



Art History Department Meeting

Wednesday, October 20, 2021

Art History Agenda

Fall Schedule and Enrollment

Winter and Spring Schedule

The Return to Campus

Counselor's Report – Cheryl Kroll

Faculty Evaluations and Hiring

Program Review, SLOs, and PLOs

Curriculum and Course Load

Getty Internship

Art History Program Description on Website

Announcements

Fall Schedule and Enrollment

- AHIS 101 (10 sections. Includes 1 FYE and 1 Warrior Toro Pathway.)
- AHIS 102A (5 sections. 1 canceled and 1 moved to 2nd 8 weeks.)
- AHIS 102B (2 sections.)
- AHIS 102C; 205A; 207; 208H; 209 (1 section each)

Winter and Spring Schedules

Winter Schedule

- AHIS 101 (3 sections – 3 online)
- AHIS 102A (1 section – hybrid)
- AHIS 102B (1 section – online)

Spring Schedule - TENTATIVE - still being revised

- AHIS 101 (11 sections)
- AHIS 102A (2 sections)
- AHIS 102B (3 sections)
- AHIS 102AH; 102C; 205B; 207; 209 (1 section each)

- Modality ()

The Return to Campus

- Buildings reopen January 2022 – at the latest.
- No social distancing. Full class caps.
 - If the LA County Department of Public Health and/or Occupational Safety and Health Administration (OSHA) requires social distancing again, we will transition to online.
- Air purifiers – 2 per classroom, 1 per office, and in most common spaces.
- Touchless hand sanitizing stations.
- Mask requirement everywhere on campus and while lecturing.
- No mask when alone in office and door closed, and in “mask break” spaces.
- Board requires vaccinations
- New classroom technology – HyFlex and Microphones

In-Room Air Purification Unit Specifications

In-Room Air Purification Unit

JADE Model: SCA5000C



- 3-second motor start delay
- 3-speed selector switch on 006 and 015 models for various air flow ranges
- 10-foot long power cord with strain relief
- Exhaust transition plate to standard 10-inch round (005/006 sizes) or 12-inch oval (015 size) duct included
- Maximum air cleanings per hour = .5
- Galvanized steel, pre-painted cabinet is fully insulated
- SIZING:
 - Average Lecture/Lab is 900 square foot sized bedroom with a 10 ft high ceiling, your room is 9,000 cubic ft. For two air cleanings per hour you will need to move 18,000 cubic feet per hour of air through the filters. Since CADR is measured per minute, you would then divide 18,000 by 60 to get to 300 CADR. Each Lecture/Lab requires two units.

Estimated Costs

Jade Air Purifier SCA5000C	ea	730	\$ 1,997	\$1,457,810
Hepa Filter (Changed twice per year)	ea	1460	\$ 149	\$ 217,540
Charcoal Filter (Changed twice per year)	ea	1460	\$ 79	\$ 115,340
Germicidal UV Light Bulb (Changed Annualy)	ea	365	\$ 46	\$ 16,790
Lecture/Lab/Library	365			
TOTAL				\$1,807,480

Benefits to Staff & Students

- 99.97% efficient, long-life HEPA filter removes particles as small as 0.3 microns
- Standard MERV 7 or higher pre-filter
- Minimum 200 CFM, maximum 1500 CFM
- Meets or exceeds the ASHRAE Standard 170: Ventilation of Health Care Facilities
- HEPA filter rack and sealing design meet air leakage requirement
- Vertical design for smaller footprint compared to many competitors and can be mounted and operated horizontally when necessary
- Portable and adaptable to nearly any appropriately-sized location
- Heavy-duty, lockable casters for easy transport
- Red lighted indicator to alert user when filters are overloaded (generally means pre-filter requires replacement)
- Green on/off switch illuminates to verify when running



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Process for Employees Seeking COVID-Related Exemption

On September 7, 2021, the El Camino Community College District Board of Trustees approved a resolution requiring all employees provide evidence of being fully vaccinated no later than November 8, 2021.

All employees are encouraged to get fully vaccinated and El Camino's Student Health Services is offering [free COVID-19 vaccinations on campus.](#)

For those employees, both full-time and part-time, seeking a vaccination exemption or other COVID-related procedure exemption, the attached process map was developed to help individuals navigate the process.

Faculty must post their vaccination card to the World Back to Work website by November 8, 2021.

