



EL CAMINO COLLEGE

Division of Business

MINUTES -- Division Curriculum Committee

October 12, 2023

Present: V. Rapp, N. McGrue, D. Pahl, R. Perkins, S. Porter, M. Som de Cerff,
J. Yeressian

Absent: S. Bennett, M. Miranda, R. Miranda, R. Padilla

Recorder: L. Linka

S. Porter called the meeting to order at 2:07 p.m.

CCC Update

Highlights of the October 10 CCC meeting:

- The following proposals were unanimously approved:
 - BUS 102
 - BUS 107
 - BUS 109
 - BUS 126
 - SUPV 109

S. Porter shared the concerns of VPAA Carlos Lopez about the curriculum procedures in some divisions. Apparently, the clerical support staff in certain divisions are completing the bulk of the curriculum review process, including submitting proposal information into Curriculog. Curriculum review is the responsibility of the faculty. This division follows proper procedure in regard to all aspects of curriculum.

L. Suekawa mentioned that there are some changes coming related to the Cal IGETC program. These changes would affect BUS 107, BUS 109 and SUPV 109. We will hear more after the changes become official.

Curriculum Review

The following courses were reviewed and approved by those members in attendance, who made their decisions in Curriculog:

- BUS 101
- BUS 108
- BUS 110
- BUS 112
- BUS 119
- BUS 120

- BUS 121
- BUS 122
- BUS 124
- BUS 125
- BUS 150
- BUS 151
- BUS 152
- BUS 153
- BUS 157
- BUS 159
- BUS 160
- BUS 161
- BUS 165A
- BUS 169
- CIS 18
- CIS 84
- CIS 122
- CIS 132
- CIS 95
- CIS 99
- RE11
- RE13
- RE14A
- RE 14B
- RE16
- RE 19
- RE 26
- RE 31
- RE 95

The following courses were initially on the agenda for review; however, due to an issue in Curriculog, these will be tabled until the November 2 DCC meeting:

- BUS 164
- BUS 165B
- BUS 165C
- BUS 165D

While reviewing Curriculog, M. Som de Cerff noted that proposals for Business 95 - Cooperative Work Experience Education and Business 99 – Independent Study were incorrectly assigned to the Management department for review. These will be reassigned, reviewed and presented at the November 2 DCC meeting.

The meeting adjourned at 2:50 p.m.