

El Camino College
Police Advisory Committee Minutes
September 12, 2001

Rocky Bonura Michael D'Amico Patricia Gebert Barbara Grover
 Jan Caldwell Carolyn Hardy Kirk Johnston Gloria Miranda
 Leo Middleton Terry Newman James Rozolis Angie Snider
 Dal Toruno Harold Tyler ASO Student Representative
 Beverly Knapp for G. Miranda

The meeting was called to order at 1:32 pm. The minutes of the last meeting were approved with the following corrections: Paragraph 2 – The newsletter was done by ~~Sergeant Kirk Johnston~~ Officer Jan Caldwell...; Recently Posted Reserved Parking Stalls on Campus – Signs for designated stalls for ~~manger~~ managers...

Police Officer Selection Process

The selection committee for the Police Officer Lateral/Trainee position is in the process of establishing an eligibility list of 10 qualified applicants. The list will be good for 6- 12 months. Once the list is established, it will be forwarded to Chief D'Amico for further processing. Currently there is one police officer position open and one officer is undergoing a background checked by the Los Angeles County Sheriff's Department. The main reason why officers leave is because the District does not offer a safety retirement plan which protects the officers' families should they become injured or killed while on duty.

COPS/Crime Prevention Month Activities

October is crime prevention month and the following are activities planned for the month:

10/4 Free fingerprinting at the Child Development Center, 11 am to 6 pm

10/11 Speaker from the Santa Monica Rape Treatment Center in the Cafeteria-Alondra Room

10/18 California Highway Patrol and a DUI demonstration by El Camino COPS Officer, library lawn area, 11 am – 1 pm

10/24 Vehicle Safety Fair

A newsletter for Fall 2001 will be coming out. An information booth is set-up by the Community Oriented Policing Officer throughout the semester at the Library Lawn area.

Student Right to Know Update

The Cleary Act – Student Right to Know report, which contains crimes that occurred within the areas of El Camino Community College District jurisdiction, has been compiled. The printed information will be placed in all employees' paycheck envelope, in the schedule of classes, and it is also available on the Internet. The college is redesigning the El Camino College student application form which will include the website for the Student Right To Know. New faculty and staff also receive this information at the new faculty/staff orientation.

Fall 2001 Parking Update

The student parking lots have been completely filled at 10 a.m. Students were allowed to park in areas where parking is not normally allowed during the regular semester. This is the first time that staff/faculty parking at Lot J has been and still is a problem.

Rules and Regulations Update

An operations manual governs the police department, and it was recently updated. It has been sent for legal review. When it is returned it will be distributed to the officers for review and input.

MDT Grant Update

The police vehicles have been equipped with Mobile Data Terminals (MDT). The MDT's give the officers direct access to vehicle information, etc. while patrolling in their units. This allows the dispatcher center to handle other traffic occurring at the window. The equipment was obtained through a federal grant.

Communication Update New Radios for Police Dept. Personnel

The police department is in need of updating their current radios, which are over 10 years old. Ten new radios will be purchased this year at the cost of approximately \$25,000. Another 10 radios will be purchased next year.

Significant Events That Occurred Over the Summer

The members were given an update on significant events/arrests/occurrences that occurred during the summer months.

Dispatch 3/12 Issue

Currently police officers at the El Camino Police Department work a 3/12 plan where they work 3 days of 12 hours and have a buy back day every other week. The dispatchers are interested in working this schedule also. They are the only employees who are here 24-hours a day. Dispatchers at colleges surrounding El Camino have this plan. ECCE and the District are in negotiations.

Escort Service

An escort service is available for faculty, staff and students every night from 6 pm to 10:30 pm. If the service is needed after 10:30 pm, an officer will assist with this service. Approximately 30 to 40 people use the escort service each night.

Police Phone Project Update

All the emergency phones have been replaced with the Code Blue phones. These new phones have proven to be extremely successful and have virtually eliminated all operation problems. Nine smaller units will be installed at designated locations throughout the campus during the upcoming year.

Round Table

It was reported that President Fallo has directed that all non-college vehicles be prohibited from the inner campus. The police department is rigidly enforcing this policy.

Ms. Grover expressed concern about identity theft. Information that with a list of names, social security numbers and birth dates was faxed to their division's fax machine without a coversheet. Faculty and staff in the Math Sciences Division expressed their appreciation for receiving email regarding the terrorists crisis. However, they were disappointed because information regarding crisis intervention, etc. was not dispersed in a timely manner.

Ms. Snider suggested the use of a "telephone tree" in emergency situations in the future.

Ms. Knap reported that some classrooms in the Behavioral and Social Sciences area were left unlocked over the weekend.

The next meeting is scheduled for Wednesday, October 10, 2001.

Meeting adjourned 2:47 p.m.

cc	Dr. Thomas Fallo	Deans – 14
	Dr. Nadine Hata	AFT Co-Presidents – D. Westburg, A. Simon
	Mr. Vic Hanson	Academic Senate
	Dr. Patricia Caldwell	ECCE President - L. Smith