

**EL CAMINO COLLEGE  
HUMANITIES DIVISION  
ENGLISH DEPARTMENT  
MEETING MINUTES  
MARCH 21, 2019**

Dean Breckheimer presented Susan Corbin, Chelsea Henson, and Chris Page with Pride Awards

**SLOs**

Mora Mattern

Asked for volunteer leads on English 1B, 1BH, 1C, and 1CH SLO assessment. The following faculty members volunteered to lead:

Rachel Williams, 1B and 1BH

Jeff McMahan, 1C

Chelsea Henson, 1CH

During weeks 13-14 faculty should be made aware of whose sections are being assessed.

**Technology**

Pete Marcoux

Reminded faculty not to leave Chromebooks in their classrooms. Further, he informed faculty that they could manage all of their individual Google accounts from Chrome. He also noted that Safari and, in particular, Internet Explorer were inferior options when accessing our Google accounts.

Rhea Lewitzki

Brown Bags will continue the rest of the semester. There is still room for more speakers after Spring Break. Teacher's Lounge is accumulating more resources.

**Academic Senate**

Town Hall Meeting 4/18, 1-2pm

Administrative Procedure for Student Discipline up for review

**Curriculum Committee**

Distance Education Expansion Project is under way

A motion was made to approve all English courses offered for submission under the DE Expansion Project with the caveat that we could maintain control over which courses we chose to offer. Motion carried

The Online Educational Initiative will become a reality in the near future

Students will be able to take non-ECC classes on the Exchange

RWE will be a 3 unit course, meeting 3 hours a week

New class to be offered: English 1 will serve in the place of the old RWE model

Department consensus was that we should offer more 8 week courses

Department decided to leave English 41B an active course

**Summer and Winter Bumping Rights**

A motion was made to keep the current policy of no bumping rights for Full-Time Faculty during summer and winter sessions. Motion carried.

**Myriad**

Promotional Poetry Open Mic, Student Center Stage, March 26, 1-2pm

Deadline for Myriad submissions, April 10, 11:59pm

Myriad reading Tuesday, May 28, 1-2pm in Distance Ed

**Cherry Blossom Festival**

Thursday, March 28, 1-2pm