

English Department Meeting Minutes

11.3.22

Attendance: J. Annick, S. Burnham, R. Cerofeci, M. Cheung, T. Cody, S. Corbin, D. Crotwell, K. Degnan, A. Gallagher, S. Gates, E. Geraghty, C. Henson, L. Hong, E. Kelley, M. Leiby, R. Lewitzki, P. Marcoux, M. Mattern, A. Mavromati, M. McDermit, J. McMahon, C. Nagao, S. Ochoa, C. Page, B. Peppard, J. Sandor, S. Schwartz, A. Sharp, D. Thompson, R. Williams
R. Arehart, J. Greuel, S. Peluso, R. Ritchie, K. Runkle
R. Diaz, P. Hahn, S. Kushigemachi, H. Wada
Not in attendance: E. Brenes (SB), S. Donnell (PN), C. Glover (SB), B. Isaacs (PN), S. Merz (SL)

1:15 – 1:30

Planning: Funding Requests for English (Debra Breckheimer/Scott Kushigemachi)

Discussion of 2023-24 College Goals

- Modernization of the Writing Center – received funding to renovate the Writing Center. Hope to start during winter session and complete by start of spring semester.

1:30 – 1:45

SLO Business (Elise Geraghty)

Discussion of whether to deactivate ENGL 34, ENGL 39, and ENGL 41B. These have not been offered for at least the past three cycles. Deb sided with keeping them active. If any of them were offered, it is difficult to re-activate.

English 1C Sharing Session (Robin Arehart)

November 10 1:15-2:15 through Zoom

https://docs.google.com/document/d/1o9aQJh3WE0Z6udenaZ3LgGEzZeicPvw_9I70qr--Pg/edit?usp=sharing

Writing Center Tutors (Chris Glover)

- The WC is looking to hire more tutors for spring and we are expanding our pool to include undergraduate students. If faculty are still in touch with recently transferred students, pass along my contact info to them!

ASO Humanities Student Senators (Patrick Hahn)

- Ballot Bowl ends on November 8th



Ballot Bowl Flyer
2022.pdf

- ICC Carnifall on Saturday, November 5th, from 10:00 AM - 12:00 PM at the Warrior Plaza
- ASO looking for English majors interested in joining ASO. If you know any students who would be interested, contact Patrick at patrick_hahn@elcamino.edu

Academic Senate Update (Stephanie Burnham)

- Find Academic Senate updates on the Faculty Lounge.
 - Notable changes:

- **Proposed Change, not Final:** Attendance Accounting – faculty no longer required to submit No Show reports (Active Enrollment is still required), no longer need to submit rosters to Admissions, changes in add code policies.
- COVID updates – vaccination no longer required, mask mandates still undecided.

Humanities Division [Online Faculty Lounge](#) (Stephanie Burnham)

- Stephanie shared features on the Faculty Lounge.

Counseling Updates (Rocio Diaz)

Registration updates:

- Winter 2023 schedule is [available online!](#)
- Winter 2023 priority registration begins Monday, November 21st
- Spring 2023 priority registration begins Monday, December 5th
- [Counseling Appointment Request Form](#)

“W” Reminder:

- Last day to drop with a “W” (16-week courses): Friday, November 18th

Transfer reminders:

- November 30th: UC and CSU application deadline for Fall 2023 applicants
- [November calendar of announcements/events](#)
- Highlights:
 - [UC, CSU Application & University Options Workshops](#)
 - [In-person University Tours](#)
 - [Meet with University Reps](#) virtually and in-person (e.g. CSUF, UCLA, UCSD, UCR)

1:45 – 2:15

Equity Committee Presentation (Michael McDermit and Chris Page)

- Letter writing campaign to lower class cap, contact Michael or Chris for more information.
- Broke out into groups to work on IMPACT Equity Grid



IMPACT Equity
Presentation.docx



Step 2_ IMPACT
Deep Dive (Sample).: