

**EI CAMINO COLLEGE**  
**Insurance Benefits Committee Meeting Notes**  
**May 24, 2022**

**MEMBERS AND ALTERNATES PRESENT:**

Miyashiro, Jane	Chairperson
Smith, Maria	Co-Chairperson
Conners, Christina	President's Appointee
Sundara, Ketmany	President's Appointee
Clemons, Lyn	President's Appointee
Whiting, Michele	ECCE
Marquez, Lissette	ECCE
Sakatani, Charlene	ECCE
Leiby, Mary Ann	ECCFT

**MEMBERS AND ALTERNATES ABSENT:**

Kushigemachi, Scott	President's Appointee
Lemons, Marlow	President's Appointee
Solorzano, Erika	POA
Galan, Kenny	POA (Alternate)
Palos, Teresa	ECCFT
Chambers-Salazar, Polli	ECCFT (Alternate)
Dietz, Roy	ECCE (Alternate)

**KEENAN & ASSOCIATES:**

Kim Gleeson  
Jamie Kaplan

**GUESTS:**

Maria Estrada- Legal Shield

**Open Meeting Introductions & Roll Call**

Jane Miyashiro called the meeting to order at 1:00 pm. Jane introduced Maria Estrada from Legal Shield.

**Review/Approval March 22, 2022 Meeting Notes**

The March 22, 2022 meeting minutes were reviewed and approved by the committee.

**Legal Shield Presentation**— Maria Estrada from Legal Shield provided an overview of the Legal and Identity Theft plans available.

Items to note:

- LegalShield 2019 Workplace study shows that 85% of employers believe having access to a qualified law firm is important
- 79% report a positive response from their employees after implementing the plan
- LegalShield offers, personal legal advice for unlimited number of issues, letters/calls made on the members behalf, contract/document review, will preparation, IRS audit assistance, family/domestic services, traffic ticket assistance and emergency access
- A mobile app is available to request a consultation and to upload documents
- IDShield includes monitoring and alerts for credit score, SSN, passport, driver's license, medical ID, emails, loans, credit cards, bank accounts, social media and more

### **Premium & Claims Reports (Delta Dental & VSP)**

Kim Gleeson reviewed the Dental Premium and Claims Report showing claims experience for the 12-month period April 2021 through March 2022. The expense loss ratio, which includes premium, claims, fees, and expenses, shows a total expense loss ratio of 86.12%.

Kim Gleeson reviewed the Vision Premium and Claims Reports. Using the same 12-month claims experience, April 2021 through March 2022, the Vision Plan paid loss ratio, less expenses, is running at 85.95%.

**2022-2023 IBC Meeting Calendar Review:** Jane Miyashiro reviewed the IBC meeting calendar for the 2022-2023 year. The calendar included six meetings. The committee decided to limit the calendar to four meetings and remove the March 2023 meeting from the calendar.

**New Business- Draft Open Enrollment Timeline:** Kim Gleeson reviewed the open enrollment timeline. Renewals are requested in May and finalized in August. The final renewals are presented to the committee in September. Open enrollment preparation begins in August and the health fair is usually in September or October. Keenan will remove the reference to the meeting in March for next year.

**Meeting adjourned:** The meeting was adjourned at 1:53 pm.

The next Insurance Benefits Committee meeting will be held on September 27, 2022.