



El Camino College

College Council Minutes

Monday June 21, 2021

1:30 – 2:30 p.m. Via Zoom

Attendance

Breeanna Bond, Edith Gutierrez, Kelsey Iino, Dalyan Johnston, Rose Mahowald, Dena Maloney, Darcie McClelland

Absent

Kenny Galan

Support/Presenters

Iris Ingram, Jane Miyashiro, Ross Miyashiro, Ann O'Brien, Jean Shankweiler, Viviana Unda, Jacquelin Sims, Jessica Padilla

Minutes

1. Welcome/Approval of Minutes

Dr. Maloney opened the remote meeting and welcomed participants. Dalyan Johnston was introduced as the new ASO student representative.

After review, College Council moved to approve the June 7, 2021 meeting minutes as presented.

2. Board Agenda Review

In compliance with Governor Newsom's Executive Order N-25-20, in response to the ongoing COVID-19 pandemic, the District will conduct the Board of Trustees meetings as audio only teleconferences. There are two dedicated email addresses for public comment - one for public comment on Closed Session agenda items and one for public comment on Open Session agenda items and non-agenda items.

An overview of the [agenda for the June 21, 2021 Board of Trustees meeting](#) was provided.

The review included Closed Session items, Presentations, Future Action Items/General Information and Policies and Procedures. Dr. Maloney provided highlights from the Consent calendar and an overview of the Action items.

Clarification on the distribution of food vouchers for students from the Pacific Dining contract was discussed – item 7.16. It was suggested the vouchers be donated to the Food Pantry and/or distributed to students based on need. Another consideration is to use the vouchers to incentivize COVID vaccinations. More information on this will be brought to College Council from the Food Services Committee at a later date. Food service will return to campus on July 1, 2021.

Clarification on the process of appointing the Interim Vice President of Academic Affairs was provided.

Support for the restoration of the 3% pay cut to management from the 2020-21 furloughs on behalf of the Federation was made.

Procedural details on the Board's discussion on ECCFT's request for a reopener was clarified.

3. BP/AP 4100 Graduation Requirements

Jean Shankweiler reviewed draft revisions for [BP/AP 4100](#) - Graduation Requirements for Degrees and Certificates.

College Council moved to approved BP/AP 4100 - Graduation Requirements.

Jean Shankweiler also reviewed the draft revision for [BP 4100.1](#)- Catalog Rights

College Council moved to approve BP 4100.1 – Catalog Rights.

4. Calendar for Development of CMP and SP

Viviana Unda provided an informational [presentation on the Comprehensive Master Plan and Strategic Plan](#). The presentation included the Comprehensive and Strategic Planning Processes General timelines, the Comprehensive Planning Process outcome and specific timeline and the Strategic Planning Process outcome and specific timeline.

It is noted the Facilities Master plan is informed by the Educational Master plan but not driven or controlled by it. There is a different purpose, timeline and process for the Facilities Master plan. Efficiency of space, for example, is not informed by the Educational Master Plan. However, The Facilities Master Plan should reflect the type of facilities needed based on the educational programs that are in the Educational Master plan for the future. There is a very strong connection between the two. The Facilities Master plan and the Education Master plan can be developed in concert but not necessarily one driving the other. It is suggested Iris and Viviana discuss offline how to coordinate the development of these two plans. Alignment is important for the designed planning process to have full implementation. The most important factor of aligning the two plans is to put the students as the primary focus. The current Facilities Master Plan will not be halted because the proposed Educational plan is not yet developed. Closer alignment of the two plans is the goal moving forward - to focus on the students' needs and requirements.

5. Adjournment: Meeting is adjourned.

2020 - 21 College Council Goals

1. Provide orientation to all new and returning members of College Council on the Council's purpose, goals, and expectations of its members. Annually evaluate the College Council's effectiveness.
2. Complete/continue the development and regular updates to, legally advised and legally required policies and procedures, placing priority on legally required policies and procedures.
3. Support the Accreditation Peer Review Team visit and the reaffirmation of accreditation of El Camino College.
4. Be informed of the work of the President's Advisory Committee on Race and Equity and engage in discussions on strengthening campus climate, reduction of student equity gaps using standardized disaggregated data methodologies and enhanced inclusion and diversity at El Camino College. Explore opportunities for inclusionary spaces for cross-campus dialogue.
5. Receive regular updates from the COVID-19 Task Force and facilitate campus communications that inform College Council constituents on actions taken in response to the COVID-19 pandemic.
6. Ensure College Council is informed of and discusses college initiatives, including but not limited to:
 - Guided Pathways and Equity Outcomes
 - Associated Student Organizations initiatives
 - Technology modernization
 - Impact of facilities on the student experience
 - Sustainability plan progress
 - Enrollment operations and enrollment management
 - Strategic Plan implementation and monitoring
 - Facilities Master Plan developments
 - Impact of fiscal developments on the campus
7. Strengthen campus communications by creating a communications plan designed to inform the stakeholders on major developments that affect the campus.

Future Meeting Dates: 1:30 p.m. - Via Zoom D. Maloney Reminder only

Summer 2021 College Council Meetings

- Monday, July 19, 2021 (Board Day)
- Monday, August 16, 2021 (Board Day)