



NOTES – Council of Deans

June 5, 2025

Present: J. Anaya, J. Aramburo, J. Barquero, J. Baumunk, C. Brewer-Smith, W. Cox, R. Dietz, C. Gold, D. Gonzales, R. Gonzalez, A. Grant, G. Greco, E. Gutierrez, A. Hernandez, K. Iino, L. Justice, S. Kushigemachi, R. Lee, M. Lemons, C. Lopez, C. Martin, K. Martinez, R. McCullum, M. Miller, S. Nilles, K. Nguyen, A. O'Brien, D. Patel, V. Rapp, E. Rice, M. Sandoval, B. Sedor, J. Stephenson, K. Sundara, V. Unda, K. Watson

Guests: M. Vander Horck

I. INFORMATION

- A. Notes of May 1, 2025 - Approved as written.
- B. Reviewed 2025-2026 Council of Deans meeting dates

II. CHAIR'S REPORT

C. Lopez recognized the retiring members of the Council of Deans: R. Brobst, R. Christophersen, W. Cox, D. Gonzalez, M. Guess, and V. Rapp. A Retiree/Employee Recognition Reception will be held on June 6 from 9:00 to 10:00 a.m. in the East Dining Room.

III. DISCUSSION/ACTION

- A. Academic Affairs Restructuring Update: (C. Lopez)
C. Lopez presented an update on the Academic Affairs restructuring model, which was shared onscreen. A copy of the presentation will be distributed to members following the meeting.
- B. Student Services Restructuring Update: (J. Stephenson)
J. Stephenson gave an update on the Student Services restructuring model, noting that the final structure is still being finalized. A formal presentation with more details will be shared at a later date.
- C. AFT Update: (K. Iino)
AFT negotiations continue.
- D. ECCE Update: (R. Dietz)
ECCE is currently negotiating with the District concerning the increased workload for classified staff resulting from the SRP and restructuring. A reminder that employees "working out of classification" at a higher classification level for more than five working days within a 30-day calendar period are entitled to "work out of class" pay.
- E. Facilities Update: (R. Brobst)
Upcoming projects include: roof repairs, fuel tank replacement, softball field, Public Safety Training Center, and demolition of the CDC. The El Camino Commons (Modular Village) is nearing completion. Repairs to the underground hot water line, near the Physics Building, will impact hot water service to major buildings (Administration, Library, ITEC). To minimize disruption, the project is scheduled to begin after commencement and is expected to take approximately three days, with additional time needed to restore the walkway. Facilities has been instructed to enhance signage and safety measures in the area during this period.

F. PBC Report: (K. Martinez)

PBC meets today, June 5, during which the Vice Presidents will present their Nuventive requests. As a reminder, be sure to attend the monthly Budget Forums for the latest updates. C. Lopez noted that the Budget Strategies Leadership group will be moving back into PBC.

G. ASO Report: (K. Nguyen)

Finals Madness is happening in the library this week. The ASO Finance Committee has approved funding for ASO-sponsored programs. The final ASO Senate meeting of the semester will take place on June 5.

H. Academic Senate Report: (C. Brewer-Smith)

6/3/25 Meeting: Senate approved AP/BP 5500 *Standards of Student Conduct* and AP/BP 3900 *Time, Place, and Manner*. The DEIA Resolution received a first reading. V. Unda presented the Institutional Learning Outcomes (ILO) Report, and C. Lopez provided an update on the Academic Affairs restructure. J. Stephenson shared a draft of the Student Equity Plan, and the results of the Senate election were announced.

I. ECC Evolve Update: (C. Martin)

Evolve's "Year in Review" event took place on June 3 and 4. A summary of Evolve's action plan and accomplishments will be shared, and work will continue in the fall.

J. Budget Strategies Leadership Update: (C. Lopez)

Leadership group will merge with PBC. Stay tuned for further updates.

K. Strategic Enrollment Management (SEM) Reports:

(A complete SEM monthly Board of Trustees Report is available for viewing on BoardDocs)

1. Academic Affairs: (C. Lopez)

May Enrollment Report: 6,960 FTES, 4.1% over last spring; YTD 17,657 FTES, 5.6% over last year.

Annual scheduling project is progressing; 2026 Winter/Spring schedules on track to post by mid-June.

2. Student Services: (J. Stephenson)

SEM team attending first meeting on creating a one-stop model for students. CRM software kick-off meeting on 6/10. Efforts continue to address fraudulent student activity and monitor developments related to international students and financial aid. 2026/27 and 2027/28 calendars set for approval at the next Board meeting. K. Martinez noted the drop for nonpayment for summer is 6/9.

3. Marketing/Communications: (A. O'Brien)

Summer campaign has launched with digital ads and email outreach. A short-term certificate campaign and noncredit content promoting ESL, Healthcare, GED, Construction Tech, and CTE programs have been finalized. ECC trucking vans are being wrapped with ads highlighting CTE offerings. Also, promoting DART courses and supporting the transition to Common Course Numbering.

IV. OTHER – Announcements

A. D. Patel: Remind faculty of grade forecasting to help students with prerequisites and course repetition.

B. D. Gonzales: Local Strong Workforce proposals received; recommendations to be shared with faculty.

C. M. Miller: Student art exhibit closes 6/5. Summer Open Call exhibit to raise funds for the Art Gallery.

D. C. Martin: Thank you to the deans for approving the PT healthcare stipends.

E. L. Justice: End of semester/final grade submission notice to go out with office hours support for faculty.

F. B. Sedor: Fine Arts End-of-Year Celebration – June 5 | 12–2 PM | Music Building Courtyard.

G. C. Lopez: ECC Student Research Fair Reception – June 6 | 5:30- 7:30 PM | Library Collaboration Room.

V. NEXT MEETING - Council of Deans – July 10, 2025; 9:15-10:30 a.m.; DE 166/Zoom