



EL CAMINO COLLEGE FINE ARTS DIVISION

DIVISION COUNCIL COMMITTEE

MEETING DATE: March 1, 2022

LOCATION: Zoom

RECORDER: Patricia Amezcua

TIME: 1:15 p.m.

ATTENDING:

- | | | |
|---|---|---|
| <input checked="" type="checkbox"/> D. Berney | <input checked="" type="checkbox"/> M. Crossman | <input checked="" type="checkbox"/> P. Amezcua (Classified) |
| <input checked="" type="checkbox"/> R. Bloomberg | <input checked="" type="checkbox"/> W. Georges | <input checked="" type="checkbox"/> B. Price, Dean |
| <input checked="" type="checkbox"/> J. Cho | <input checked="" type="checkbox"/> K. O'Brien | <input checked="" type="checkbox"/> W. Cox, Associate Dean |
| <input checked="" type="checkbox"/> R. Christophersen | <input checked="" type="checkbox"/> P. Schulz | |

VISITORS:

MINUTES

I. INFORMATION/ANNOUNCEMENTS

A. Approval of Minutes from December 9, 2021

- *Minutes approved by the committee.*

II. DISCUSSION/ACTIONS

A. Spring semester start debrief

- *If you have students who were not able to register with an online add code over the weekend, please contact admissions.*
- *To be on campus you must show proof of vaccination or accommodation exemption with World back to Work.*
- *Issues with add codes being distributed in a timely manner. Some faculty received them with no issue and others had several lost days of instruction over trying to get students added.*
- *Enrollment overall for our division is 74.43%*

B. Hiring FT/PT Faculty

- *Positions for FT Photo and Digital Art approved for Fall-2022. Committee composition for each position were sent to HR by the dean and await final approval. Berkeley will chair Photography and Walter will chair Digital Art.*
- *Full-time Director, Gallery and Museum Programming was approved at the recent board meeting and should be posted soon. A committee is being formed.*
- *Please contact the office if you are in need of a new PT pool in your area due to retirements.*

C. Annual Plan Training leads

- *Department requests for labor and equipment must try to have an equity goal embedded within your request.*

D. Spring schedule 2nd 8 week Adds

- a) Please check with faculty and send requests to Patricia and Berkeley
 - *If you would like to add classes in your area due to high demand, please contact Patricia or Berkeley.*

E. Faculty Conference requests

- *Now that we are back on campus, the college is allowing conference travel.*

F. Summer/Fall 2022 Schedule

- *Faculty would like to see a rollover of class offerings similar to this semester.*
- *Summer schedule is complete and there was a mix of 50/50 online/in-person offerings. Currently all in-person classes need to be staffed as all online sections were occupied by full-time faculty.*
- *Please assess the new scheduling grid when building the fall schedule. Recommendation to schedule meetings within departments to prevent course conflicts.*

III. OTHER