

**EI CAMINO COLLEGE**  
**Insurance Benefits Committee Meeting Notes**  
**February 22, 2022**

**MEMBERS AND ALTERNATES PRESENT:**

Miyashiro, Jane	Chairperson
Smith, Maria	Co-Chairperson
Whiting, Michele	ECCE
Marquez, Lissette	ECCE
Leiby, Mary Ann	ECCFT
Palos, Teresa	ECCFT

**MEMBERS AND ALTERNATES ABSENT:**

Clemons, Lyn	President's Appointee
Sundara, Ketmany	President's Appointee
Kushigemachi, Scott	President's Appointee
Lemons, Marlow	President's Appointee
Solorzano, Erika	POA
Galan, Kenny	POA (Alternate)
Chambers-Salazar, Polli	ECCFT (Alternate)
Dietz, Roy	ECCE (Alternate)
Sakatani, Charlene	ECCE

**KEENAN & ASSOCIATES:**

Kim Gleeson  
Jamie Kaplan

**GUESTS:**

**Open Meeting Introductions & Roll Call**

Jane Miyashiro called the meeting to order at 1:01 pm.

**Review/Approval November 23, 2021 Meeting Notes**

The November 23, 2021 meeting minutes were reviewed and approved by the committee.

**Premium & Claims Reports (Delta Dental & VSP)**

Kim Gleeson reviewed the Dental Premium and Claims Report showing claims experience for the 12-month period January 2021 through December 2021. The expense loss ratio, which includes premium, claims, fees, and expenses, shows a total expense loss ratio of 89.35%.

Kim Gleeson reviewed the Vision Premium and Claims Reports. Using the same 12-month claims experience, January 2021 through December 2021, the Vision Plan paid loss ratio, less expenses, is running at 83.65%.

**Discussion: Future Meeting Topics** – Jane Miyashiro advised that she met with Keenan to discuss future meeting topics. She also noted how we have been meeting via Zoom for the past year and she is open to hear how the committee prefers to meet for future meetings. She is open to keep the same meeting format via Zoom or meet in person. Kimberly Gleeson reviewed the future meeting topic ideas.

Items to note:

- The meeting format will be discussed again at the next meeting.
- The carriers Delta, VSP, Hartford and EASE EAP can present at future meetings.
- The committee would prefer to have other carriers present besides Delta and VSP because they presented at recent meetings.
- Financial wellness is another topic idea. Keenan can work with a vendor to help educate employees on how to budget their money and discuss retirement benefits.
- Legal Services is another benefit that employees have been interested in. Keenan can work with a vendor to come to a future meeting and discuss how the plan works. If the committee is interested, Keenan can do a marketing for legal services and vendors can present directly to the campus.
- Jane Miyahsiro recommended doing separate presentations for employees with STRS and PERS.

**Keenan Winter Wellness Newsletter** - Kim Gleeson reviewed the winter newsletter. It included a shopping list with heart-healthy foods, tips to stay active in the winter and tips on how to manage stress.

**New Business:** Jane Miyashiro informed the committee that HR has hired a new benefits advisor named Christina Connors. She will be taking over for Valerie Jeffrey and is starting on February 23. She previously worked for Torrance Unified School District and has a lot of experience in benefits, leaves of absence, retirement, recruitment, human resources and is a specialist in benefits administration.

**Legislative Updates:** Jamie Kaplan reviewed the following updates.

- Health Plans Must Cover Over-The-Counter-COVID Tests

**Meeting adjourned:** The meeting was adjourned at 1:34 pm.

The next Insurance Benefits Committee meeting will be held on March 22, 2022.