

EL CAMINO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING OF
Monday, October 18, 2021

The Board of Trustees of the El Camino Community College District met at 4:00p.m., on October 18, 2021 in the Board Room of the El Camino College Administrative building.

The following Trustees were present: Trustee Nilo Vega Michelin, President; Trustee Trisha Murakawa, Vice President; Trustee Clifford Numark, Secretary; Trustee Kenneth A. Brown, Member and Trustee Katherine Steinbroner Maschler, Member. Student Member Karina Ramirez arrived at 5:00pm for Open Session.

Also present were Dr. Brenda Thames, Superintendent/President; Dr. Ann Tomlinson, Interim Vice President/Administrative Services, Dr. Jaquelyn Sims, Interim Vice President /Academic Affairs, Ms. Jane Miyashiro, Vice President/Human Resources and Mr. Ross Miyashiro, Vice President/Student Services.

The public was notified and provided information on how to attend the meeting remotely and how to submit public comment using dedicated email addresses. Public comments are read aloud in the meeting.

1. OPENING ITEMS

1.1 Call Public Session to Order at 4:05p.m.

1.2 Roll Call

1.3 Public Comment: Requests to Address the Board of Trustees – Closed Session Agenda Matters.

1) Kelsey Iino

2. CLOSED SESSION

2.1 Closed Session - Regular Meeting adjourned to Closed Session at 4:07p.m. to discuss the District's position regarding the following matters.

A) Conference with Labor Negotiators (Government Code Section 4957.6)

District's Negotiator: Ms. Jane Miyashiro

Employee Organization: El Camino College Federation of Teachers (ECCFT), El Camino College Employees (ECCE), Police Officers Association (POA) and unrepresented employees.

B) Conference with Legal Counsel —Anticipated Litigation (Government

Code §54956.9(d)(2);

1 matter

3. REPORT OUT FROM CLOSED SESSION/OPEN SESSION ORGANIZATIONAL ITEMS. The regular meeting reconvened to Open Session at 5:40p.m.

3.1 The Board of Trustees will report out from their Closed Session meeting and reconvene the Open Session.

In Closed Session the Board ratified the fully executed Settlement Agreement relating to construction of the Student Services Project that was approved at the June 21, 2021 meeting.

3.2 Pledge of Allegiance to the Flag led by Trustee Trisha Murakawa

3.3 Board Meeting Presentations and Reports Schedule – 2020-21

3.4 Approval of Minutes

It was moved by Trustee Michelin, seconded by Trustee Brown, that the Board of Trustees approve the minutes from the September 7, 2021 Regular Board of Trustees Meeting Minutes and the October 9, 2021 Special Board Meeting/Onboarding Superintendent/President. Student Member, Karina Ramirez recorded a yes-advisory vote. Trustees Brown, Maschler, Michelin, Murakawa and Numark voted yes. Motion carried.

4. PRESENTATIONS

4.1 CA - Community Advancement Presentation – Mr. Jose Anaya, Dean of Community Advancement, presented an overview of the Community Advancement Division. The presentation included Ms. Betty Sedor, Director of Community Education with an overview on the Community Education program.

4.2 P/B - Marketing & Communications: Advertising Overview – Ms. Ann O'Brien presented an overview of the current advertising tactics used by the college to encourage enrollment, raise awareness of the college to the community, and demonstrate that El Camino College is a college representative of our community of students. This presentation included a high-level review of the media channels, impressions generated by ads, and a sample of actions taken by users viewing ads.

5. PUBLIC HEARING

6. PUBLIC COMMENT

6.1 Public Comment: Requests to Address the Board of Trustees – Agenda and Non-Agenda Matters

- 1) Linda Cooks, ECC Part-Time Faculty
- 2) Evelyn Uyemura, ECC Faculty
- 3) Catherin Bueno, ECC Part-Time Faculty
- 4) Jessica Padilla, ECC Faculty

It was moved by Trustee Michelin, seconded by Trustee Murakawa, that the Board of Trustees move agenda item 10.1 AS - Contract - Amendment - ALMA Strategies LLC, due to time constraints of the consultants attending the meeting to address this item. Student Member Ramirez recorded a yes-advisory vote. Trustees Brown, Maschler, Michelin, Murakawa and Numark voted yes. Motion carried.

10.1 AS - Contract - Amendment - ALMA Strategies LLC

It was moved by Trustee Michelin, seconded by Trustee Murakawa, that the Board of Trustees approve contract amendment to ALMA Strategies for the Facilities Master Plan services. Student Member Ramirez recorded a yes-advisory vote. Trustees Brown, Maschler, Michelin, Murakawa and Numark voted yes. Motion carried.

7. CONSENT CALENDAR

It was moved by Trustee Michelin, seconded by Trustee Numark, that the Board of Trustees accept and approve the items presented on the Consent Calendar.

