

El Camino College - Administrative Services  
Minutes of the Facilities Steering Committee – April 5, 2021

Purpose Statement: The Facilities Steering Committee will provide input for Program Planning, review related documents, and make recommendations for the Facilities Master Plan; updated information will be distributed to constituents represented by committee members.

Strategic Initiative C – Collaboration: Advance an effective process of collaboration and collegial consultation conducted with integrity and respect to inform and strengthen decision-making.

Members Present: Dr. Maloney, Jorge Gutierrez, Iris Ingram, Lissette Marquez, Michael Pascual, Shobhana Warriar, Christina Gold, Berkeley Price, Dipte Patel, and Makayla Propst.

Alternates/Guests and Support Staff Present: Nailah Lee, and Carolyn Pineda

- I. The minutes from the February 2021 meeting were approved
- II. Health and Safety
  - a. Pace Building – Roof
    - i. We are continuing to evaluate quotes from the contractors.
  - b. Baseball Field Project (Restroom, Netting and ADA)
    - i. The Board approved the award of a construction contract for this project.
  - c. CATS Building (Safety Netting)
    - i. The Board approved the award of a construction contract for this project.
  - d. Campus Exterior Lighting
    - i. This project has been completed.
  - e. Campus Police (Generator)
    - i. The bids have been secured. The goal is to present the contract for approval at the April Board meeting.
  - f. Library Building (Generator)
    - i. The bids have been submitted. The goal is to present the contract for approval at the April Board meeting.
  - g. Stairwell Lighting
    - i. A contract was awarded and the work has started. The goal is to complete the project by May 15, 2021.
  - h. MBAH Sliding Doors
    - i. A contract was awarded. The contractor has started the project. The estimated completion date is April 30, 2021.
- III. Bond Projects
  - a. Pool/Classroom
    - i. This project has been completed.
  - b. Central Plant Upgrade
    - i. This project is in the punch list stage. The goal is to file the Notice of Completion at the April 2021 Board meeting.

- c. Baseball Field Improvements
  - i. The contract was awarded.
  - ii. The goal is to start construction April 2021.
- d. Construction Technology
  - i. The contract has been awarded.
  - ii. The goal is to start construction April 2021.
- e. Bookstore Café
  - i. Bids were secured in are being evaluated by the Purchasing Department. We will request Board approval of the contract in April 2021.
- f. Student Activities Relocation

The bids have been submitted are being evaluated by the Purchasing Department. Once the review process is complete, a recommendation will be made to the Board in April 2021.

- 1. Questioned posed by Lissette M. – where will Student Activities be relocated? Per Jorge, they will be moved to the basement area of the Communications Building.

- g. Arts Complex
  - i. The project is 15% complete and is on schedule. Estimated completion date is October 15 2022.
- h. Behavioral & Social Science
  - i. The project is 15% complete. Estimated completion date is October 15, 2022.
- i. Music Building
  - i. We are currently in the design phase of this project.
  - ii. The preliminary plans were submitted to the State for approval.

#### IV. Status - Public Safety Training Center

- a. The site location has been changed. The new location is Lot L at the Campus. We have awarded contracts for the environmental assessment, surveying, and geotechnical work for the project.
- b. There are two locations under consideration for the center. The first is the northeast corner adjacent to Crenshaw and the other is the northwest corner which is located near the flood control channel.
  - i. Per Dr. Maloney: the backside of Lot L is the best location for a few reasons. The first reason is by putting the center on the back of Lot, there will be no source of distraction of drivers passing by. The second reason is that the backend of Lot L is the least preferred parking spaces for students and the space can be utilized. A concern is the potential impact of the neighbors in view of the channel in which she will need to review the renderings in order to begin the conversation with the neighbors/community.

#### V. Construction Projects/PowerPoint

- a. Jorge presented a photo slideshow of the Pool/Classroom, Behavioral Social Science, Arts Complex, Construction Technology, Baseball Field, and the Fire Academy projects.

#### VI. Additional project(s)

- a. ADA Accessibility Improvements

i. Phase 1 is under construction located near the Bookstore Building.

VII. Planning at ECC presented by Carolyn Pineda

a. Carolyn presented the guide for Institutional Planning. The purpose of this guide is to provide an overview of the planning processes that take place within the campus.

b. This is a working document and can be retrieved from the department of Institutional Research and Planning..

i. Per Dr. Maloney the guide should be sent out to give feedback on the document before it goes to the Board for approval. She was not sure if it was sent. Iris stated that the document had not been sent in advance. Carolyn will send the document.

VIII. Meeting adjourned at 3:03pm