



EL CAMINO COLLEGE
FINE ARTS DIVISION

DIVISION CURRICULUM COMMITTEE MINUTES

MEETING DATE: Thursday, March 24, 2011

LOCATION: MUSI-201

TIME: 1:00PM-2:00PM

RECORDER: Diane

ATTENDING:

L. Alamillo

H. Estrada, Compton Representative,
ex-officio

P. Chambers-Salazar

J. Davidson, Chair

C. Fitzsimons, Dean

W. Georges

D. Hayden, Faculty Coordinator

Pam Santelman

VISITORS: Kevin O'Brien, Darilyn Rowan

INFORMATION/ANNOUNCEMENTS

J. Davidson clarified the procedure for revising enrollment caps for the committee; proposals should go to the Division Load committee, not the DCC.

DISCUSSION/ACTIONS

1. Course Review Update

- The following courses are on track to be completed for this semester: ART 34ab, COMS 8, DANC 83abcd. They are awaiting the dean's approval on CurricUNET which is delayed because the program is not working currently. Once they are approved they will move to the College Curriculum Committee.
- Some of the faculty reported that they are still having trouble accessing CurricUNET.
- Art and Photography will combine their reviews for the following courses (due the first day of Fall 2011): ART 150,151 & PHOT 150,151
- The committee was asked to review inactive courses (list to be emailed) for their departments.

2. Course Inventory by Department for 2011-12 Budget Planning

- In light of the fact that all three levels of the 2011-12 budget proposals involve some degree of course reduction, the committee was asked to become better informed about their curriculum by inventorying their courses by department. This will lay a necessary foundation for a shared understanding of the relative impact of any course reductions.
- The Course Inventory form categorizes each course according to whether courses are for credit, transferrable, general education transfer, and/or a degree/certificate requirement (not elective).
- In addition, each department was asked to consider which classes might be included in an 18-unit degree.
- Faculty were urged to make suggestions and comments in the open ended comment section.

★ **Action Item**—(All departments) Complete Course Inventory Form and return to Jason by 4/22

FUTURE AGENDA ITEMS:

1. Consider recommending departments develop a 21-Unit "vocational" certificate in recognition of the need to provide adequate career skills.
2. Refinement of Course Inventory by Department

NEXT MEETING: Tuesday, April 5, 2011 at 1:00PM in MUSI-201.

Attachments: Course Review Timeline – Spring 2011 (update 3/24/11)
Course Inventory by Department for 2011-12 Budget Planning
Course Inventory form