



Sociology Department Meeting

Thursday, October 21, 2021

Sociology Agenda

Fall Schedule and Enrollment

Winter and Spring Schedule

The Return to Campus

Counselor's Report – Cheryl Kroll

Faculty Evaluations

Position Requests

Program Review, SLOs, and PLOs

Curriculum, Course Load, and Possible Support Class for Sociology 109

Sociology Program Description on Website

Announcements

Fall Schedule and Enrollment

- SOCIO 101 (15 sections. Includes 1 FYE.)
- SOCI 101H; 109A; 118 (1 section each)
- SOCI 102 (3 sections)
- SOCI 104 (3 sections)
- SOCI 107 (2 sections)
- SOCI 112 (3 sections)

Sociology Classes – From 2021 Load Report

Year	Sections	Seats Filled	Fill Rate	Avg. Class Size
2019	33	1,530	97	45
2020	34	1,510	93	43
2021	28	1,213	93	42

Winter and Spring 2022 Schedules

Winter Schedule

- SOCI 101 (4 sections – 2 on campus and 2 online)
- SOCI 102 (1 section – online)
- SOCI 104 (1 section – online)
- SOCI 112 (1 section – online)

Spring Schedule - TENTATIVE

- SOCI 101 (11 sections)
- SOCI 101H; 108; 110; 113; 115 (1 section each)
- SOCI 102 (3 sections)
- SOCI 104 (2 sections)
- SOCI 107 (2 sections)
- SOCI 112 (2 sections)

- Modality (48% on campus/hybrid and 52% online)

The Return to Campus

- Buildings reopen January 2022 – at the latest.
- No social distancing. Full class caps.
 - If the LA County Department of Public Health and/or Occupational Safety and Health Administration (OSHA) requires social distancing again, we will transition to online.
- Air purifiers – 2 per classroom, 1 per office, and in most common spaces.
- Touchless hand sanitizing stations.
- Mask requirement everywhere on campus and while lecturing.
- No mask when alone in office and door closed, and in “mask break” spaces.
- Board requires vaccinations
- New classroom technology – HyFlex and Microphones

In-Room Air Purification Unit Specifications

In-Room Air Purification Unit

JADE Model: SCA5000C



- 3-second motor start delay
- 3-speed selector switch on 006 and 015 models for various air flow ranges
- 10-foot long power cord with strain relief
- Exhaust transition plate to standard 10-inch round (005/006 sizes) or 12-inch oval (015 size) duct included
- Maximum air cleanings per hour = .5
- Galvanized steel, pre-painted cabinet is fully insulated
- SIZING:
 - Average Lecture/Lab is 900 square foot sized bedroom with a 10 ft high ceiling, your room is 9,000 cubic ft. For two air cleanings per hour you will need to move 18,000 cubic feet per hour of air through the filters. Since CADR is measured per minute, you would then divide 18,000 by 60 to get to 300 CADR. Each Lecture/Lab requires two units.

Estimated Costs

Jade Air Purifier SCA5000C	ea	730	\$ 1,997	\$1,457,810
Hepa Filter (Changed twice per year)	ea	1460	\$ 149	\$ 217,540
Charcoal Filter (Changed twice per year)	ea	1460	\$ 79	\$ 115,340
Germicidal UV Light Bulb (Changed Annualy)	ea	365	\$ 46	\$ 16,790
Lecture/Lab/Library	365			
TOTAL				\$1,807,480

Benefits to Staff & Students

- 99.97% efficient, long-life HEPA filter removes particles as small as 0.3 microns
- Standard MERV 7 or higher pre-filter
- Minimum 200 CFM, maximum 1500 CFM
- Meets or exceeds the ASHRAE Standard 170: Ventilation of Health Care Facilities
- HEPA filter rack and sealing design meet air leakage requirement
- Vertical design for smaller footprint compared to many competitors and can be mounted and operated horizontally when necessary
- Portable and adaptable to nearly any appropriately-sized location
- Heavy-duty, lockable casters for easy transport
- Red lighted indicator to alert user when filters are overloaded (generally means pre-filter requires replacement)
- Green on/off switch illuminates to verify when running



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Process for Employees Seeking COVID-Related Exemption

On September 7, 2021, the El Camino Community College District Board of Trustees approved a resolution requiring all employees provide evidence of being fully vaccinated no later than November 8, 2021.

All employees are encouraged to get fully vaccinated and El Camino's Student Health Services is offering [free COVID-19 vaccinations on campus](#).

