English (Reading) Meeting Minutes: February 25, 2016

Attendees: Gene Armao, Pete Marcoux, Kevin Degnan, Matt Cheung, Briita Halonen, Susan Corbin, Inna Newbury, Rosemarie Kistler, Rose Ann Cerofeci

Announcements
- CAREER FAIR: Tuesday, April 12, 10:00 a.m. to 1:00 p.m. (students should have resumes ready)
- CHERRY BLOSSOM FESTIVAL THURSDAY, March 31 in Student Activity Center
- EVALUATIONS: Elise to send out the evaluation packets soon. Please use the opportunity to share department practices with adjuncts.

SLO assessment
- This semester we are assessing English 84 & English 80. Suzanne Gates input the data and recommendations last year. Kevin will send out copies of the report so that the department is aware of the recommendations for the courses.
- Rose Ann Cerofeci will collect the data for 84 this semester. There is a need for someone to take the lead on English 80. Rose Ann will follow up with Elise to devise a plan.

Reading Consistency Project and Reading Advisory Committee

English 82 SLO results: English 82 was assessed in the fall. The results of the assessment are as follows:
- SLO 1 74% -pass - measures vocabulary in context,
- SLO 2 69% - almost pass - measures comprehension skills,
- SLO 3 54% - no pass – measures analytical skills such as inference and implied main ideas.

It isn't surprising that the students didn't pass SLO 3. Critical thinking skills are the most challenging part of the course. The results are very useful for future planning and faculty development.

Changes to SLO 1
- Moving forward, SLO 1 will no longer assess vocabulary in context, but will assess the reading process through annotation. The vocabulary questions on the Townsend Press will be absorbed into SLO 2 as a part of comprehension. This will help bolster the score of SLO 2 and is more consistent with the course outline of record.
- 82 pilot results
  This past fall, a group of instructors piloted the new SLO 1 with excellent results. The students were asked to annotate a passage on the test and instructors scored the annotations. The instructors used an annotation rubric that required students to exhibit four basic annotation skills (vocabulary in context, finding the main idea, finding supporting details, and writing comments/questions in the margins). The only category that scored below 70% was finding supporting details. The pilot raised many questions about the administration and scoring of the annotation. These concerns are currently being addressed by the Reading Advisory Committee.

Reading exit exams

    <u>Changes to 84 exam</u>

- A passage will be added to the Townsend Press exit exam to measure SLO 1 through annotation. The comprehension and analysis questions will be removed from the passage. Instructors will use an annotation rubric to score the passage and submit results to Pete Marcoux for SLO analysis and documentation.
- Annotation training will take place at the end of the month. All full time and adjunct faculty must attend this training in order to administer the SLOs. There are stipends available for training.

Program Review

- We are starting the process of program review this semester. Program review is done every four years. Faculty will be asked to contribute to various sections as needed. It is extremely important that we begin to think about items for future funding. Department needs include:
    i. Tech support for computer labs (one tech for each floor)
    ii. Chrome book carts
    iii. Wifi for the building
    iv. Locks for the doors
    v. Emergency phones