

Calendar Committee Zoom Meeting
September 30, 2021, 3:30pm-4:30pm

- Members: Stacey Allen, Loic Audusseau, Bridget Delahunt, Charlene Gardella, Chris Gold, Jorge Gutierrez, Chris Jeffries, Lillian Justice, Shimonee Kadakia, Beverly Knapp, Lissette Marquez, Alice Martinez, Dipte Patel, Lavonné Plum, Jackie Sims, Greg Toya
- Chair: Ross Miyashiro
- Recorder: Lucy Nelson
- Attendees: Stacey Allen, Loic Audusseau, Bridget Delahunt, Shimonee Kadakia, Beverly Knapp, Lissette Marquez, Alice Martinez, Dipte Patel, Lavonne Plum, Jackie Sims, Greg Toya,
- Guest: Ali Ahmadpour

The meeting began at 3:33 p.m.

Calendar Committee Self-Assessment Survey Report (Viviana Unda)

Viviana Unda was not able to attend this meeting. She will forward the report to the committee members.

Review of the April 22, 2021 Draft Meeting Minutes

1. A motion to pass the April 22, 2021 meeting minutes was made and seconded.
2. Yes – 8, No - 0, 1 - Abstention

Discussion on Cesar Chavez Day and Indigenous Peoples Day

1. A motion to discuss both Cesar Chavez Day and Indigenous Peoples Day was made and seconded.
2. Ed Code requires celebrating each day separately. Long overdue in approving both days.
3. May need to extend spring and fall sessions with the addition of these two holidays to maintain the minimum required 175-days of instruction per Ed Code. Discussed extending both spring and fall terms for 1 day because Cesar Chavez Day is in the spring and Indigenous Peoples Day in the fall. Recommend the committee look at other districts that have both days as holidays. Ross will contact other colleges and find out how they arrived at their decision about the two holidays.
4. Discussed shortening the spring break or extending spring term.
5. Best practice is to gather all information before deciding.
6. Ed Code determines required holidays. But it also gives some optional days, including dates for Cesar Chavez Day and Native American Day. Need to consider the impact on Monday classes when deciding.
7. Need to look at the three labor contracts (ECCFT, ECCE, and POA) and contract negotiations.
8. Calendar recommendations from the Calendar Committee are brought to College Council and Board of Trustees.
9. SMCC scheduled Native American Day on 11/25 and Cesar Chavez Day on April 10 during their spring break to avoid adding to their 175-day calendar.

10. Suggestion to view practices at three colleges that have both holidays and how they implemented it. Ross will research 3 additional districts (more northern colleges). Recommend looking at LACCD. Contra Costa celebrated Native American on Sept 24 but not Cesar Chavez day. Mt. SAC celebrates Cesar Chavez Day but not Native American Day. Having a holiday on a Friday may be a better choice and less of an impact on Monday classes and the campus community.
11. According to the California Community Colleges Legally Mandated Holidays memo, March 31 is designated as Cesar Chavez Day and the fourth Friday in September for Native American Day as optional days to take. Every 7 years, Cesar Chavez Day on the State of California calendar is on April 1, not March 31. This year, March 31 fell on a Wednesday. We need to see where the additional day was added to maintain the minimum 175-day requirement.
12. Discussed holidays falling on a weekend. Article 14 section 4, page 63 of the ECCE contract states that if a holiday falls on Sunday, the holiday shall be on Monday. If the holiday falls on a Saturday, it is celebrated on the preceding Friday. Before the next meeting, Beverly Knapp will verify with the ECCE e-board about holidays falling on a Sunday and observing it on the preceding Friday instead of the following Monday.
13. The California Community Colleges Legally Mandated Holidays memo states, "When Cesar Chavez Day falls on a Saturday or Sunday, the agreed-upon college closure day shall occur on the preceding Friday or succeeding Monday, **respectively.**"
14. March 31, 2022 falls on a Thursday. The semester would have to be extended by one day.
15. How does the 175-days work with hybrid classes? Hybrid classes are not a primary term unless they're 16-week. They are affected if they are 16-week classes. Hybrid classes are online, distance education classes and would follow different rules. Need to review how we report it on the 320 and 525 formula. The Chancellor's Office will redefine how they fund online classes for apportionment.
16. It was suggested scheduling spring break when Cesar Chavez day is celebrated because it doesn't always land during spring break and an additional day of instruction would not have to be added.
17. Reminder to also discuss Indigenous Peoples Day and include research for both holidays.
18. Recommendation was made to continue this discussion for the next meeting:
 - a. Ross will provide a matrix with at least 3 other college districts (including SMCC) that celebrate both holidays.
 - b. Beverly Knapp will check with the ECCE E-board about celebrating holidays that fall on a weekend. Beverly asked for a reminder at least 2 weeks before the next meeting.
 - c. AP 4010 – Calendar Committee

The meeting ended at 4:35 p.m.