

# MINUTES

## EL CAMINO COMMUNITY COLLEGE DISTRICT RETIREMENT BOARD OF AUTHORITY MEETING

February 10, 2021

1:30 PM– 2:30 PM

Zoom Meeting ID: 991 9717 2475

### I. CALL TO ORDER

1. The meeting was called to order at 1:35 PM by Iris Ingram, RBOA Chair

### II. ROLL CALL

1. **All Retirement Board of Authority (RBOA) members were present except Maria Smith and Jeffrey Hinshaw:**

Iris Ingram, Vice President, Administrative Services & Board Chair

Michael Pascual, Director, Purchasing and Risk Management

Jane Myashiro, Vice President, Human Resources

**Guest:** Dr. Dena Maloney, College President

2. **All Coordinators/Consultants were present:**

Roslyn Washington, Assistant Vice President, Keenan Financial Services

Cary Allison, Executive Director, Morgan Stanley

Scott Rankin, Senior Vice President, Benefit Trust Company

### III. PUBLIC COMMENTS

1. There were no public comments.
2. This item is information only.

### IV. APPROVAL OF AGENDA

1. Iris Ingram moved to approve the agenda as presented; motion was seconded by Michael Pascual and was unanimously approved by all RBOA members present.

### V. APPROVAL OF MINUTES

1. Michael Pascual moved to approve the minutes from **March 10, 2020** as presented; motion was seconded by Jane Myashiro and was approved by all RBOA members present.

### VI. INVESTMENTS

1. **Portfolio Performance Review**

a. Cary Allison of Morgan Stanley (MS) reviewed the performance of the Trust's accounts as of December 31, 2020.

b. The Portfolio Value as of **December 31, 2020 was \$28,255,329.48**

c. The Portfolio Value as of February 9, 2021 was \$29,353,432.

### Time weighted return net of fees

Month to Date	Quarter to Date	Year to Date	Latest 12 Months	Annualized latest 3 Years	Annualized latest 5 Years	Annualized Inception to Date
3.19	9.41	14.55	14.55	6.89	6.50	4.70

- d. We moved from a conservative portfolio in 2012 to more equities in 2018.
- e. The move in portfolio models was great as equities did very well in 2019 and 2020.
- f. Iris Ingram Moved to approve the Portfolio Performance Review as presented; motion was seconded by Michael Pascual and was unanimously carried by all RBOA members present.

## 2. Market Overview

- a. Cary Allison of Morgan Stanley (MS) discussed the current market conditions.
- b. Morgan Stanley and economist expect U.S GDP will be 12.4% in Q2 2021, and forecast positive GDP growth for 2021 as economic recovery continues, with an estimate of 8.1% GDP growth in Q4 2021.
- c. There is an historic amount of money being poured into the market now.
- d. When we met last year, the pandemic had actually accelerated growth of certain industries.
- e. Anything technical, home improvement, or online retail sales related spiked is sales. Whereas other industries like travel took a huge decline in growth and earnings.
- f. Shopify, an online retailer reported about 10yrs worth of growth in a 3month time span.
- g. Morgan Stanley has been quite “Bullish” in the past 9 months.
- h. The Fed Fund short term interest rate is currently at zero, and will remain there until approximately 2023.
- i. MS feels inflation will remain low, but may peak at 2% and slowly go back down.
- j. This is an information item only.

## 3. Investment Policy Review

- a. Scott Rankin presented suggested language changes to the IPS.
- b. Removed all reference to the Target Rate of Return and replaced it with Target Asset Allocation.
- c. There are no changes to the investments at all.
- d. Iris Ingram moved to approve the IPS as presented; motion was seconded by Michael Pascual and unanimously approved by all RBOA members present.

## **VII. ADMINISTRATION**

### **1. Annual Reporting on the Status of the Trust**

- a. Roslyn Washington presented the Annual Report on the Status of the Trust confirming the report has been placed on the district website.
- b. This item is for information only.

### **2. Disbursement Report**

- a. Roslyn Washington presented a Trust Disbursement Report reflecting fiduciary withdrawals and fees paid to Keenan, BTC & Morgan Stanley for their services for the period February 18, 2020 – January 21, 2021.
- b. Iris Ingram Moved to ratify the Disbursement Report as presented; motion was seconded by Michael Pascual and was unanimously approved by all RBOA members present.

### **4. Updating the Substantive/Comprehensive Compliance Plan.**

- a. Roslyn Washington presented the RBOA with the signed OPEB Questionnaire.
- b. The updated information was updated in the Substantive Plan and a new E-Library was sent to the district at the end of last year.
- c. This is information only.

### **5. Actuarial Valuation Study Update**

- a. The RBOA was presented with the most current Actuarial Study dated January 9, 2020.
- b. The district is currently in compliance.
- c. This item is information only.

### **6. Future Transfer of Assets into the Trust**

- a. There will be no contributions made into the Trust for this fiscal year 2020-2021.
- b. This is an information item only.

## **VIII. INFORMATION REPORTS**

### **1. Retirement Board of Authority Comments**

- a. Dr. Maloney is retiring in June 2021.
- b. This item is information only.

### **2. Program Coordinator/Consultant Comments**

- a. No comments.
- b. This item is information only.

## **IX. DATE, TIME AND AGENDA ITEMS FOR NEXT MEETING**

- a. Roslyn will coordinate with Shobhana to set a new meeting date.
- b. This item is information only.

**X. ADJOURNMENT**

- a. Iris Ingram moved to adjourn the meeting at 2:20 PM.