

Student Services Area Council Meeting
January 9, 2024, 2023, 2:00 – 3:00 p.m.

Attendees: April Bernabeo, Breeanna Bond, Sandy Carbajal Perez, Cindy Chong, Marco Colom, Junnette Fariolen, Kirsten Gabourel, Alicia Guevara, Brian Krause, Marleen Ledesma, La Shonda Lipscomb, Jeff Stephenson, Sharilyn Thomas, Nina Wong

The meeting began at 2:01 p.m.

Dean of SSS

1. Working on a memorial at El Camino College. Please send any photos of P. Geary to J. Acevedo.
2. Interim Dean position will be posted after P. Geary's family holds his memorial on Friday, January 26th

Student Services Professional Development Day

1. April 10th has been confirmed
2. Tentative Agenda
 - a. Budget from J. Hinshaw and B. Suppelsa
 - b. Safety from Chief/Campus Police
 - c. De-Escalation Training
 - d. Warrior Safety Network
 - e. Ice breakers/activities
3. We will continue to have retreats in the fall and spring
4. The training will be recorded and posted online

Other topics

1. Working on the Vision Alignment Process. This upcoming fiscal year we will be going through a new reporting process. The Chancellor's Office wants to know the major activities occurring in 11 programs. They also need to report by category how much they spent on those activities.
2. Building hours for spring
 - a. Programs will have on ground hours until 5:00 p.m. on Fridays. Webpages and signage will be updated.
 - b. B. Bond requested that staff verify extensions on webpages and Teams are correct
 - c. Working on reinstating the phone tree
 - d. MarComm will send announcement regarding hours
3. South Bay Promise has open applications for spring
4. J. Stephenson is working on getting an update on accessible restrooms in Student Services building
5. Chief Trevis is working on an active shooter training

6. Student Services programs will be presenting to the Board of Trustees in January. Programs will rotate every year.
7. Board Policies and Administrative Procedures are being updated

The meeting ended at 2:41 p.m.