Division of Behavioral and Social Sciences
ANTHROPOLOGY DEPARTMENT
Tuesday, September 5, 2023

AGENDA

Members:	☑ Dean: Chris Gold	☑ Lawrence Ramirez	
	☐ Vince DeSetto	☐ Diana Stifter	
	☑ Angela Mannen	☐ Alberto Vigil	
	☐ Kirsten Olson	☑ Marianne Waters	
	☑ Rodolfo Otero	☐ Kat White	
		☐ Billy Wong	
Guests:	☑ Associate Dean: Irena Zugic		
	☑ Administrative Clerk: Cecelia Mataalii		
	☑ Counselor: Cheryl Kroll		

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I) Reports and Annoucements
- Counselor Report (slide 3):
  - Please see PP Slide #3 for the counselor's announcements for upcoming Transfer Center Events.
  - Chat with a Counselor scheduled for every first Tuesday of the month during Fall 2023 from 10:00-12:00pm. **Location: in the big cement circle that is near the entrance to the division office**
  - Student Expo will be held on September 13th.
  - Scheduling Counseling Appointments: Appointment can be schedule online.
  - Drop in Counseling:
    - Cheryl Kroll in Behavioral and Social Sciences 120 on Mondays, Tuesdays and Thursdays from 12:00-12:30
    - Veronica Casillas on Tuesdays from 12-1 in Student Services 272
    - Dora Miranda on Thursdays from 12:30-1:30 in Student Services 252

- Artificial Intelligence Fraudulent Students
  - There has been a significant increase in fraudulent students enrolling in ECC courses. The dean has been monitoring enrollment of all BSS departments.
  - The dean recommends creating an assignment that can't be answered by AI or a BOT that is required to stay enrolled and helps weed out fraudulent students.
    - Send a list of the fraudulent students you dropped with their name, email and student id, to the financial aid office (eccfaid@elcamino.edu).

- Drop any students as No Show if they do not participate. Any student dropped by mistake can be reinstated.
- If you find a fraudulent student after No Shows have been filed, submit a <u>Maxient</u> form and select "suspected fraud" as the reason for the report. It will go to Student Development, Financial Aid and Admissions & Records. You can submit multiple students on one Maxient report. This will trigger the student discipline process which can lead to the withdrawal of the student(s) from your course.

II) Scheduling and Enrollment
- Average of 30 sections offered Fall 2020-Fall 2023
  o Fill rates have increased slightly from Fall 2022 to Fall 2023
    - Seats filled 1,095 overall 86% fill rate
  o Online sections have higher fill rates then other modalities
- Discussed future schedule options
  o Benefits of linking ANTH 1 and ANTH 5 sections
  o Increase the number of short terms sections
- Department voted to open all course to high school students. Only ANTH Honors courses will have limited approval.

III) Student Success and Gap Data
- Success rates have increased from 63.6% in 2021-22 to 71.4% in 2022-23
- Asian American and White students have remained above the average success rate.
  o Asian American Students dropped in Spring 2022 but had a significant increase in Spring 2023.
  o White student's success rate have remained above average with a increase in Spring 2023.
- The Spring 2023 success rates of Latinx students dropped slightly below average success rate.
- Success rates for African American students is -9.2 Spring 2023 a decrease from Spring 2022 -14.1