Counseling Updates for BSS Division Meetings: Fall 2021

➤ **Career Center Events**

<https://www.elcamino.edu/support/careers/career-counseling-appointments.aspx>

Students can use this link to explore careers, access meta major resources, look for a job and attend workshops.

➤ **Transfer Center Events:**

<https://www.elcamino.edu/academics/transfer-center/index.aspx>

CSU Application Workshops: Sessions available on: 10/20; 10/21; 10/25; 10/26; 11/3; 11/4; 11/10; 11/16; 11/17; 11/22; 11/24; 11/29; 11/30. Students can sign up on the TC website now.

UC Application Workshops: Sessions available on: 10/19; 10/21; 10/26; 11/1; 11/4; 11/9; 11/10; 11/15; 11/17; 11/23; 11/24; 11/29; 11/30. Students can sign up on the TC website now.

UC Personal Statement Workshops: Sessions available on 10/27; 11/7; 11/8; 11/17; 11/18; 11/23. Students can sign up on the TC website now.

University Virtual Tours: In lieu of our in person campus tours, the Transfer Center has posted a number of virtual tours of various public and private universities on their site.

Evaluation Timeline – Fall 2021

	16-week classes	1st 8-week classes	2nd 8-week class only*
Student Surveys	Week 7 (October 9-15)	Week 5 (Sept. 25-Oct. 1)	Week 5 (Nov. 20-24)
Observations	Week 7 (October 9-15)	Week 5 (Sept. 25-Oct. 1)	Week 5 (Nov. 20-24)
Self-Evaluation	Completed by end of week 12 (November 19)	Completed by end of week 12 (November 19)	Completed by end of week 7 (December 10)
Evaluation Conference	Scheduled by evaluators after receipt of student survey results. Must be completed by December 3.	Scheduled by evaluators after receipt of student survey results. Must be completed by December 3.	Scheduled by evaluators after receipt of student survey results. Must be completed by December 15.
Evaluation completed and acknowledged by evaluatee in Reviewsnap	December 10	December 10	December 17

Faculty Evaluations

Faculty Hiring Prioritization

In order to prioritize our recommendations prior to the end of the fall semester, listed below is the 2021-22 timeline:

1. **September 21-October 15:** Deans/faculty work on position requests.
2. **Friday, October 15 by 4:00 p.m.:** Deans forward an electronic copy of position requests to David Mussaw (dmussaw@elcamino.edu) for data verification.
3. **Friday, October 29 by 4:00 p.m.:** Electronic copy of position request and supporting documentation due to Karen Lam (klam@elcamino.edu).
4. **Tuesday, November 2:** Copies of division requests and ground rules distributed electronically to committee member.
5. **Monday, November 8, 2:00-4:30 p.m.:** Meeting to review division requests, listen to brief presentations, ask questions, distribute ballots. Location: Zoom
6. **Tuesday, November 16 by 4:30 p.m.:** Deans and faculty representatives forward their ballots to Karen Lam (klam@elcamino.edu).
7. **Wednesday, November 24, 2:00 p.m.:** Final meeting to review priority list. Location: Zoom

