



EL CAMINO COLLEGE
FINE ARTS DIVISION
DIVISION COUNCIL COMMITTEE MEETING

MEETING DATE: February 12, 2019

LOCATION: Musi-204

RECORDER: Patricia Amezcua

TIME: 1:00p.m.

ATTENDING:

- | | | |
|--|---|--|
| <input checked="" type="checkbox"/> D. Berney | <input checked="" type="checkbox"/> K. O'Brien | <input type="checkbox"/> P. Amezcua (Classified) |
| <input type="checkbox"/> R. Christophersen | <input checked="" type="checkbox"/> D. Rowan | <input checked="" type="checkbox"/> B. Price, Dean |
| <input checked="" type="checkbox"/> M. Crossman | <input checked="" type="checkbox"/> R. Scarlata | <input checked="" type="checkbox"/> W. Cox, Associate Dean |
| <input checked="" type="checkbox"/> R. Bloomberg | <input checked="" type="checkbox"/> P. Schulz | |

VISITORS: Lori Yamasaki, Project Specialist

MINUTES

I. INFORMATION/ANNOUNCEMENTS

A. Approval of Minutes from November 15, 2018

Minutes approved by the committee.

26-27 classes were originally slated to be cut. Ultimately, we only cut 13 classes.

II. DISCUSSION/ACTIONS

A. Facilities—current & planned

Photo, Film & Art are in the midst of planning and design.

- o Architects have visited each area (with deans attending when possible) so that adjustments can be made for poorly designed rooms.*
- o Design plans are projected to be wrapped up in the next month or two.*
- o Electrical and structural is added to blueprints and is submitted to Dept of State Architect, which takes appx 3-6mos for approval*
- o Bidding takes place and tear down will begin.*
- o As soon as PE classrooms and gym are completed, Dance should be able to expand and use some of the vacant rooms.*
- o Art History, Photo, Coms & Film will move into old BSS building for lecture rooms.*

B. 2018/19 Block Grant Allocation

Extension cords are being completed, post production film, and completion of upgrading computers in the faculty workroom.

Accounting is looking for a company to repair a Harpsichord. Patrick to submit a person for recommendation.

Purchasing deadline for Instructional equipment and supplies is March 30th please submit by March 21st.

C. Unit Plans

Program Plans to need to be submitted on Nuventive. Music is the only dept that has submitted.

III. OTHER

Walter is preparing a workable Excel document for faculty to track attendance.

Students docked a full letter grade for 2 absences. This is not compliant with Ed Code and states grades are based on performance in class and on assignments; not attendance.

Film will need a FT Lab Tech to manage the new building in the same manner that Adrian oversees Art building. Photo dept at one point had such employee. We are not sure of the process to hire a classified employee. HR states that there is a process by way of Justification to fill vacant position.