

Anthropology Department Meeting

Tuesday, February 20, 2024

Anthropology Department

MINUTES: In red text in boxes within the PowerPoint.
Attendance: Christina Gold, Cheryl Kroll, Angela Mannen, Rodolfo Otero, Lawrence Ramirez, Marianne Waters.

Reports and Announcements

- Counselor's Report
- Fraudulent Students

Business

- Modality Balance in Anthro Classes
- SLOs and Curriculum
- Annual Plan and Program description in CIP
- Anthropology Museum

Counseling Updates for Department Meetings: Spring 2024

Transfer Center Events:

<https://www.elcamino.edu/academics/transfer-center/events-and-workshops/index.aspx>.

The Transfer Center is hosting a number of in person visits this semester, including CSULB on 2/29 and 4/4 from 11-1 and USC on Tuesdays from 1-3 until the end of April. These are held on the first floor of the Student Services Center. A full list of university visits can be found on the TC website, including those with virtual options.

Students can also attend the **Spring University Fair on Thursday, March 21st from 10-2** on the library lawn.

Graduation Filing

The deadline to file for a degree or certificate in Spring 2024 is **February 23rd at 4pm**. Students who would like assistance completing the form or who wish to receive a grad check may attend the grad application workshops that are held every Monday and Tuesday - and can sign up here: https://elcamino.formstack.com/workflows/ad_t_grad_intent_spring_2024.

Scheduling Counseling Appointments:

Counseling services will be provided via drop in, both in person and online, for the first two weeks of the term. Beginning on week 3 of the semester, we will resume appointments and Meta Major Drop Ins. **Please encourage students to begin their winter/spring planning in March.** Students will be able to book appointments via this link: <https://www.elcamino.edu/support/counseling/appointments.aspx>.

Also, the Counseling Division will host **meta major drop ins** on the following days and times - Tuesdays from 12-1 for BSS, HCW, STEM, Creative Arts, and Languages, Composition and Journalism; Tuesdays from 1-2 for Business; Tuesdays from 2-3 for ITEC; and Wednesdays from 4-5 for HCW and STEM again.

Meta Major Outreach for Spring 2024

Our first BSS Meta Major Newsletter has been completed and is being distributed. Planned events include Chat With a Counselor on March 12th, April 23rd and May 7th from 9:30-11 am; a social work panel on 3/12 from 12-2 in DE 166; a transfer university panel for BSS majors (date TBD); and continued work on our developing social media page.

Other Special Events

Student Services Expo - Tuesday, February 27th from 10-2 pm in the Student Services Plaza

Blueprint Job Fair - Thursday, April 25th - Student Services Plaza

Anthropology Department

MINUTES: Fraudulent Students.

The Dean reported that fraudulent students seem to be in decline since last Fall and Summer. The faculty agreed that there does seem to be a decline.

Reports and Announcements

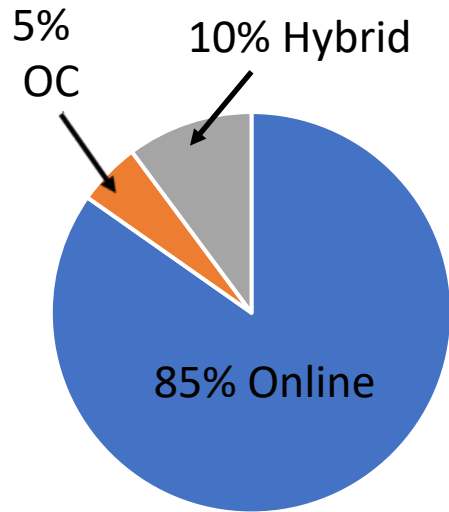
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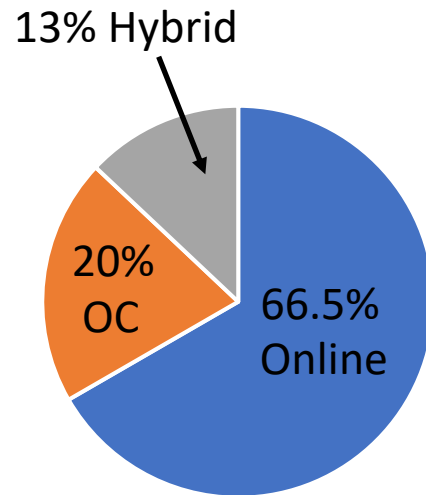
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Anthropology Enrollment by Modality – Week One