IV) SLOs and Curriculum
- The Museum Studies courses – Anthro 20 – has been reactivated and will be offered in Spring 2024.
- Discussed advising students ANTH 5 Online is not accepted by USC as a lab.
- Discussed linking a section of ANTH 5 with a section of ANTH 1.
- Marianne working on creating ANTH 4 honors course.
- Rodolfo will reach out to the department re: assessment. Spring assessment is due the end of the third week.
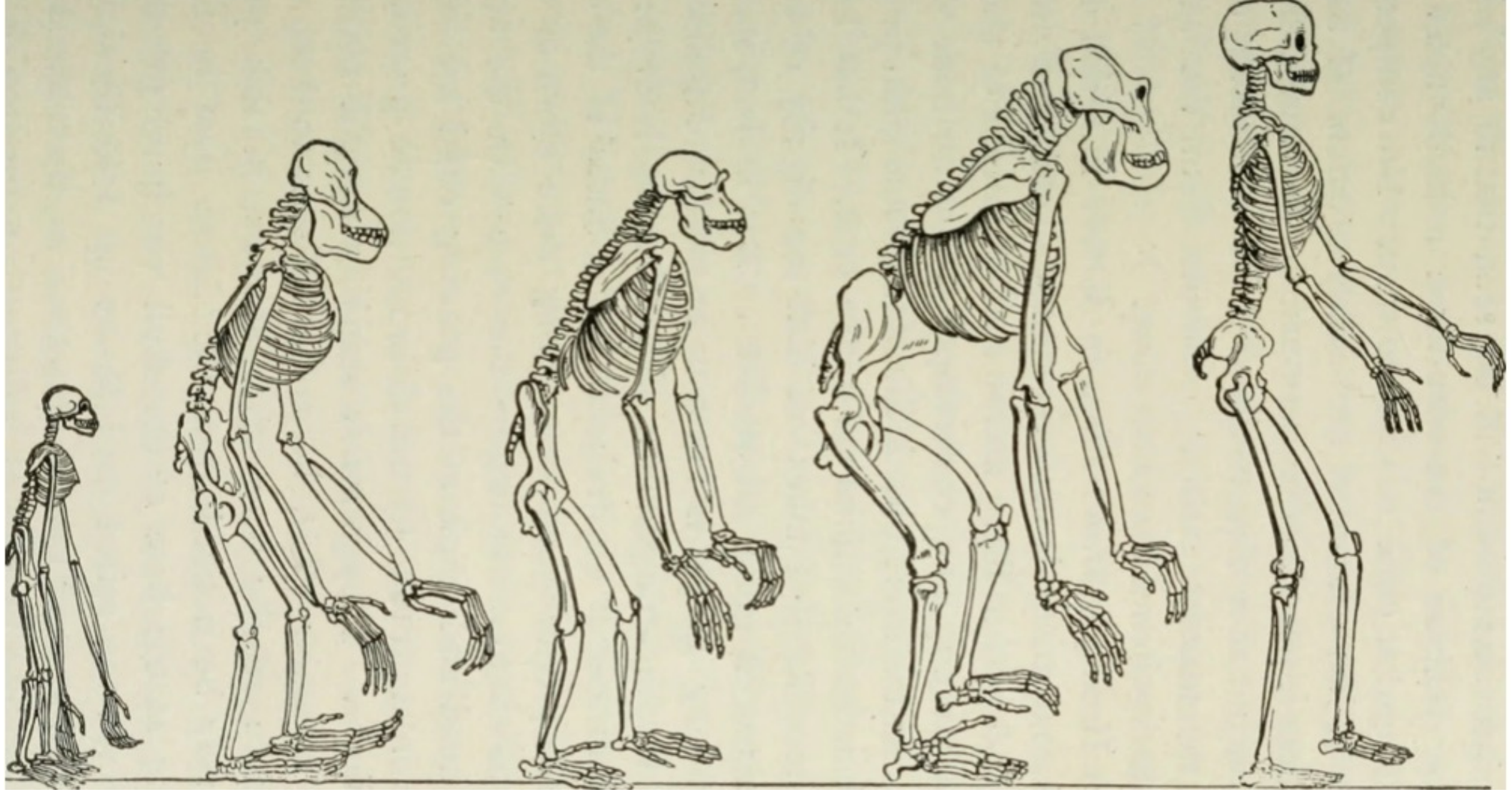
V) New Building and Offices
- Dr. Gold will be contacting facilities about storage.