For those employees, both full-time and part-time, seeking a vaccination exemption or other COVID-related procedure exemption, the attached process map was developed to help individuals navigate the process.

Faculty must post their vaccination card to the World Back to Work website by November 8, 2021.

Counseling Updates for BSS Division Meetings: Fall 2021

➤ **Career Center Events**

<https://www.elcamino.edu/support/careers/career-counseling-appointments.aspx>

Students can use this link to explore careers, access meta major resources, look for a job and attend workshops.

➤ **Transfer Center Events:**

<https://www.elcamino.edu/academics/transfer-center/index.aspx>

CSU Application Workshops: Sessions available on: 10/20; 10/21; 10/25; 10/26; 11/3; 11/4; 11/10; 11/16; 11/17; 11/22; 11/24; 11/29; 11/30. Students can sign up on the TC website now.

UC Application Workshops: Sessions available on: 10/19; 10/21; 10/26; 11/1; 11/4; 11/9; 11/10; 11/15; 11/17; 11/23; 11/24; 11/29; 11/30. Students can sign up on the TC website now.

UC Personal Statement Workshops: Sessions available on 10/27; 11/7; 11/8; 11/17; 11/18; 11/23. Students can sign up on the TC website now.

University Virtual Tours: In lieu of our in person campus tours, the Transfer Center has posted a number of virtual tours of various public and private universities on their site.

Evaluation Timeline – Fall 2021

	16-week classes	1st 8-week classes	2nd 8-week class only*
Student Surveys	Week 7 (October 9-15)	Week 5 (Sept. 25-Oct. 1)	Week 5 (Nov. 20-24)
Observations	Week 7 (October 9-15)	Week 5 (Sept. 25-Oct. 1)	Week 5 (Nov. 20-24)
Self-Evaluation	Completed by end of week 12 (November 19)	Completed by end of week 12 (November 19)	Completed by end of week 7 (December 10)
Evaluation Conference	Scheduled by evaluators after receipt of student survey results. Must be completed by December 3.	Scheduled by evaluators after receipt of student survey results. Must be completed by December 3.	Scheduled by evaluators after receipt of student survey results. Must be completed by December 15.
Evaluation completed and acknowledged by evaluatee in Reviewsnap	December 10	December 10	December 17

Faculty Evaluations

Faculty Hiring Prioritization

In order to prioritize our recommendations prior to the end of the fall semester, listed below is the 2021-22 timeline:

1. **September 21-October 15:** Deans/faculty work on position requests.
2. **Friday, October 15 by 4:00 p.m.:** Deans forward an electronic copy of position requests to David Mussaw (dmussaw@elcamino.edu) for data verification.
3. **Friday, October 29 by 4:00 p.m.:** Electronic copy of position request and supporting documentation due to Karen Lam (klam@elcamino.edu).
4. **Tuesday, November 2:** Copies of division requests and ground rules distributed electronically to committee member.
5. **Monday, November 8, 2:00-4:30 p.m.:** Meeting to review division requests, listen to brief presentations, ask questions, distribute ballots. Location: Zoom
6. **Tuesday, November 16 by 4:30 p.m.:** Deans and faculty representatives forward their ballots to Karen Lam (klam@elcamino.edu).
7. **Wednesday, November 24, 2:00 p.m.:** Final meeting to review priority list. Location: Zoom

	Fall 2021	Fall 2020	Fall 2019
Number of Full-time Faculty (head count)	<u>3</u>	<u>3</u>	<u>3</u>
Number of Part-time Faculty (head count)	<u>11</u>	<u>11</u>	<u>9</u>
Total Faculty	<u>14</u>	<u>14</u>	<u>12</u>
Full-Time FTEF	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>
Part-Time FTEF	<u>2.80</u>	<u>3.78</u>	<u>3.58</u>
Total FTEF	<u>5.80</u>	<u>6.78</u>	<u>6.58</u>
Percentage Ratio FT to PT FTEF	<u>52%</u> / <u>48%</u>	<u>44%</u> / <u>56%</u>	<u>46%</u> / <u>54%</u>

Faculty Position Request (2021 – data)

Faculty Position Request (2020)

1. How will this position impact program quality, program integrity, and student need?

Sociology is a popular program with 3 full-time and 9 part-time faculty members. The following are notable facts that support a full-time replacement position:

- *In the past 4 years, the department had two unreplaced retirements (Sue Dowden 2017 and Elaine Cannon in 2016).
- *At a time when overall College enrollments are in decline, the number of seats filled in Sociology classes has increased 10% since 2017.
- *The increasing enrollment in combination with the lack of sufficient retirement replacements has lowered the FT/PT ratio to 27% / 73%.
- *From 2017 through 2020, Sociology granted the third largest number of discipline specific degrees (not including general and transfer studies). This is especially remarkable given the small size of the department (only 3 FT during those years). A replacement faculty member could provide stability to support and possibly expand, the number of FTES and AATs awarded. (source: ECC Degree Dashboard)
- *Sociology classes are under high demand. According to the College Scheduler, Sociology 101 was the 9th most requested class in Fall 2020.
- *The high fill rates and high class caps (mostly 50 students), along with the large number of degrees granted, make this a very efficient and high yielding department.
- *Success and retention rates in Sociology are higher than the college averages. In fall 2019, Sociology success rates were 75.3% and retention rates were 89%. Across the college, success rates averaged 69.2% and retention averaged 83.8%.

2. Why does the College need this position? How will it help address college initiatives such as Vision for Success, Guided Pathways, Strategic Initiatives and Student Equity and Achievement Program?

The Sociology faculty are actively engaged in campus initiatives and take leadership roles with reassign time that reduces their classroom availability. Stacey Allen receives 40% reassign as the Senate VP of Faculty Development. Kassia Wosick receives 50% reassign as an Honors Transfer Program Coordinator, and Melissa Fujiwara receives 20% reassign for her work with Student Equity and Achievement. A FT hire would help give the department stability as its members complete important campus work.

This position would also help the college effort to maximize its funding under the new funding formula by supporting the continued expansion of Sociology FTES and AATs awarded. This also helps the College achieve the Vision for Success goal to increase degrees and certificates by 20%. Finally, Sociology has been identified as an academic program in which the major requirements can be completed fully online.

3. How might this position address equity gaps? Please see student and faculty demographics in the link below.

[PR Dashboard \(Student Data\)](#)

[http://www.elcamino.edu/about/depts/ir/docs/research/Faculty demographics fall2018.xlsx](http://www.elcamino.edu/about/depts/ir/docs/research/Faculty%20demographics_fall2018.xlsx)

The equity gaps amongst Sociology students are significantly smaller than the campus wide equity gaps. For African American students, the success equity gap in Sociology classes is only 8.3%, compared to 12.4% campus wide. The success gap for LatinX students is 3% in Sociology classes, compared to 4.3% campus wide.

Sociology Professor, Melissa Fujiwara, is a campus leader in equitable teaching practices. She works closely with her colleagues on equity issues.

In 2019, African Americans comprised 8% of BSS faculty, and LatinX instructors comprised 21% of the faculty. A full-time replacement Sociology position would provide an opportunity to further diversify our faculty to be a closer reflection of our student body.

Program Review, SLOs, and PLOs

Program Review

- Spring 2022

SLOs – Fall 2021

- 101 SLO #2
- 107 SLO #2
- 109 SLO #2
- 113 SLO #1
- 118 SLO #2
- WSTU 101 SLO #2

PLOs – Fall 2021

- SOCI PLO #2

Curriculum, Load, and Possible Support Class

Fall 2021 Curriculum Review

- None due.

Load Change Applications

- Course Class Size Determination forms due Nov. 7.

Support Class – Sociology 109A

- Tuesday, November 2 – 1:15-2:15

Psychology 109A – support class?

- **Psych/Soci 109A equates to Math 150.**
- **Since AB 705, Math 150 has had a linked support class that is:**
 - P/NP
 - 1 unit (load 6.67%)
 - Taught by the same Instructor
 - Some sections of Math 150 have the linked support class and others do not.
- Math Dean recommends a support class if 109A focused on calculation, not interpretation.



El Camino College

DCC Approval Date: 10/17/18

Originator: Benjamin Mitchell

1. COURSE SPECIFICATIONS

- 1.1 Division: Mathematical Sciences
- 1.2 Department: Mathematics
- 1.3 Subject: Mathematics
- 1.4 Discipline(s): Mathematics
- 1.5 Course Information

- 1.5.1 Title and Number: Mathematics 150S
- 1.5.2 Descriptive Title: Elementary Statistics Support
- 1.5.3 Catalog Description:

This course is designed to support students concurrently enrolled in Elementary Statistics (Math 150). As needed, students review core skills and topics necessary to meet the Elementary Statistics student learning outcomes and objectives. Students explore strategies and habits used by successful independent learners. Topics reviewed in this support course may include: concepts from arithmetic, pre-algebra, elementary and intermediate algebra, and descriptive statistics that are needed to understand the basics of college-level statistics.

