

El Camino College  
Police Advisory Committee Minutes  
May 14, 2003

Rocky Bonura     Michael D'Amico     Steve Fasteau     Patricia Gebert  
 Barbara Grover     Kirk Johnston     Gloria Miranda     Leo Middleton  
 Terry Newman     James Rozolis     Sean Ray     Angie Snider  
 Dal Toruno     Harold Tyler     ASO Student Representative  
 Beverly Knapp for G. Miranda

The meeting was called to order at 1:35 p.m. The minutes of the March 12, 2003 meeting were approved as submitted.

Mike D'Amico – The chief gave a current status report of the numbers of officers currently employed. The police department is down 2 officers. As of Friday, May 16, 2003 the department will be losing a dispatcher. Currently this position is frozen and if the remaining dispatchers cover the vacated shifts, they will get burned out.

A motion was made that the Police Advisory Committee recommend to President Fallo that the hiring of a dispatcher be exempt from the hiring freeze. The voting was unanimous.

Disabled Parking Signage Update

There are several old signs around campus which still say "Handicap" parking. The proper term is "Disabled" parking. New signs were ordered with the correct verbiage. "El Camino College Police Dept." and the police department's phone number were added to the sign.

Update on Directional Arrows

Directional arrows at Crenshaw Blvd. and Administration Way that divide in-bound/out-bound traffic turning left and right on to Crenshaw Blvd. have been painted.

Lighting at Bus Bench Shelters

At the last meeting, a suggestion was made to have the bus bench shelters on Crenshaw Blvd. lighted. Mr. Ray contacted Clear Channel, the company responsible for the bus shelters, and spoke with a supervisor. The supervisor will come out and survey the bus shelters. If they are wired for lights, the shelters will be lighted up. If wiring is required, this will be done.

Update on Posting "Use the Crosswalk" Signs @ Admin Way/Crenshaw Blvd.

This item is currently in progress.

Update on Radio or Emergency Telephone at the Cafeteria Cashier's Register

Mr. Ray contacted Ms. Sheryl Kimball from Information Technology Services, and ITS telephone technicians went to the cafeteria to see what could be done. A regular telephone will be installed and will be for on-campus calls only. To contact the police department the caller must dial 9-9-1-1, and the call will connect directly to the emergency telephone system at the police

dispatch center. At the present time, there are no red emergency phones available. More will be ordered when the new fiscal year begins.

#### Student Services Center Lobby Disruptions

There is a group of students who continually cause disruptions in the lobby of the Student Services Center building on Mondays and Wednesdays. The staff or student worker at the Information Desk is unable to help someone who has questions because it is difficult to hear what is being asked. Profanity is also used. An Adhoc Committee was formed to address this issue.

The following suggestions were made:

Signs that are posted in the lobby should be posted in a more organized manner.

Tables and chairs that are used by the various college-recruiting representative should be set-up in a more organized manner.

Post signs – Quite Please, Work Area, This is your college, Please keep it clean.

There will also be an increase in classified staff who oversee the student worker. Training will include how the worker at the Information Desk should approach disruptive students in a non-confrontational manner. A Standards of Student Conduct Information Sheet will also be given to the disruptive student(s). If the disruption continues after the worker has approached the disruptive student and the information sheet has been given to the student, campus police will be contacted for assistance. Workers at the Information Desk will be wearing a nametag that says "Information Desk Staff".

#### Round Table

Beverly Knapp – There still are non-staff people parking in Lot J. Citations are being issued.

Kirk Johnston – High school graduations, which are arranged through the Civic Center Rental Office, will be held in June. A copy of the graduation schedule will be sent to Behavioral and Social Sciences so that staff will be aware of these events.

Several assaults (people who knew each other) occurred. There was an incident at the north gym where someone who was not enrolled in a basketball class participated in a basketball game. That person got upset and punches were exchanged which resulted in the student's jaw being wired and the loss of two adult teeth. Car thefts and break-ins have decreased.

Barbara Grover – Theft of a professor's book bag occurred which was due to the professor not properly securing his belongings.

Terry Newman – Community Education Classes for Youth will be starting at the end of June.

Time ended: 2:30 pm. The next meeting is scheduled for Wednesday, July 9, 2003.