



EL CAMINO COLLEGE
FINE ARTS DIVISION

*Art • Communication Studies • Dance
Film/Video • Music • Photography • Theatre
Art Gallery • Center for the Arts*

Division Curriculum Committee

MEETING DATE: Thursday, September 11, 2014

LOCATION: MUSI-207

TIME: 1:00PM-2:00PM

RECORDER: D. Kyte, Senior Clerical Assistant

ATTENDING:

- P. Chambers-Salazar
- J. Dallal
- J. Davidson
- W. Georges
- E. Adamis

- H. Estrada, Compton Representative
- G. Castro, Fine Arts counselor
- C. Fitzsimons, Dean
- D. L. Hayden, Associate Dean

GUESTS:

MEETING MINUTES

I. INFORMATION/ANNOUNCEMENTS

A. Minutes from April 17, 2014

- Approved.

B. Fall 2014 Curriculum Review Schedule – Round 2

- D.L. Hayden reviewed a handout on “DCC Technical Review and the Division CCC Representative’s Responsibilities”.
- Faculty submit on CurricUNET by 10/3
 - Faculty should have put all content on CurricuNet by 10/3
- Department reps review 10/4- ~~10/15~~ 10/10
 - Dept. reps are responsible for technical review and should complete technical review by 10/10, however they can complete before this date.
 - Reviews consist first of a Standard Review then Full Reviews.
 - D. L. Hayden will meet with L. Adamis to clarify the processes and responsibilities of the DCC reps.
 - D. L. Hayden reviewed the College Curriculum Committee Review Flow Chart and explained the DCC responsibilities and steps involved in the review/approval process.
 - D. L. Hayden reviewed a CurricuNet report of the status of pending proposals and explained the steps involved and explained what the numbers mean.

NEXT MEETING: October 16, 2014

ATTACHMENTS: Draft Minutes April 17, 2014; Fall 2014 Curriculum Review Schedule (rev); Technical Review; CCC Flow Chart; Round 2 calendar; CCC calendar; Jewelry certificate revision; Round 1 Course Review Proposals

- The committee clarified the difference between launched and pending. D. L. Hayden recommended watching the numbers to determine what the status is.
- D. L. Hayden reviewed the ECC Curriculum Review Timeline for Fall 2014 and discussed round 1 & 2 and how to meet the deadlines.
 - Round 1 - due 9/19. Reps need to send them to W. Brownlee.
 - Round 2 – Due 10/31
 - Faculty need to complete content on CurricuNet by 10/3.
 - Dept. reps need to complete technical review by 10/10.
 - Dept. reps need to be the originator on all reviews due for their dept.
- DCC meets and votes 10/16
- W. Brownlee moves DCC approved proposals to CCC 10/31

II. DISCUSSION/ACTIONS

A. Timeline for Round 1 Curriculum Proposals

- DCC votes
 - The DCC votes by 9/17
- W. Brownlee moves DCC approved proposals to CCC 9/19
 - D. L. Hayden reminded the faculty that anything that doesn't get through round 1 goes to round 2. We should have 8 currently going forward.
 - Dept. reps need to complete technical review by 9/15. Technical review will be done electronically.

B. Round 1 Curriculum Review

- See attached

III. OTHER

- D.L. Hayden reviewed a Program of Study Proposal for Art – Jewelry Design and Fabrication Certificate of Achievement to which Art 141 was added under the list of “9 units from” section.
- D.L. Hayden reviewed a list of courses that need to be voted on and the process in CurricuNet to vote and explained the various icons.

IV. FUTURE AGENDA ITEMS: CRICs; Film AA-T; Digital Media (still and motion) revisions; New course: Visual Thinking (to be added to the Visual Communication certificate)

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