



# Communication Studies Department

Thursday, February 22, 2024



**MINUTES:** In red text in boxes within the PowerPoint.

**Attendance:** Diana Crossman, Mark Crossman, Jason Davidson, Joseph Evans, Chris Gold, Brittany Hubble, Cheryl Kroll, Larry Leach, Fariba Sadeghi-Tabrizi, Chris Wells.

## Reports and Announcements

- Counselor's Report
- Fraudulent Students
- SOCS Building

## Business

- Modality Balance in COMs Classes
- Annual Plan and program description in Comprehensive Integrated Plan
- SLOs and Curriculum

## Counseling Updates for Department Meetings: Spring 2024

### Transfer Center Events:

<https://www.elcamino.edu/academics/transfer-center/events-and-workshops/index.aspx>.

The Transfer Center is hosting a number of in person visits this semester, including CSULB on 2/29 and 4/4 from 11-1 and USC on Tuesdays from 1-3 until the end of April. These are held on the first floor of the Student Services Center. A full list of university visits can be found on the TC website, including those with virtual options.

Students can also attend the [Spring University Fair on Thursday, March 21<sup>st</sup> from 10-2](#) on the library lawn.

### Graduation Filing

The deadline to file for a degree or certificate in Spring 2024 is [February 23<sup>rd</sup> at 4pm](#). Students who would like assistance completing the form or who wish to receive a grad check may attend the grad application workshops that are held every Monday and Tuesday - and can sign up here: [https://elcamino.formstack.com/workflows/ad\\_t\\_grad\\_intent\\_spring\\_2024](https://elcamino.formstack.com/workflows/ad_t_grad_intent_spring_2024).

### Scheduling Counseling Appointments:

Counseling services will be provided via drop in, both in person and online, for the first two weeks of the term. Beginning on week 3 of the semester, we will resume appointments and Meta Major Drop Ins. [Please encourage students to begin their winter/spring planning in March](#). Students will be able to book appointments via this link: <https://www.elcamino.edu/support/counseling/appointments.aspx>.

Also, the Counseling Division will host [meta major drop ins](#) on the following days and times - Tuesdays from 12-1 for BSS, HCW, STEM, Creative Arts, and Languages, Composition and Journalism; Tuesdays from 1-2 for Business; Tuesdays from 2-3 for ITEC; and Wednesdays from 4-5 for HCW and STEM again.

### Meta Major Outreach for Spring 2024

*Our first BSS Meta Major Newsletter has been completed and is being distributed. Planned events include Chat With a Counselor on March 12<sup>th</sup>, April 23<sup>rd</sup> and May 7<sup>th</sup> from 9:30-11 am; a social work panel on 3/12 from 12-2 in DE 166; a transfer university panel for BSS majors (date TBD); and continued work on our developing social media page.*

### Other Special Events

[Student Services Expo](#) - Tuesday, February 27<sup>th</sup> from 10-2 pm in the Student Services Plaza

[Blueprint Job Fair](#) - Thursday, April 25<sup>th</sup> - Student Services Plaza

**MINUTES:** Fraud. The Dean is seeing no indications of fraud in Spring enrollment patterns. It is possible the faculty are seeing some fraud because of the high drop rates in online sections.