- Department requested shelf be moved to ANTH museum office.
- See slide #11 for other updates

VI) Anthropology Museum
- Staffing – Fall 2023
    - Michael Miller, Director, 20%
    - Olivia Havens, Museum Clerk, 25 hours per week until end of June 2024
    - Lawrence Ramirez, FT Temp faculty, 40% museum reassign
- Museum Meeting will be scheduled soon

Anthropology Department Meeting

Tuesday, September 5, 2023

Anthropology Department

Reports and Announcements

- Counselor's Report
- Artificial Intelligence and Fraudulent Students

Business

- Scheduling and Enrollment
- Student Success and Gap Data
- SLOs and Curriculum
- New Building and Offices
- Anthropology Museum

Counseling Updates for Department Meetings: Fall 2023

Transfer Center Events:
 https://www.elcamino.edu/academics/transfer-center/events-and-workshops/index.aspx.
September is TAG month. We offer the following TAG workshops: IN PERSON @ the Transfer Center LAB (SSB 200) 9/5 from 1-3 pm; 9/20 from 1-4 pm; and 9/28 from 12-3 pm. Virtual via Zoom: 9/14 from 3-5 pm; 9/26 from 2-5 pm and 9/29 from 11am-1pm

University Fair: Our University Fall 2023 fair will be on Thursday, September 21st from 11am-2pm. With the fencing gone, we are bringing it back to the center of campus on the Library Lawn.

CSU/UC Application workshops began on October 1st. Both in person and virtual options will be available through the end of November. Students will sign up on the Transfer Center website using the link above.

Career Center Events:
https://www.elcamino.edu/support/careers/index.aspx
More meta major resources have been added to this website and students can now access job opportunities here as well.

Scheduling Counseling Appointments:
All general counselors are on Express/Drop In for the first two weeks both in person in the SSC and online via the Warrior Welcome Center's Zoom room, though students can still book with our specialists in Tranfer, Career, Athletics, SEA, EOP, etc. Regular appointments will resume on the week of September 11th. Students are able to book appointments via this link: https://www.elcamino.edu/support/counseling/appointments.aspx.

Please note our Student Expo will be held September 13th - this is an opportunity for students and our community to learn about the extensive academic and student support services we offer.

Meta Major Outreach
Planned events include contacting BSS majors with 40+ units to inform them of our Transfer Center events and to connect them to the Transfer Center; hosting a career panel with various BSS meta major professionals so students can learn more about careers in our majors; and creating a BSS social media page to give students a central place to access information regarding upcoming events, resources, etc. Per the flyer you were (or will be!) emailed, we will also continue to host Coffee With a Counselor events and meta major drop in events.

Artificial Intelligence and Fraudulent Students

- Create an assignment that can't be answered by AI or a BOT that is required to stay enrolled and helps weed out fraudulent students. The Distance Education Office recommends requiring a student to post a short introductory video or audio post or using an interaction on Pronto.

- Drop students as No Shows who do not complete the assignment, or do not complete it in the required format.

- You can always reinstate a student who is mistakenly dropped.

- Send a list of the fraudulent students you dropped with their name, email and student id, to the financial aid office (eccfaid@elcamino.edu).

- If you find a fraudulent student after No Shows have been filed, submit a Maxient form and select "suspected fraud" as the reason for the report. It will go to Student Development, Financial Aid and Admissions & Records. You can submit multiple students on one Maxient report. This will trigger the student discipline process which can lead to the withdrawal of the student(s) from your course.

Fall Section Count 2020-23

Class	Fall 2020 (31 sections)	Fall 2021 (29 sections)	Fall 2022 (29 sections)	Fall 2023 (31 sections)
1	12	9	11	12
1H	1	1	1	1
2	7	6	5	5
3	1	1	1	2
4	2	2	2	2
5	6	6	5	5
6	0	1	1	1
7	0	1	1	1
11	2	2	2	12

