



EL CAMINO COLLEGE
Division of Business

MINUTES -- Division Curriculum Committee

November 2, 2023

Present: V. Rapp, N. McGrue, D. Pahl, R. Perkins, S. Porter, M. Som de Cerff,
J. Yeressian

Absent: S. Bennett, M. Miranda, R. Miranda, R. Padilla

Recorder: L. Linka

S. Porter called the meeting to order at 2:02 p.m.

CCC Update

Highlights of the October 24 CCC meeting:

There was further discussion about the AB 1111 Common Course Numbering Project regarding course number changes. This was initially scheduled to go into effect in July 2024, but it was determined that due to the coordination of the program and intensity of the work involved, the launch date would be delayed until 2027.

Curriculum Review

The following courses were reviewed and approved by those members in attendance, who made their decisions in Curriculog:

- BUS 95
- BUS 99
- BUS 164
- BUS 165B
- BUS 165C
- BUS 165D
- LAW 15
- LAW 16
- LAW 17
- LAW 19
- LAW 20
- LAW 95
- PARA 1
- RE 12A

The following course, as well as two certificates, were initially on the agenda for review; however, the proposals are still a work-in-progress. These have been tabled until spring 2024:

- BUS 565C - Introduction to Income Tax Computer Applications (NON-CREDIT) – NEW
- IRS Volunteer Income Tax Assistance (VITA) Program - Tax Preparer – NEW
- IRS Volunteer Income Tax Assistance (VITA) Program - Tax Preparer (NON-CREDIT) – NEW

Discussion

D. Pahl presented his ideas for two new courses and two new certificates. The intention of these proposals is to introduce the subject of Artificial Intelligence into ECC curriculum. Two aspects would be incorporated – a technical side and a business (non-technical) side. The committee responded with concerns, suggestions and recommendations:

- There would be CIS involvement
- V. Rapp shared that the Industry and Technology Division is looking to start an Artificial Intelligence program – they will be seeking grant funding for a degree
- Per procedure, we need to submit an outline of the proposals to the CCC
- We should also send to the Los Angeles Regional Consortium (LARC) for analysis
- M. SomdeCerff and Y. Chau have been conducting research on this subject
 - Researching as an employment opportunity
 - How to change what we are currently teaching for future instruction
 - Met with an expert in the field of Artificial Intelligence, who assisted in completing a lot of background work
- D. Pahl is committed to pursuing this, and states everyone in the division should be involved
- We must be mindful of the fact that Artificial Intelligence is constantly evolving
- The LARC will require a Top Code and Labor Market Information (L.M.I.)
- The classes must be attached to a degree (not stand-alone)
- Great idea – how to approach? – who’s your target?

D. Pahl will continue to work on the framework of this proposition and present his progress in the spring.

The meeting adjourned at 2:43 p.m.