camino College. All guests are welcome. In lieu of flowers, monetary donations can be made to El Camino's Foundation Scholarship.
- The last day to drop is Friday November 15th.
- The last day to submit grade forecasting is November 15th.
- The faculty evaluations are in progress and the completion date is coming soon. Evaluation forms and reports are to be found and completed in Reviewsnap.
- CVUSD – Faculty interested in participating in the collaboration with local adult schools can contact Deb or Scott.
- Jelena will be giving an informational presentation on the ESL Department at Hawthorne High School on November 21st.

SLO Updates

- Mirrored classes do not need to be assessed; however, faculty agreed that we should assess mirrored classes, keeping the results separated, and discussing results in the SLO reports.
- ESL 02D has been removed from the ESL SLO cycle.
- Matt and Rebecca have agreed to submit ESL PLO #2.

Mirrored Classes

- Dean Breckheimer will be building mirrored classes for Spring 2020. They will not be in the class schedule, but advertisement will be made through flyers and Jenny Hutchinson, the temporary liaison between ECC and South Bay Adult School.
- ESL 42B is the newly approved mirrored class that will be added in the spring. The seat cap for mirrored students will be five, so instructors who have thirty students registered for 52B can add five 42B students (maximum ten).

Winter

- ESL 53C will be the only course offered in the winter.

CASAS

- Thank you, Jelena, for all that you do!
- Jelena is now certified to give the CASAS test, as is Matt and Josefina Bedolla, Special Projects Coordinator / Counselor.
- Jelena briefly described the CASAS assessment test as being a life-skills, adaptive test that begins with picture-vocabulary recognition and gradually increases in difficulty or not, depending on the student's answers.
- CASAS already has built-in cut scores that are currently used at adult schools (Santa Monica College also uses these scores.). Dean Breckheimer wants to set up a small ESL committee to work on designating cut-scores that would be used for entering non-credit ECC ESL students. Full-time faculty would likely not be part of this committee, but Jelena would be able to participate, along with Associate Dean Scott Kushigemachi.
- We need space to test –
 - Perhaps have set testing times
 - Need to have a meeting with Robin Dreizler

New Non-Credit Offerings

- Matt explained the new, combined CTE non-credit shell course Construction Technology / Machine Tool Technology that will be offered in the winter. The course number is ESLO6, is a 54-hour class, and will be taught off-campus.

Course Challenge Procedure

- In the event that an ESL student wants to skip a course, he or she should fill out the proper form, indicate the reason for the challenge, and, if necessary, either provide documentation showing their competence and/or take a short assessment that will be looked over by two instructors.