

## Division of Natural Sciences

### LS Department

March 2, 2023 1:15-2:15pm Nats 123

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**Present: P. Parks, M. Dobbs, T. Palos, J. Padilla, T. Ramp, T. Bui, B. Carey, M. Mubarak, S. Oswald, R. Hernandez, E. Ayala, D. McClelland, K. Villatoro, A. Grant**

#### MINUTES

- A. Planning: Chairs have been received and they're working well. The department still seeks boxes for pipettes. A. Grant will look into it in late March. The new incubator has been installed.
- B. SLOs: E. Ayala is working with T. Noyes and J. Padilla on biology SLOs. P. Parks has requested extra time to work on LSAH SLOs.
- C. Evaluating: Plans are underway for S'23 evaluations. Evaluators and evaluatees have been informed.
- D. Scheduling: Fall scheduling is complete for FT faculty. The schedules will be sent to part-timers soon.
- E. Hiring: FT Hiring is underway for Bio and LSAH. Committees were approved and all is well.
- F. Other
  - a. For all online labs, be sure to announce that USC may not accept them for general ed.
  - b. D. McClelland suggested a lab bootcamp. There were tried in chemistry, and very few students attended.
  - c. E. Ayala suggested that starting office hours in the classroom after class is a good way to encourage more students to attend.