Program Review, SLOs, and PLOs

Program Review

SLOs – Fall 2021

- 205A SLO 1
- 208 SLO 1
- 208H SLO 1

PLOs – Fall 2021

- None

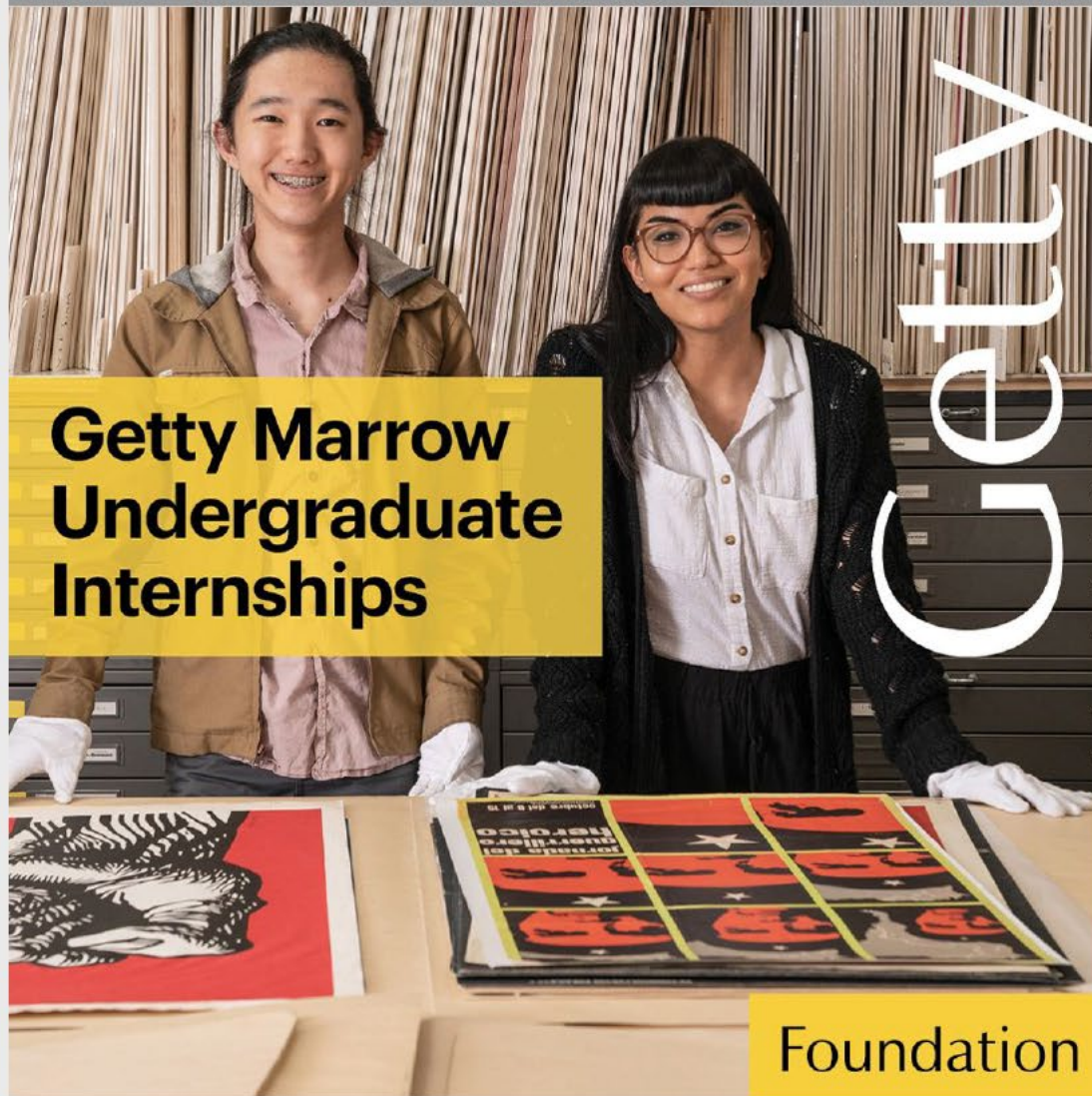
Curriculum and Load

Fall 2021 Review

- AHIS 101, 102A and 102AH have been turned into Bev and she is inputting changes. Keep an eye for an email directing you to go into Curriculog to approve the revisions. Will likely go to the CCC on either 11/1 or 11/15.

Load Change Applications (Karen)

- Course Class Size Determination forms due Nov. 7.



Getty Marrow Undergraduate Internships

Foundation

2022 APPLICATION PERIODS

- Internships at Getty: December 1, 2021–February 1, 2022
- Internships throughout LA County: March–April, 2022

Paid Summer Work in the Arts

100+ positions available across L.A. and at the Getty

Each year the Getty Foundation funds full-time, paid summer internships (10 weeks) at the Getty and other cultural organizations throughout L.A. County. The program is intended for students from cultural groups that are underrepresented in museums and visual arts organizations, including, but not limited to, individuals of African American, Asian, Latino/Hispanic, Native American, or Pacific Islander descent.

For more info, detailed eligibility requirements, and application deadlines, visit: www.getty.edu/foundation

For more information, please contact:

Julie Butash, Getty Foundation Program Associate, jbutash@getty.edu
Selene Preciado, Getty Foundation Program Associate, spreciado@getty.edu

[Getty Marrow Undergraduate Internships: Students \(Getty Foundation\)](#)

[Getty Marrow Undergraduate Internships in L.A.](#)

Art History Webpage

Announcements

Division Meeting Dates

- Wednesday, Nov. 3 – 1:15-2:15
- Thursday, Dec. 2 – 1:15-2:15

Dean's Open Office Hours

- Wednesdays, 1:15-2:15

Other Announcements