

El Camino College - Administrative Services  
Minutes of the Facilities Steering Committee – June 7, 2021

Purpose Statement: The Facilities Steering Committee will provide input for Program Planning, review related documents, and make recommendations for the Facilities Master Plan; updated information will be distributed to constituents represented by committee members.

Strategic Initiative C – Collaboration: Advance an effective process of collaboration and collegial consultation conducted with integrity and respect to inform and strengthen decision-making.

Members Present: Dr. Maloney, Jorge Gutierrez, Iris Ingram, Lissette Marquez, Michael Pascual, Shobhana Warriar, Christina Gold, Berkeley Price, Dipte Patel, Makayla Propst, and Ali Ahmadpour

Alternates/Guests and Support Staff Present: Nailah Lee

- I. The minutes from the April 2021 meeting were approved
- II. Health and Safety
  - a. Pace Building – Roof
    - i. Received quotes from contractors and they are being evaluated
      1. Iris asked if there are current plans for this project. If the building is unoccupied why would we secure quotes?
        - a. Jorge stated that we are currently storing equipment in the building and work is needed to ensure there are no leaks.
    - ii. Christina Gold asked if Community Education was going into the Center anymore. She thought the plan was to put them in there.
      1. Per Jorge that is proposed.
      2. Dr. Maloney stated she is waiting on the cost estimates but yes they are still projected to move into the building
  - b. Baseball Field Project (Restroom, Netting and ADA)
    - i. Construction has begun for this project
  - c. CATS Building (Safety Netting)
    - i. Construction has begun for this project.
  - d. Campus Exterior Lighting
    - i. This project has been completed.
  - e. Campus Police (Generator)
    - i. The contract was submitted to the Board for approval.
  - f. Library Building (Generator)
    - i. The contract was submitted to the Board for approval.
  - g. Stairwell Lighting
    - i. Work has begun and the goal is to complete the project by June 15, 2021.
      1. Lissette asked which stairwells are receiving new lights

- a. Jorge has a list of the locations but can provide the exact details at the next meeting.
    - h. MBAH Sliding Doors
      - i. The project is complete.
    - i. Lissette wanted to know pertaining to the Return to Campus Plan if the HVAC Upgrades would be included in these meetings under Health and Safety
      - i. Jorge stated he would include them in the next meeting.
      - ii. Iris stated that there are larger HVAC projects that are separate from the return to campus plan. The portable items are in the Return to Campus Plan. The larger scale project takes years and has to do with upgrading buildings on campus. The updates for HVAC in relation to COVID is different than project. Although this is to address COVID, there are currently no issues pertaining to HVAC and ventilation.
- III. Bond Projects
- a. Pool/Classroom
    - i. This project has been completed. The Notice of Completion has been filed for Board approval.
  - b. Central Plant Upgrade
    - i. This project has been completed. The Notice of Completion has been filed for Board approval.
  - c. Baseball Field Improvements
    - i. This project is in the construction phase.
  - d. Construction Technology
    - i. This project is in the construction phase.
  - e. Bookstore Café
    - i. The Board has awarded the contract for construction.
  - f. Student Activities Relocation
    - i. The Board has awarded the contract for construction. This involves remodeling the basement area to house Student Activities.
  - g. Arts Complex
    - i. The project is 20% complete and is on schedule with no challenges
  - h. Behavioral & Social Science.
    - i. The project is 20% complete and is on schedule with no challenges
  - i. Music Building.
    - i. The preliminary plans were submitted to the State for approval to begin the next stage of the project.
    - ii. Jorge will meet with Dr. Maloney and Iris to review the elevations for approval.
  - j. Dr. Maloney asked if we are still on track with the Baseball Field, Café, and Construction Tech projects. They are set to finish September 2021 and that is not far away.
    - i. Per Jorge the issue being discussed is the lack of steel production in the USA. Regarding Construction Tech with the beams and poles. There is a month

delay according to the manufacturer and supplier. Lumber has increased by 25% in cost recently as well. He will keep the committee updated.

- k. Ali wanted to know if the Café was a cafeteria as well.
  - i. Per Iris stated that there will be food services on campus but not a cafeteria. There are no colleges in the USA that has a cafeteria for community colleges.
  - ii. Per Dr. Maloney she believes the original cafeteria was remodeled to the East Dining and other meeting rooms. In this current master plan there are no plans for it. If it fits within the master plan for the next year it can be discussed.

IV. Bond Construction Project PowerPoint

- a. The following projects were shown
  - i. Construction Technology
  - ii. Baseball Field Improvements
  - iii. Fire Academy – Modular Buildings
  - iv. Behavioral Science
  - v. Arts Complex

V. Facilities Master Plan Update – Iris

- a. There will be a presentation made to the Board at the June 21 meeting to update them on both the Facilities Master Plan and the Sustainability Plan.
- b. A combination of both this committee and technology will serve as the main members of the Facilities Master Plan, they will probably be a subgroup formed of the two committees, plus additional members.
- c. This will position, the College to take advantage through his five- year capital planning process new funding streams that are coming from the state of California, with respect to infrastructure and access for students, as a result of the.
- d. In that regard, that this new update of our facilities master plan will put us in an advantageous position to pursue so stay tuned as soon as the board approves the selection of the consulting group that will help us
  - i. Christina Gold asked if this is a different company that was used last time
    - 1. Per Iris it is a different company but they have done work previously on campus in the area of Space Utilization and an update on the Facilities Condition Index.

VI. Jorge thanked Dr. Maloney and Iris Ingram for their leadership, dedication and guidance for the Facilities Steering committee.

- a. Iris thanked Jorge and the committee
- b. Dr. Maloney thanked the committee and the work that is being done to meet the needs of the students.

VII. Meeting adjourned at 2:55pm