## Reports and Announcements

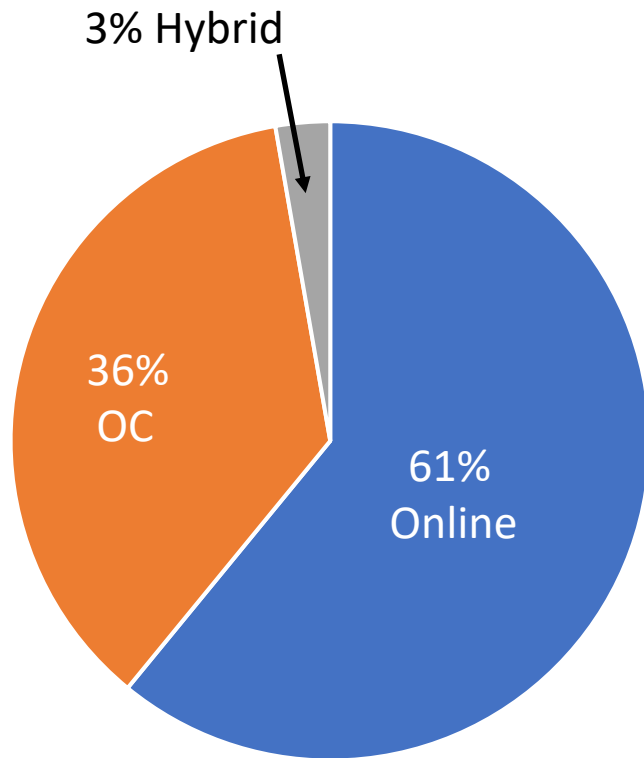
- Counselor's Report
- Fraudulent Students (Where did they go?)
- SOCS Building (copier, computer/printer, supplies, PT office, classrooms, Community and Continuing Education office)

## Business

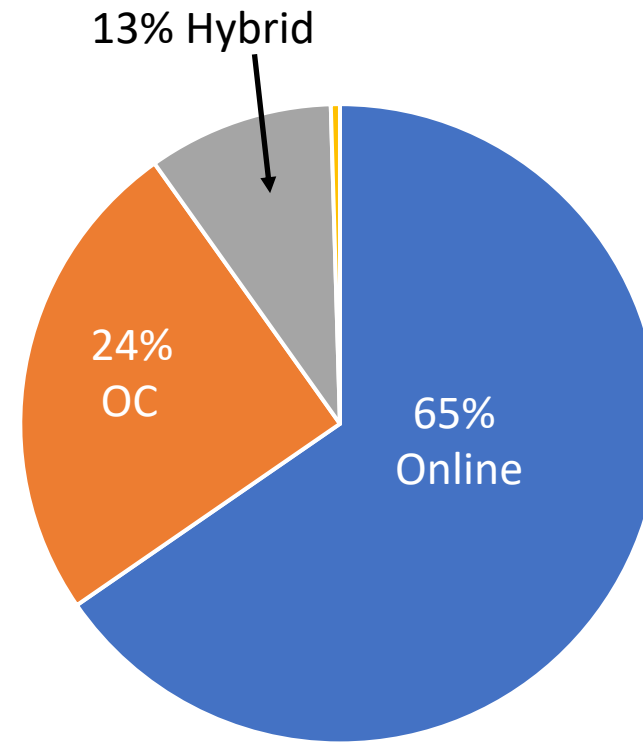
- Modality Balance in COMS Classes
- Annual Plan and program description in Comprehensive Integrated Plan
- SLOs and Curriculum

# Communication Studies Enrollment by Modality – Week Two

**MINUTES:** Modality. COMS students are significantly more likely to enroll in on campus sections than across the division (36% v. 24%). There are fewer hybrid sections and lower hybrid enrollment than in the division.



Communication Studies  
Spring 2024  
Week Two



BSS Division  
Spring 2024  
Week Two

# Student Learning Outcomes and Curriculum

## Fall 2023

Some in and some to come. Brittany will reach out re: 100, 120 140, 240 and 250 for data. Just send it to Brittany and she will input and manage it.

## Spring 2024

Coming soon!

## Committee Assignments

- Division Council – Mark Crossman
- BSS Curriculum Committee – Jason Davidson
- BSS Assessment Committee – Brittany Hubble
- BSS Load Committee – Diana Crossman

## Curriculum

The department is reviewing and revising its courses to fit into new CalGETC categories.(i.e 100, 120, 130, 250, 260, 265, 275). Revised courses will need to be offered in Fall 2025 to CalGETC 1C, and they must align with CID. Larry made some changes to 130.

Department faculty discussed the possibility of cross listing COMS 265 with Journalism 12.

## Program Review

- Last completed: Spring 2023
- Next due: Spring 2027