- 7.1 AA - City of Long Beach, Harbor Department, Harbor Patrol - Public Safety Training Program
- 7.2 AA - PSA for Mark Hullibarger
- 7.3 AA - Dignity Health
- 7.4 AA- Glendale Adventist Medical Center
- 7.5 AA - El Segundo Unified School District
- 7.6 AA - Torrance Unified School District
- 7.7 AA - Centinela Valley Union School District
- 7.8 AA - Contract - Loyol Creative
- 7.9 AA - Contract - Graduate Communications
- 7.10 AA - The Executive Advisory - Employee Engagement Workshop
- 7.11 AA - Contract - Everett Andrew Marketing, Inc.
- 7.12 AA - Hypothesis
- 7.13 AA-Foundation for California Community Colleges
- 7.14 AA – Proposed Curriculum Changes Effective 2022-2023 Academic Year
- 7.15 SS - Overseas F-1 Recruiting Agents' Contract Agreements
- 7.16 AS - Contract - Network Switches Replacement
- 7.17 AS - Contract - Disaster Recovery System
- 7.18 AS - Contract - Daniel Villanueva
- 7.19 AS - Purchase Order and Blanket Purchase Order
- 7.20 AS - Purchase Order and Blanket Purchase Order Increases
- 7.21 E - Contract - Kardent - ADA Accessibility Improvement Project Phase 4
- 7.22 E - Measure E Purchase Order (PO) and Blanket Purchase Order (BPO)
- 7.23 E - Measure E Category Budget and Balances
- 7.24 HR - New Job Description, Director of Procurement Services
- 7.25 HR - New Job Description - Director of Workplace Safety & Risk Management
- 7.26 HR - Revised Job Description, Director of Grants Development & Management
- 7.27 HR – Administrator, Supervisor, Special Services Professional, and Confidential Personnel Actions
- 7.28 HR - Academic Personnel Actions
- 7.29 HR – Classified Personnel Actions
- 7.30 HR - Temporary Non-Classified (TNC) Service Employees Personnel Actions
- 7.31 CA - Contract - Koina L. Freeman
- 7.32 CA - Contract - Custom Corporate Communications, LLC - Second Amendment
- 7.33 CA - Contract - YYK Enterprises Operations, LLC
- 7.34 CA - Contract - Fast Cert.
- 7.35 CA - Contract - Spearhead Training Enterprises, Inc.
- 7.36 CA - Contract - Maribel Galan
- 7.37 CA - Contract - TFP Group, Inc., dba Training Funding Partners
- 7.38 CA - Contract - Creation World Safety
- 7.39 CA - Contract - Ectron Corporation
- 7.40 CA - Contract - California Polytechnic State University, San Luis Obispo
- 7.41 CA - Rider to existing Contract: Career Training Solutions
- 7.42 CA - Cabrillo College Extension
- 7.43 CA - Shasta-Tehama-Trinity Joint Community College District
- 7.44 P/B - Contract - Maleman Ink Public Relations
- 7.45 P/B - Signature Authorization - Daniel Villanueva
- 7.46 P/B- Student Housing Grant Program

Student Member Ramirez recorded a yes-advisory vote. Trustees Brown, Maschler, Michelin, Murakawa and Numark voted yes. Motion carried.

8. ACTION ITEMS – Academic Affairs

8.1 AA - L3Harris Technology - Purchase of a Law Enforcement and Fire Driving Simulator

It was moved by Trustee Michelin, seconded by Trustee Numark, that the Board of Trustees approve the purchase of a Law Enforcement and Fire Driving Simulator. Student Member Ramirez recorded a yes-advisory vote. Trustees Brown, Maschler, Michelin, Murakawa and Numark voted yes. Motion carried.

8.2 AA - Curtis Tools for Heroes - Purchase of an Eagle Air Trailer-mounted Breathing Air Compressor System

It was moved by Trustee Michelin, seconded by Student Member Ramirez, that the Board of Trustees approve the purchase of an EagleAir Trailer-mounted Breathing Air Compressor System for the El Camino College Fire Academy. Student Member Ramirez recorded a yes-advisory vote. Trustees Brown, Maschler, Michelin, Murakawa and Numark voted yes. Motion carried.

8.3 AA-LACOE Contract for Child Development Classes Head Start and Early Learning Division

It was moved by Trustee Michelin, seconded by Trustee Maschler, that the Board of Trustees ratify the LACOE Contract (600-318) as of October 5, 2021. Student Member Ramirez recorded a yes-advisory vote. Trustees Brown, Maschler, Michelin, Murakawa and Numark voted yes. Motion carried.

