

**English Department
Meeting Minutes
May 18, 2023**

Attendees: Debra Breckheimer, Scott Kushigemachi, Erica Soohoo, Jennifer Annick, Erica Brenes, Stephanie Burnham, Allison Carr (ESL), Rose Ann Cerofeci (Leave), Matt Cheung, Tom Cody, Susan Corbin, Dana Crotwell, Kevin Degnan (SB), Ashley Gallagher (Z), Elise Geraghty, Christopher Glover, Chelsea Henson, Lyman Hong, Elaine Kelley (EQ), Mary Ann Leiby, Rhea Lewitzki (SB), Peter Marcoux (SB), Mora Mattern (EQ), Anna Mavromati Duncan, Michael McDermitt, Jeff McMahon, Stephanie Merz, Christina Nagao, Shane Ochoa (Z), Christopher Page, Bruce Peppard (SAB), Jane Sandor (SAB), Stephanie Schwarz, Adrienne Sharp, Evelyn Uyemura (ESL), Rachel Williams, Sarah Leinen, Jamie Greuel (Z), Sanam Lamborn (Z), Sumino Otsuji (Z), Darrell Thompson (Z), Robin Arehart (Z), Stephen Peluso

General Business:

- Course Modality Breakdown (Deb)
 - Discussed using CMB in Welcome Packets
 - Shared with student services, deans, etc.
- SLOs (Elise Geraghty)
 - Discussed SLO assignments
 - Use Nuventive
- Volunteers Needed for Course Review for Fall 2023 (Chelsea Henson)
 - ENGL 23A (Introduction to Creative Nonfiction) – Creative Writing Team will help Ryan Ritchie
 - ENGL 24B (Creative Writing: Poetry Workshop) – Dana Crotwell
- Class Caps (Deb, Merz, and Kelley)
 - Discussed class caps to stay at 25 for English
- Guided Pathways (Chris Page)
 - Events
 - Let's Conquer Event
 - Future Updates
 - Sessions will be held on certain week numbers during Fall 2023 from 10 a.m. to 7 p.m.
 - Will contact Literature/Creative Writing instructors to get feedback on ZTC and Lower Cost TBs
- Reading & Writing Studio (Chris Glover)
 - Deb met with Art Director to work on getting student work posted
 - Discussion around creating workshops to provide support English 1A and English 1C classes
- Senate (Stephanie Burnham, Erica Brenes)
 - Save the date! Fall PD day Thursday, August 24th. There will be a focus on practical applications (as opposed to theoretical discussion as in years passed) and mental health. Call out for PD Power up Month Virtual Sessions (8/7-8/23) and Conversations with Colleagues Table Topics (DEADLINE EXTENDED!) due Monday, May 22th (email abrochet@elcamino.edu with ideas).
 - BP/AP 4045 "Textbooks And Instructional Materials" was approved.
 - The Senate has penned and confirmed a letter to the college administration in favor of prioritizing immediate childcare options for students with the end goal of reopening the child development center.
 - Student Health Center Updates:
 - The new health center building will be near the planetarium
 - Also there will be a modular pavilion in Lot L which will house the Center for Wellbeing—for mental health 'time outs' (think tea, and art therapy, and a lounge, and maybe some therapy dog days!)
 - We will be pairing TimelyCare with TogetherAll—a peer-to-peer mental health support app. Promote both to students. Remember: TimelyCare covers faculty and staff!

Department Business:

- English 1A/1AS (Chris Page)
 - Welcome Packets for Fall 2023
 - Include recommendations from 1A/1AS faculty
 - Added #8, #9
 - Faculty agreed to add recommendations to Welcome Packets
- Plagiarism Issues (Shane Ochoa, Sanam Lamborn)
 - Unicheck vs Turnitin
 - Unicheck does not seem to be catching plagiarism
 - Finding a lot of “patchwork” plagiarism

Announcements:

- Union
 - Introductions – New Union Reps: Stephanie, Elayne, Mora, Shane, Susan; Sean will continue
 - NOTE: Deb clarified that Union announcements need to be brief and for date notifications only.
 - Thanks - Chris Glover
- REMINDER – Pride Festival on June 1st (Erica Brenes)
 - Discussed Pride Festival events including
 - Visiting Poet (Jireh Deng)
 - Sign up – See Helen’s email
- Student News! (Rachel Williams)
 - Discussed student poet laureate