

## WLC Department Meeting Minutes May 2, 2024

**Attendance:** Argelia Andrade, Maria Barrio de Mendoza, Alicia Class, Donna Factor, Andrew Gard, Andres Moina, Nina Yoshida; **Other:** Lucas Maldonado (ASO), Joni Davis (SI), Lily Santiago (SI)

**Division Office:** Scott Kushigemachi, Allison Carr, Erica Soohoo

**Zoom attendance:** Mari Lopez (PT), Rossella Pescatori (PT)

### General Business:

- Spanish Group Study/Conversation Practice Support (Jovi Davis)
  - Jovi gave a presentation about Supplemental Instruction (SI) opportunities available for faculty. She explained the difference between SI and tutoring and provided contact information for faculty to reach out if interested.
- World Languages and Cultures Music and Dance Concert (Argelia)
  - Argelia proposed using department funds from the Foundation account for a music and dance concert in October 2024. She will send out an email for faculty to vote online.
- Spanish for Heritage Speakers Conference (Argelia)
  - Argelia proposed using department funds from the Foundation account to host a conference on campus in May 2025.
- Auditing Students in Canvas (Andrés)
  - Per Admissions, faculty should give a grade to auditing students, which will be changed to a no grade by Admissions on the back end. Faculty were advised to inform students that they would see a grade, but this will be remedied later.
- Titles in MyECC (Andrés)
  - Scott followed up with HR about the issue with the way preferred names are displaying as titles, and notified faculty that HR is looking into the issue.
- Dual Enrollment Updates (Scott)
  - Scott provided updates about Dual Enrollment questions raised at the previous meeting including:
    - High schools do not bus students to ECC for classes, because they only have funding to do this for CTE programs.
    - The DE Office outlines the requirements for online classes and informs parents/students about the requirements associated with online courses.
    - Scott shared faculty feedback to the DE office about meetings with ECC faculty.
- SLAN joining Humanities (Scott)
  - Scott informed faculty that Sign Language will be part of the Humanities Division beginning Fall 2024 as a separate department.
- Employee Campus Climate Survey
  - Scott reminded faculty to complete the Campus Climate Survey if they want to provide feedback.
- Inglewood Library (Scott)
  - Inglewood Library is interested in offering Spanish classes, but have concerns that the Vistas book requires online access. Faculty confirmed that Vistas has paper workbooks available, but the instructor will need to hand grade all student work.
- 24-25 Evaluations (Scott)
  - Faculty agreed to delay some evaluations to spread them more evenly over the Fall/Spring semesters.
- Program Maps (Scott)
  - Scott will email faculty information to review program maps.



- TUSD Japanese DE Classes
  - If TUSD moves forward with having an ECC instructor teach Japanese classes and current PT instructors are not able to teach the classes, faculty agreed to move forward with a PT Japanese faculty recruitment. They also agreed that Nina represent the department on the committee.
- Chinese DE Classes
  - If the high schools move forward with offering Chinese classes, faculty agreed to move forward with a PT Chinese faculty recruitment. They also agreed that the options they prefer for the faculty member serving on the committee should be, in this order, either David Shan (former FT Chinese instructor), a current PT ECC Chinese faculty member, or a PT Chinese faculty member from another college.

**Updates:**

- Academic Senate (Stephanie B., Shane, Kevin, Brent, Sean)
  - No representatives present
- AFT/Union (Shane, Susan, Elayne, Mora, Sean)
  - No representatives present
- ASO (Llendy, Emily, Lucas)
  - If interested in a classroom presentation by ASO, contact Lucas or ASO email.
  - Lucas shared upcoming ASO events:
    - ICC Elections – Week of 5/6
    - Picnic and Painting – 5/8
    - Career and Transfer Decision Day – 5/15
    - Finals Madness – TBD
  - ASO is hoping to find someone to fill the position of Humanities Senator as it is currently vacant.
- Counseling (Sabra, Rosa, Amy, Rocio)
  - No representatives present
- DCC (Chelsea, Matt K.)
  - No representatives present
- Guided Pathways (Argelia, Chris P.)
  - Argelia informed faculty that Guided Pathways is going away, and will be restructured as “Evolve.”
- SLO (Andrew, Elise)
  - Andrew will send faculty an email about SLO tasks as week 14 is approaching.