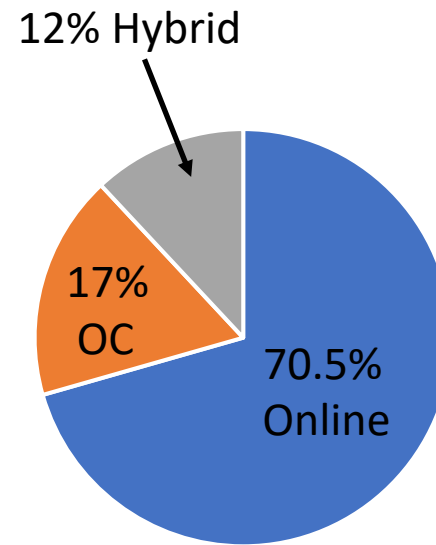
MINUTES: Resembling division patterns, in Anthropology there are slightly more online students in Spring 2024 than Fall 2023. On Campus enrollment is proportionately lower in Anthropology than across the division. Anthropology has proportionately more online students than across the division.



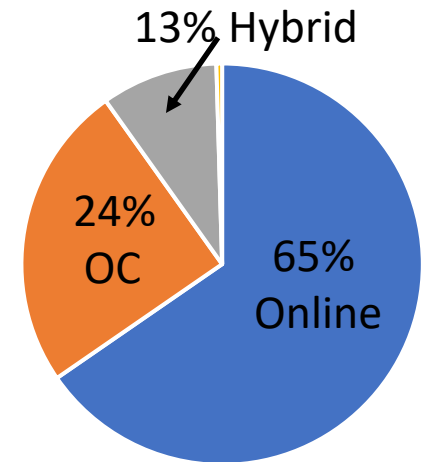
Spring 2023
Week One



Fall 2023
Week One



Spring 2024
Week One



BSS Spring 2024
Week One

Student Learning Outcomes and Curriculum

MINUTES: In red text below.

Fall 2023

All done!

Spring 2024

Will learn what is due soon.

Curriculum

- Anthro 5 – not accepted as a lab by USC if taught online, but students can now petition to use it.
- Anthro 4H (In curriculum process – probably ready F25)
- Anthro 20 – Museum Studies – Will be offered Fall and Spring. The course may be added to the Gallery Management certificate and renamed Gallery and Museum Management certificate.

Anthropology Department

MINUTES: Annual Plan and Comprehensive Integrated Plan. Annual Plans will be due soon. Dean asked faculty to please start thinking about planning items. She will pass along info re: the plans as soon as she receives any. The Dean will ask feedback on the CIP program description.

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Anthropology Museum

Staffing – Spring 2024

- Michael Miller, Director, 20%
- Olivia Havens, Museum Clerk, 25 hours per week until end of June 2024 (as temporary position, needs to be project based)
- Lawrence Ramirez, FT Temp faculty, 40% museum reassign (has been requested)

Museum Opening – Need to Prioritize

- Limited time – focus on cases, exhibits and opening
- Progress on exhibit completion

MINUTES: Museum Opening.

Department faculty agreed on the need to prioritize getting the Museum ready to open over events this Spring. It is a good idea to start thinking about Fall planning though. The Dean will ask again whether 40% reassign will roll over. The bulk of museum objects have been cataloged and stored. The remaining items consist primarily of grinding rocks which have little anthropological meaning/value. Given the limited storage space, the department discussed other possible uses.