



EL CAMINO COLLEGE
FINE ARTS DIVISION

*Art • Communication Studies • Dance
Film/Video • Music • Photography • Theatre
Center for the Arts • Discovery*

DIVISION CURRICULUM COMMITTEE

MEETING DATE: Thursday, May 10, 2012

LOCATION: MUSI-207

TIME: 1:00PM-2:00PM

RECORDER: D. Hayden

ATTENDING:

- | | |
|---|---|
| <input type="checkbox"/> L. Alamillo | <input type="checkbox"/> H. Estrada, Compton Representative |
| <input checked="" type="checkbox"/> P. Chambers-Salazar | <input type="checkbox"/> E. Moore, Fine Arts counselor |
| <input type="checkbox"/> J. Dallal | <input type="checkbox"/> C. Fitzsimons, Dean |
| <input checked="" type="checkbox"/> J. Davidson | <input checked="" type="checkbox"/> D. Hayden, Associate Dean |
| <input type="checkbox"/> W. Georges | <input type="checkbox"/> S. Dever, Dean, Academic Programs Compton Center |
| <input checked="" type="checkbox"/> P. Santelman | <input type="checkbox"/> D. Kyte, Classified |

GUESTS:

MINUTES

(FINAL)

I. INFORMATION/ANNOUNCEMENTS

A. Minutes

The minutes from April 19, 2012 meeting were approved as amended.

B. CCC status report (J. Davidson)

- J. Davidson reported that the Fine Arts division exceeded its goal for course reviews this year and commended the DCC reps on their good work towards this achievement.
- The committee discussed the possibility of a Fall 2012 Flex Day workshop for the DCC reps to review recent changes in curriculum review and to develop some model responses to the CurricUNET prompts in order to streamline the CCC review process. The idea is to try to avoid too many reviews “bouncing back” which is frustrating to faculty and is very time consuming for reviewers.

Topics for the workshop might include: adequate justification for repeatability, assigning TBA hours to topics, matching primary evaluation methods to evaluation examples, and any other “CCC pet peeves” that could be identified in advance. The committee fully endorsed the idea and asked J. Davidson to explore the possibility with the dean.

C. Department Rep reports

D. Hayden outlined a revised review schedule for the AA-T in Studio Arts based on the upcoming Art department meeting with L. Suekawa on May 22.

10/24/2013

P. Chambers-Salazar asked D. Hayden to follow up with the dean about how to move the new course proposal, MUSIC-42 Lyric Diction for Singers, forward in the review process.

The committee discussed how to keep the Compton Educational Center faculty informed of curriculum changes. It was agreed that absent a Compton representative at the DCC meetings, D. Hayden will forward DCC agendas and minutes to S. Dever in Academic Programs who will follow up with Compton faculty.

II. DISCUSSION/ACTIONS

A. Course Inventories

D. Hayden reported that she has received course inventories from all the departments with the exception of Photo and Art, which is pending on some information from the curriculum advisor. She will follow up with these two departments to complete their inventories before the end of the semester.

B. Fall 2012 Course Reviews

- **TBA courses**
- **Courses not reviewed in 6 years**
- **Spring 2013 Course Reviews**

The committee reviewed the amended Fall 2012 Course Review Schedule and noted the early due dates-- the first round of reviews are due on CurricUNET by faculty on the very first day of classes. In addition, the second round of reviews are due on CurricUNET on September 24.

The courses were then allocated to either Round One or Round Two based on urgency of review. TBA courses and courses that had not been reviewed in 6 years were given priority. P. Chambers-Salazar and P. Santelman agreed to do their departments' reviews in Round One to allow other faculty a little more time to do their reviews.

D. Hayden will circulate the Fall 2012 Course Review Schedule, indicating rounds and due dates before the end of the semester so that faculty can prepare their reviews in advance of the fall.

C. Spring 2012 debrief (What have we learned?)

See IA. above

D. Other

III. FUTURE AGENDA ITEMS:

IV. NEXT MEETING: Thursday, May 10, 1-2PM

Attachments: DCC Minutes 4-19-12, Fall 2012 Course Review Schedule, Spring 2013 Course Review Schedule

SUMMARY OF ACTION ITEMS -- DCC May 10, 2012

What	Who	When
1. Ask dean about a Fall 2012 Flex Day workshop for DCC reps	J. Davidson	June 8
2. Get dean's approval for MUSIC 42 on CurricUNET	D. Hayden	May 14
3. Forward DCC agenda/minutes to S. Dever, Academic Programs, Compton Educational Center	D. Hayden	On going
4. Complete Course Inventories	L. Alamillo, D. Rowan	June 8
5. Circulate Fall 2012 Course Review Schedule indicating rounds and due dates	D. Hayden	May 20