- 1.5.4 Prerequisite, Corequisite, Recommended Preparation, Enrollment Limitation (specify):

Corequisite: Math 150

Justification: This corequisite course is necessary to satisfy AB 705. Its intent is to strengthen and supplement the essential skills needed for success in statistics. The implementation of this course will allow Math 150 classes to focus on and explore new topics in statistics to a greater extent rather than devote time in class to covering prerequisite topics in statistics.

- 1.5.5 Grading Method: Letter Pass/No Pass Both No Grade
- 1.5.6 Degree Status: Associate Degree Credit Non-Degree Credit Non-Credit

- 1.6 Course Units, Hours, and Offerings

- 1.6.1 Credit Units: 1.0
- 1.6.2 Hours Lecture: 1.0 Hours Laboratory: 0 Activity Lab: 0
- 1.6.3 Maximum Semesters of Credit: 1.0 Maximum Credit Units: 1.0
- 1.6.4 Course Length: Full Term: X or Weeks: _____
- 1.6.5 Class Size: 35
- 1.6.6 Number of sections: Fall: _____ Spring: _____ Summer: _____ Winter: _____
- 1.6.7 Total enrollment per year: _____
- 1.6.8 Instructor Load: 6.67% WSCS/FTE Ratio: _____
- 1.6.9 Apportionment: Daily/Weekly Census Positive Attendance Distance Education

Independent Study Non-Credit

Catalog Description:

This course is designed to support students concurrently enrolled in Elementary Statistics (Math 150). As needed, students review core skills and topics necessary to meet the Elementary Statistics student learning outcomes and objectives. Students explore strategies and habits used by successful independent learners. Topics reviewed in this support course may include: concepts from arithmetic, pre-algebra, elementary and intermediate algebra, and descriptive statistics that are needed to understand the basics of college-level statistics.

Justification: This corequisite course is necessary to satisfy AB 705. Its intent is to strengthen and supplement the essential skills needed for success in statistics. The implementation of this course will allow Math 150 classes to focus on and explore new topics in statistics to a greater extent rather than devote time in class to covering prerequisite topics in statistics.

Course Objectives

1. Solve, graph and interpret linear equations, including understanding slope and intercepts in real-life applications. (Objective Exams)
2. Evaluate expressions correctly using order of operations and evaluate formulas given values for all necessary variables. (Written Homework)
3. Read and interpret a variety of tables, charts, and graphs including Bar Graphs, Pie Charts, Histograms, and Scatterplots. (Quizzes)
4. Translate applied problems into mathematical statements and translate mathematical solutions into verbal conclusions. (Objective Exams)
5. Convert between fractions, decimals, and percentages and understand the relative sizes of these values. (Written Homework)

Student Learning Outcomes

1. **Computing and Interpreting Various Measures:** From data or bivariate data, compute statistics and develop displays of the data that illustrate the measures of central tendency, variation, relative position, and correlation. Interpret the displays in context.
2. **Probability:** Compute probability of an event by applying the basic assumption in classical probability and using addition rule and multiplication rule for contingency tables.
3. **Central Limit Theorem:** Use the Central Limit Theorem to compute probabilities concerning the distribution of the sample means and comparing these to the probabilities of the related random variable.
4. **Confidence Intervals and Hypothesis Testing:** Compute the confidence intervals and conduct hypothesis testing for a variety of parameters, and perform non-parametric hypothesis testing

Sociology Webpage

SOCIOLOGY

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Upon successful completion of the program requirements, the student will acquire an understanding of major sociological concepts and theoretical perspectives on social problems and social life as they apply to the individual, group, and society. Students will also understand the principles of research methods and data analysis. The major prepares students for careers in fields such as teaching, research, social work, public relations, and counseling. Students will demonstrate their proficiency in sociological competencies through examinations and writing assignments on the major sociological theories and research techniques.

Contact Information:

Dr. Christina Gold, Dean

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Phone: 310-660-3735

Email: cgold@elcamino.edu

Announcements

Division Meeting Dates

- Wednesday, Nov. 3 – 1:15-2:15
- Thursday, Dec. 2 – 1:15-2:15

Dean's Open Office Hours

- Wednesdays, 1:15-2:15

Other Announcements