



EL CAMINO COLLEGE
Division of Business

MINUTES -- Division Curriculum Committee

September 14, 2023

Present: V. Rapp, R. Miranda, D. Pahl, R. Perkins, S. Porter, M. Som de Cerff,
J. Yeressian

Absent: S. Bennett, N. McGrue, M. Miranda, R. Padilla

Recorder: L. Linka

S. Porter called the meeting to order at 2:06 p.m.

CCC Update

Highlights of the September 12 CCC meeting:

- Annual Certification Training was conducted
- The committee members were notified that a course re-numbering change will be occurring throughout the California College system, beginning at the 2024 academic year. The plan is pending. The VPAA will advise when there is more information.
- There are new procedures for new course proposals – a paper trail is no longer required. Faculty who are developing new courses may reach out to their CCC representative for documentation and assistance.

Curriculum Review

S. Porter reviewed the Business Division Review Plan for fall. Everything scheduled for review has been launched in Curriculog, with the exception of the Law courses. These are pending assignment information from N. McGrue.

The following courses were reviewed and approved by those members in attendance, who made their decisions in Curriculog:

- BUS 102
- BUS 107
- BUS 109
- BUS 126
- SUPV 109

V. Rapp requested that L. Linka send an email to all full-time faculty with instructions and resources regarding course review.

The members advised S. Porter of submission dates for their specific course proposals, with the exception of the CIS and Law departments. R. Perkins and N. McGrue will advise as soon as possible.

The meeting adjourned at 2:50 p.m.