



**EL CAMINO COLLEGE**  
FINE ARTS DIVISION

*Art • Communication Studies • Dance  
Film/Video • Music • Photography • Theatre  
Art Gallery • Center for the Arts*

## Division Curriculum Committee

**MEETING DATE:** Thursday, February 14, 2013

**LOCATION:** MUSI-207

**TIME:** 1:00PM-2:00PM

**RECORDER:** D. Hayden

**ATTENDING:**

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> P. Chambers-Salazar       | <input checked="" type="checkbox"/> H. Estrada, Compton Representative |
| <input type="checkbox"/> J. Dallal (attending CAA conference) | <input type="checkbox"/> E. Moore, Fine Arts counselor                 |
| <input checked="" type="checkbox"/> J. Davidson               | <input type="checkbox"/> C. Fitzsimons, Dean                           |
| <input type="checkbox"/> W. Georges                           | <input checked="" type="checkbox"/> D. Hayden, Associate Dean          |
| <input checked="" type="checkbox"/> P. Santelman              | <input type="checkbox"/> D. Kyte, Classified                           |

**GUESTS:**

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### MINUTES

(APPROVED 3/14/13)

#### I. INFORMATION/ANNOUNCEMENTS

##### A. Minutes

The minutes from November 20, 2012 meeting were approved unanimously.

##### B. CCC Report – W. Brownlee will serve the division as the interim CCC representative for Spring 2013. *(Please thank him profusely if you see him.)*

D. Hayden reported that W. Brownlee had agreed to serve the division as the interim CCC representative for Spring 2013. W. Brownlee will not be attending DCC meetings and will coordinate with D. Hayden who will continue to chair DCC meetings.

The committee concurred with a suggestion from W. Brownlee that L. Suekawa be invited to present information about ASSIST.org to the DCC and Fine Arts faculty.

- **Need a replacement CCC representative for Fall 2013**  
The committee will be considering who might take over in Fall 2013.
- **The following proposals were forwarded to the CCC on 2/12/13**
  - ◊ DANC 230B
  - ◊ DANC 287abcd
  - ◊ MUSI 131A
  - ◊ MUSI 261abcd
  - ◊ MUSI 262abcd
  - ◊ MUSI 263abcd
  - ◊ MUSI 265abcd
  - ◊ AA-T Theatre

The committee reviewed the courses that have successfully moved forward to the CCC and provided updates on the remaining courses on CurricUNET for Round 1. DCC reps were asked to complete their review/votes on outstanding Round 1 proposals by the end of the day so that W. Brownlee can move approved proposals forward on Friday, February 15.

- **The following proposals were returned to originator 2/12/13**
  - ◊ ART 108 – No update
  - ◊ ART 132 – D. Hayden is working with Originator to make minor changes
  - ◊ ART 133 – D. Hayden is working with Originator to make minor changes
  - ◊ MUSI 232 – Originator has made changes and resubmitted proposal.
  - ◊ MUSI 259abcd – The Originator will resubmit the proposal with a notation about the intercollegiate competition template. The DCC needs to vote on this proposal.
  - ◊ MUSI 260abcd – Originator has made changes and resubmitted proposal.
  
- **The following proposals need DCC approval as of 2/12/13**
  - ◊ ART 18
  - ◊ MUSI 259abcd
  - ◊ MUSI 147B is a new course and was added to the list needing DCC approval
  
- **The following proposals were not on CurricUNET for DCC approval as of 2/12/13**
  - ◊ ART 131
  - ◊ ART 231
  - ◊ ART 152
  - ◊ ART 153
  - ◊ ART 253
  - ◊ THEA 175abcd
  - ◊ THEA 197abcd
  - ◊ THEA 297abcd
  - ◊ THEA 270abcd
  - ◊ THEA 274abcd
  - ◊ THEA 214B

### **C. Timeline for Round 2 course review proposals**

- ◊ March 1 -- Round 2 Proposals due on CurricUNET
- ◊ March 8 -- DCC reps reviews due on CurricUNET
- ◊ March 14 -- Originators responses due to DCC comments
- ◊ March 22 -- DCC approved courses forwarded to CCC

The committee was reminded of the Round 2 deadlines. Any course review proposals that did not get through on Round 1 will automatically move to Round 2.

#### **D. Department Representative Reports**

- Voting on CurricUNET
- Faculty support for entering course review proposals on CurricUNET

The committee agreed that it would be a good idea to provide a workshop/training at the Fall 2013 Flex Day for faculty so that faculty could complete their semester course review proposals before classes begin with immediate CurricUNET support.

#### **II. DISCUSSION/ACTIONS**

##### **A. Final DCC votes on any pending Round 1 proposals as of 2/14/13**

DCC reps agreed to resolve any remaining issues on Round 1 course review proposals by Friday, Feb. 15, Noon. (The computer system has been down today, which may impact when reps can complete their approvals.)

#### **III. OTHER**

#### **IV. FUTURE AGENDA ITEMS: CCC representative for Fall 2013, Round 2 Course Review Proposals**

#### **V. NEXT MEETING: Thursday, March 14, 1-2PM**

#### **★ Action Items ★**

<b>ACTION</b>	<b>WHO</b>	<b>WHEN</b>
1. Invite L. Suekawa to present information on ASSIST.org to DCC and other interested faculty	D.L. Hayden	Before March 14
2. For course proposals involving unfinished intercollegiate competition templates, note in "Attached Files" that template will be forthcoming and have Originators move course review proposals for DCC approval	All DCC reps	By Friday, Noon, February 15
3. Vote approval for remaining Round 1 course review proposals	All DCC reps	By Friday, Noon, February 15
4. Notify W. Brownlee of approved course review proposals to be submitted to CCC	D.L. Hayden	Friday, February 15
5. Propose a Flex Day CurricUNET workshop/training for faculty to complete course reviews before classes start	D. L. Hayden	Before Fall 2013

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ATTACHMENTS: Draft Minutes November20, 2012; Spring 2013 Course Review Schedule