

Journalism Department Meeting Minutes

May 9, 2022 at 2:30

Kate, Scott, Stefanie

- First print issue in two years
 - Distributed last week
 - Students excited
- Access to sources
 - Update
 - May 4 editorial: ["El Camino can trust The Union news."](#)
- Meeting with the president
 - Postponed until Fall (based on BOT meeting plan)
- Open house
 - Monday, May 23: noon to 2 p.m. in newsroom (pizza)
 - Invited all the students from list Chris P. received from Outreach
 - Scott will announce at metamajor event Saturday
- Ad manager temporary status/rate
 - Will discuss further with Debra
- Part-Time hiring pool
 - How to recruit more applicants
 - Scott will follow up with HR about opening application window
 - Scott will follow up with HR about additional places to advertise after Stefanie sends list
 - JournalismJobs.com >> teaching
 - Scott will follow up on wording of minimum qualifications
 - Long term: update qualifications with Senate
- English 100
 - Students are adding, will be done by next week
- Equipment
 - Purchase in process
- Repairs
 - Stefanie will follow up with Gerard
 - Andy will follow up again with Samy's
- Student help
 - Brainstormed ways to retain student workers
 - Office student workers are always welcome to help in the newsroom
- Conferences/awards
 - Stefanie will send campus emails announcing awards
 - 3 upcoming competitions
- Journalism majors/LCJ Success Team
 - Providing promotional materials
 - Chris will use on Saturday
- Section caps
 - Still awaiting decision
- Program Review
 - Scott will follow up with Kevin about possible postponement since Kate is out in Fall
- Ed Plans
 - Deb has reached out to Dipte