9. ACTION ITEMS - Student Services - NONE

10. ACTION ITEMS - Administrative Services

10.2 AS - Contract - LDP Associates, Inc. - APC Uninterrupted Power Supply Service (UPS)

It was moved by Trustee Michelin, seconded by Trustee Maschler, that the Board of Trustees approve entering into a contract with LDP Associates, Inc. Student Member Ramirez recorded a yes-advisory vote. Trustees Brown, Maschler, Michelin, Murakawa and Numark voted yes. Motion carried

After discussion, it was moved by Trustee Michelin, seconded by Trustee Brown, to amend the original motion and that the Board of Trustees approve entering into the amended contract with LDP Associates, Inc. removing the cost of the Modular Battery replacement (-\$92,800) and limiting the contract to the maintenance contract renewal (\$64,310). Student Member Ramirez recorded a yes-advisory vote. Trustees Brown, Maschler, Michelin, Murakawa and Numark voted yes. Motion carried

10.3 AS - Contract - Computer Replacement Plan

It was moved by Trustee Michelin, seconded by Trustee Maschler, that the Board of approve a contract between El Camino College and HP INC. Student Member Ramirez recorded a yes-advisory vote. Trustees Brown, Maschler, Michelin, Murakawa and Numark voted yes. Motion carried

10.4 AS - Student Wi-Fi Hotspots Service Activation – FCCC

It was moved by Trustee Michelin, seconded by Trustee Maschler, that the Board of Trustees approve a contract between El Camino College and the Foundation for California Community Colleges (FCCC) for student Wi-Fi mobile hotspots. Student Member Ramirez recorded a yes-advisory vote. Trustees Brown, Maschler, Michelin, Murakawa and Numark voted yes. Motion carried

10.5 AS - Resolution 10-18-2021A - closure of Compton College-Related Activities Fund 14

It was moved by Trustee Michelin, seconded by Trustee Maschler, that the Board of Trustees adopt Resolution #10-18-2021A, approving the closure of Fund 14 Compton College-Related Activities Fund. Student Member Ramirez recorded a yes-advisory vote. Trustees Brown, Maschler, Michelin, Murakawa and Numark voted yes. Motion carried

10.6 AS - Resolution 10-18-2021B to close Fund 15-Special Programs Compton College Partnership Fund

It was moved by Trustee Michelin, seconded by Trustee Brown, that the Board of Trustees adopt Resolution #10-18-2021B, approving the closure of Fund 15-Special Programs Compton College Partnership Fund. Student Member Ramirez recorded a yes-advisory vote. Trustees Brown, Maschler, Michelin, Murakawa and Numark voted yes. Motion carried

~~10.7 AS - Resolution 10-18-2021C Request for Closure of 2002C-ECC Fund 47~~

It was moved by Trustee Michelin, seconded by Trustee Brown, that the Board of Trustees table Item 10.7 AS - Resolution 10-18-2021C Request for Closure of 2002C-ECC Fund 47 to the next meeting. Student Member Ramirez recorded a yes-advisory vote. Trustees Brown, Maschler, Michelin, Murakawa and Numark voted yes. Motion carried

10.8 AS - Resolution 10-18-2021D Request for Closure of 2012 GO Bond Series 2016A-ECC Fund 48

It was moved by Trustee Michelin, seconded by Trustee Brown, that the Board of Trustees adopt this resolution for the Los Angeles County Office of Education (LACOE) to close Fund 48 (2012 GO Bond Series 2016A-ECC Fund). Student Member Ramirez recorded a yes-advisory vote. Trustees Brown, Maschler, Michelin, Murakawa and Numark voted yes. Motion carried

11. ACTION ITEMS - Measure E - NONE

12. ACTION ITEMS - Human Resources – NONE

13. ACTION ITEM - Community Advancement

13.1 CA - Contract - California Manufacturing Technology Consulting (CMTC) - Revenue to the District

It was moved by Trustee Michelin, seconded by Trustee Brown, that the Board of Trustees ratify and approve the agreement with California Manufacturing Technology Consulting. Student Member Ramirez recorded a yes-advisory vote. Trustees Brown, Maschler, Michelin and Murakawa voted yes. Trustee Numark abstained. Motion carried

14. ACTION ITEMS - Superintendent/President

14.1 Resolution 10-18-2021E Supporting Undocumented Students Week October 18-21, 2021

It was moved by Trustee Michelin, seconded by Trustee Brown, that the Board of Trustees adopt Resolution 2021-07-09A, Required Evidence of COVID-19 Vaccination for All Students and Employees. Student Member Ramirez recorded a yes-advisory vote. Trustees Brown, Maschler, Michelin, Murakawa and Numark voted yes. Motion carried.

15. FUTURE ACTION ITEMS / GENERAL INFORMATION

15.1 AA – FTES & Enrollment Management Report – INFORMATION

15.2 HR - Division Name Change

15.3 P/B - 2021 Annual Security Report – INFORMATION

16. POLICIES AND PROCEDURES – NONE

17.

18. ORAL REPORTS

- 18.1 Academic Senate
- 18.2 Board of Trustees Report
- 18.3 President's Report

18. ADJOURNMENT Time: 8:11p.m.



Nilo Vega Michelin, President of the Board
November 15, 2021



Brenda A. Thames, Secretary to the Board
November 21, 2021