Fall 2022 v. Fall 2023 – Week Two Snapshot

Fall 2022

Total Sections – 29 sections
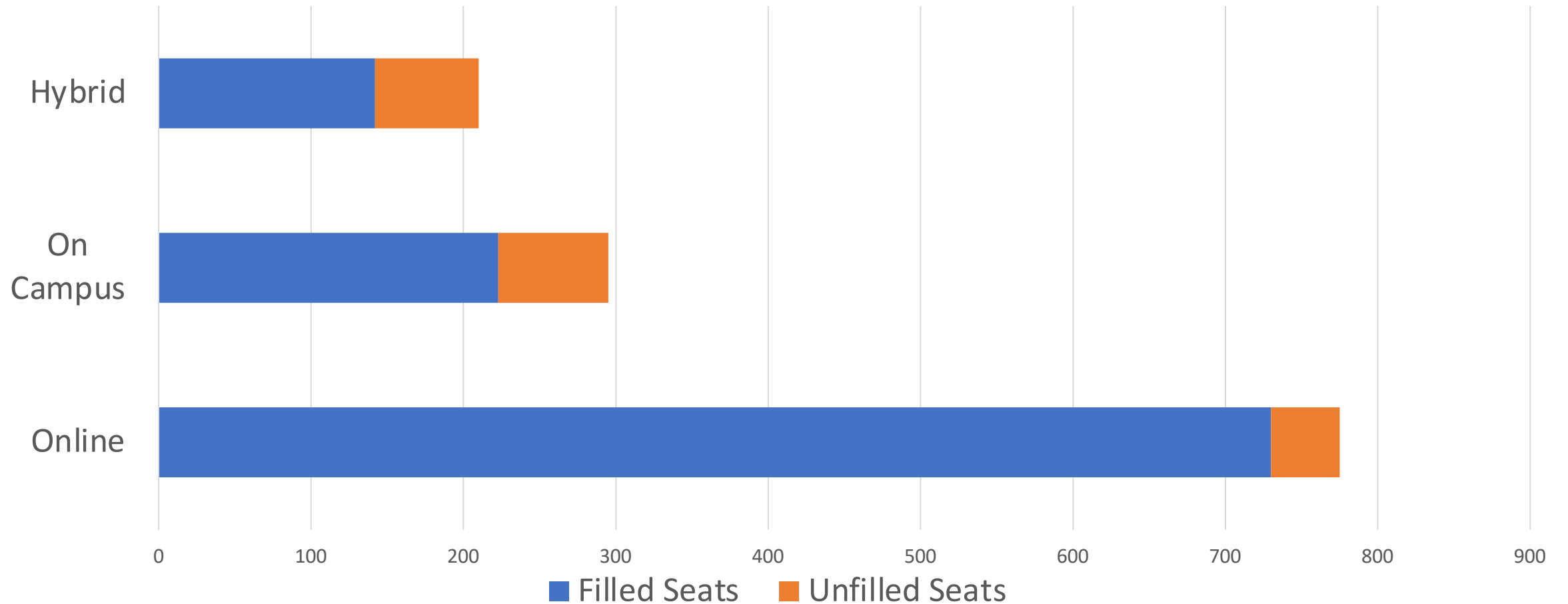Seats Filled - 987
Overall Fill Rate – 85% fill rate

