



**EL CAMINO COLLEGE**  
FINE ARTS DIVISION

*Art • Communication Studies • Dance  
Film/Video • Music • Photography • Theatre  
Art Gallery • Center for the Arts*

## Division Curriculum Committee

**MEETING DATE:** April 17, 2018

**LOCATION:** MUSI-204

**TIME:** 1:00PM-2:00PM

**RECORDER:** D. Kyte; Sr. Clerical Assistant

**ATTENDING:**

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> E. Adamis           | <input checked="" type="checkbox"/> I. Mori                                  |
| <input checked="" type="checkbox"/> L. Almo             | <input type="checkbox"/> H. Estrada, Compton Representative                  |
| <input checked="" type="checkbox"/> P. Chambers-Salazar | <input type="checkbox"/> G. Castro; M. Lanier, K. Iino, Fine Arts counselors |
| <input checked="" type="checkbox"/> W. Georges          | <input checked="" type="checkbox"/> B. Price, Dean                           |
| <input checked="" type="checkbox"/> L. Leach            | <input checked="" type="checkbox"/> W. Cox, Associate Dean                   |
| <input checked="" type="checkbox"/> J. Minei            |  |

**GUEST:**

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## MEETING MINUTES

### I. INFORMATION/ANNOUNCEMENTS

- A. Minutes from March 20, 2018
- Approved.
  - W. Cox will check to see if the word doc that you can fill in for the certs and majors have been updated it on the website. He will send it out again.

### II. DISCUSSION/ACTIONS

- A. Spring 2018 Reviews
- W. Cox reviewed the Spring 2018 review list. Spring 2018 reviews were good.
  - MU 180's (Harvey's stuff) hasn't been done. If we can get it back this week we can get it in. We will pass Harvey's as is; they are not CTE. Spring 2019 should be when we split from Compton.
  - W. Georges has a course activation and a standard review. W. Cox will follow-up with him.
  - Art 150/Photo 150 is listed under Art and Photo. There are technically 2 reviews but they need to be the same. W. Cox suggested starting with Art then have D. Rowan as a co-contributor for photo.
  - Dance is in program review. L. Adamis asked if they have to do the SLOs as well. W. Cox said they do not have to.
  - W. Cox suggested the option to take all dance classes and do them in spring. L. Adamis asked to split them up.
  - The First draft of program review is due in September.

#### B. CCC Course & Program Database

- W. Cox reviewed an email he had forwarded from L. Plum on a process for programs and majors. Right now all they want is paper. Don't go into CurricUNET and input anything. They want to see the word doc.
- We will bring it here and take a look at it. Can make changes and can have a voting process so it is official as well.
- Janet said to contact L. Plum to go over anything new.
- L. Leach distributed a form that is filled out for the certificate. W. Cox suggested he get a confirmation email from her that we can go forward.
- For new courses, programs and certificates, they want to see them in fall. If we have anything new, we want to get it started now.
- For division deans, you can put W. Cox's name in that it was approved and send it to the Fine Arts Counselors. Be sure to get a confirmation that they received it as well.
- L. Leach has been working on cert for a while. It was deactivated before he got here but the department wants to bring it back. The courses in the COMS department cover many GE's. He reviewed the sheet for the reactivation. It is also an opportunity to increase the number of certs students can earn.
- J. Minei reminded faculty that once a student completes all of the information on the form for the certificate, they don't automatically get the cert. They have to apply for it in Admissions.

#### C. 2018 Reviews – Draft

- W. Cox explained the new curriculum we have being proposed. One is a play writing class that is being proposed by thea but would also be offered in Humanities as part of a Theatre certificate and a Creative Writing cert.

#### D. Program/Certificate Review Procedure

- W. Cox reviewed a webpage, Assist, which is part of the State Curriculum inventory that includes all of the course outlines or classes that have been offered in the state. He sorted out what applies to our departments.
- It has to be accepted for transfer to the CSU to be in Assist.
- W. Cox demonstrated how to use the page and how to sort and search and how to find the course outline for a class at another school.
- He reviewed Assist maintenance reports for classes that have been approved by the CSU's.
- C. Wells wants to present a new class and have it fit within the curriculum but also fit the statistics requirement. His goal is for students to be able to understand the cross listing for statistics.

### III. OTHER