

Student Services Area Council Zoom Meeting
January 11, 2022, 2:00pm-3:00pm

- Chairperson: Robin Dreizler
- Recorder: Alicia Guevara
- Members: April Bernabeo, Breeanna Bond, Angie Cholico, Marco Colom, Audrie Devera, Junnette Fariolen, Cody Hagemeyer, Brian Krause, Coleen Maldonado, Toni Newman, Diane Swendell, Henry Ta, Nina Wong
- Attendees: April Bernabeo, Marco Colom, Audrie Devera, Brian Krause, Coleen Maldonado, Toni Newman, Nina Wong

The meeting began at 2:03 p.m.

Review of the December 17, 2021 Draft Meeting Minutes

1. Added Marco Colom as an attendee.

Vaccine Mandate for Students and Staff

1. Students are blocked from enrolling in hybrid and face-to-face classes until they meet the vaccine mandate or get an exemption, but they can still register. They get a warning on their portal that says that they have not met the mandate.
 - a. Students are encouraged to reach out to ECC@worldbacktowork.com. WBTW will review the account and tell students that they have been fully vaccinated, please be patient. They copy Robin who manually makes the change in Colleague or it goes into a file that is shared from WBTW to ITS who uploads it in a batch. Students who don't reach out to WBTW in the batch usually take 2-3 days to be cleared.
2. The deadline for the vaccine mandate as approved by the Board of Trustees was January 3rd. There is no extended deadline.
 - a. We had student submissions up until January 3rd at 11:59pm thinking that they would be able to register the next day. Most of the vaccinated students who are approved are in the system and uploaded within about 24 hours, but sometimes it takes longer.
 - b. A lot of students are creating accounts in WBTW with their personal emails or with different spelling of their names which are not in Colleague. When a student can't be found, we have to look in the unmatched file.
 - c. Unvaccinated students who were able to enroll in face to face classes will begin to get dropped on February 10th. They were able to enroll before the vaccine mandate went into effect and before Colleague blocked them from enrolling in face to face classes. It's a small number, but they will be reached out to.
 - d. New students who apply can enroll in online classes, but they're blocked from taking face to face classes until they meet the vaccine mandate in the system.
 - e. Students want more online classes because they like the flexibility.

Return to Work

1. Dual enrollment adjunct faculty only want to teach classes online, but high schools are in person. Several pathways and classes don't have instructors.
2. Right now the intent is to be open for business. Managers have been told to stagger schedules with an abundance of caution, there will be testing twice a week, and other restrictions until February 7th. The week before the start of the term will be reevaluated.
3. All classified staff in the Special Resource Center were told to return to work today.
4. A lot depends on the workspace and the social distancing option, but most importantly the feasibility of providing students services. We don't want to disrupt services to students. There are still people coming on campus looking for services.
5. We are currently not working under an MOU.
 - a. We should still look at having a remote option. When Robin wrote the draft for the remote work policy and procedure, he tried to keep in mind the policy as it relates to working remote outside a pandemic. There needs to be some level of remote service that has to continue for efficiency of serving students when they need to be served, such as the adult learners in the evening. Sometimes students are using chat boxes until 2am.
6. We need more counseling and advising, but we don't have space for them. The remote advising is working for a lot of students.

Opinion on Vaccine Boosters

1. Members had differing opinions.

The meeting ended at 3:00 p.m.