Online – 20 sections, 93% fill
On Campus – 5 sections, 67% fill
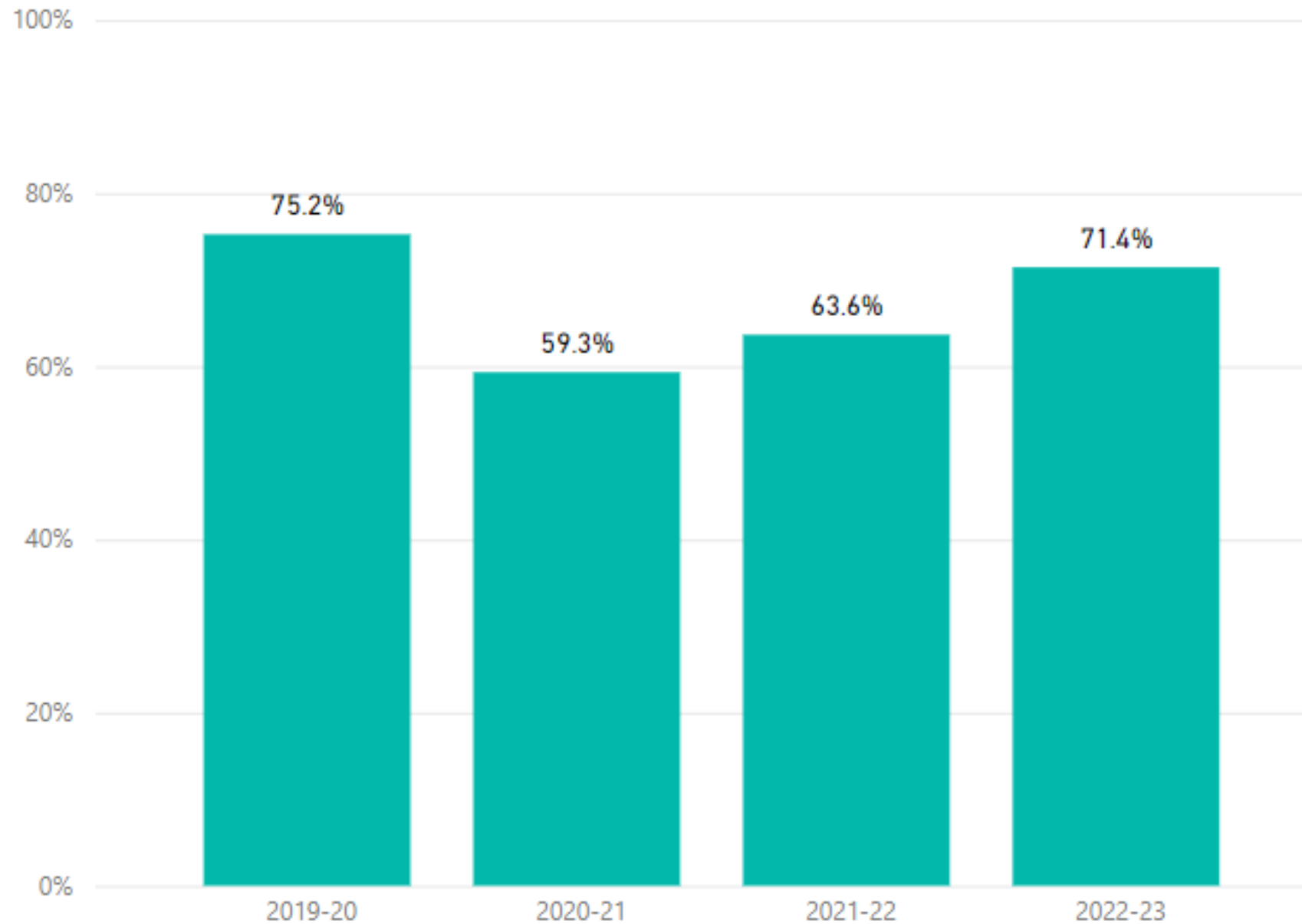Hybrid – 4 sections, 71% fill

Fall 2023

Total Sections – 31 sections
Seats Filled – 1,095
Overall Fill Rate – 86% fill rate

Online – 19 sections, 94% fill rate
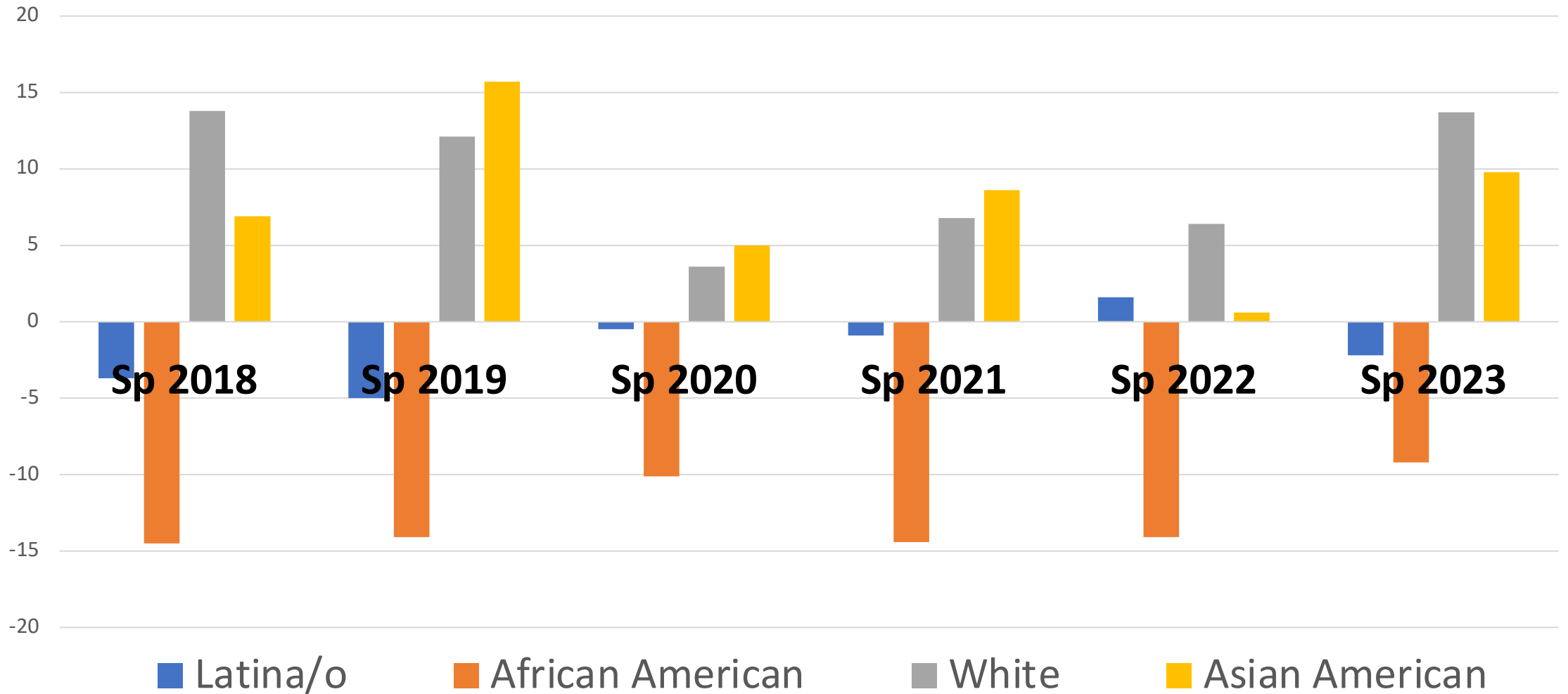On Campus – 7 sections, 76% fill
Hybrid – 5 sections, 68% fill

Fall 2022 – Week Two Snapshot

Legend: Filled Seats, Unfilled Seats

Anthropology – Success Rates, Spring

Success Gaps – Anthropology 2018-2021

Student Learning Outcomes and Curriculum

Spring 2023 ?

Fall 2022 ?

Curriculum

- Anthro 5 – received lab lecture parity
- Anthro 5 – not accepted as a lab by USC if taught online
- Anthro 4H (Possible development by Marianne)
- Anthro 20 – Museum Studies – going to Chancellor's Office – should be ready to be offered by Spring.

BSSB Building Updates

- New phones installed by Sept. 15.

- Remember to send Chris:

  - Name for your door.

  - If you want to keep the arm on your desk for monitors.

- Faculty bathrooms are now set-up on first floor. Tell Cecelia if you need a key (the key to the SOCS faculty restroom works on these).

- Keys – you will receive an email to pick up your building card.

- Last day for boxes to be packed and ready to go – Sept. 11. If you have anything, tell Chris what it is.

- Clocks and LockBlocks will be ordered.

Anthropology Museum

Staffing – Fall 2023

- Michael Miller, Director, 20%
- Olivia Havens, Museum Clerk, 25 hours per week until end of June 2023
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Museum Meeting Soon!

Announcements