



NOTES – Council of Deans

February 6, 2025

Present: J. Anaya, J. Aramburo, L. Audusseau, J. Barquero, J. Baumunk, W. Cox, C. Dao, R. Dietz, C. Gold, D. Gonzales, R. Gonzalez, A. Grant, G. Greco, E. Gutierrez, A. Hernandez, K. Iino, S. Kunisaki, S. Kushigemachi, R. Lee, M. Lemons, C. Lopez, C. Martin, K. Martinez, R. McCullum, M. Miller, S. Nilles, K. Nguyen, A. O'Brien, N. Oliva, D. Patel, V. Rapp, E. Rice, M. Sandoval, B. Sedor, J. Stephenson, K. Sundara, V. Unda, K. Watson

Guests: M. Vander Horck

I. INFORMATION

- A. Notes of January 9, 2025 - Approved as written.
- B. New ECC Police Chief, Matthew Vander Horck, introduced himself to the members.

II. DISCUSSION/ACTION

- A. Academic Affairs Rep – College Council: (C. Lopez)
C. Lopez requested a volunteer representative to serve on College Council to fill the vacancy left by G. Valle. E. Rice, Associate Dean of Humanities, volunteered.
- B. AFT Update: (K. Iino)
CFT has an emergency relief fund for members who have suffered catastrophic losses as a result of the L.A. fires, as well as information on federal funding, resources and services. AFT moving to impasse negotiations on the 2024 reopener for compensation; contract expires in June. Negotiations have begun on the AFT contract for 2025-2028.
- C. ECCE Update: (R. Dietz)
Issues concerning overtime and pay were discussed. Overtime work must be authorized by the employee's Dean, Director or Manager. Recent complaints concerning ADA accommodations and remote schedules have occurred. Please be mindful when addressing ADA needs. A recent MOU was established regarding remote work. Please read and understand the MOU, contact R. Dietz with any questions. C. Lopez added that Vice Presidents and managers will soon need to meet with their staff to clarify and discuss expectations for remote work arrangements within their departments and divisions.
- D. Facilities Update: (L. Audusseau)
SoCal Edison (SCE) completed a site inspection for the Modular Village and approved the electrical switchgear installation. Typical installation time is 45 days; however, delays as a result of the LA fires could extend the timeline to 4-5 months. Costs and the environmental impact to run a generator or delay construction were analyzed. The Facilities Steering Committee voted in favor of waiting 30 days to reassess SCE's progress before deciding. Other projects in the works include the fuel tank replacement, Child Development Center demolition, ATM installations, RFP for Fire Academy sound wall/landscaping, and Music Building elevator repair. R. Brobst added that various water leaks on campus are being addressed and to notify facilities ASAP if any are found. Air purifier filters are in the process of being replaced.
- E. PBC Report: (K. Martinez)
Next PBC meeting is on February 20.
- F. ASO Report: (K. Nguyen)
ASO hosted coffee and donuts on 2/3 for winter session students. Upcoming events: 2/18-2/28 Weeks of Welcome; 3/3 Student Expo; 3/4-3/6 ICC hosts Club Rush. On March 4, a group of students will attend March in March in Sacramento where they will meet with state representatives to lobby and promote advocacy at the state level.

- G. Academic Senate Report: No report.
- H. ECC Evolve Update: (C. Martin)
Three Evolve sessions will take place in spring: 3/7 DE Equity Outcomes (online); 4/4 Finalize Academic Integrity Handbook; 5/2 Create ADT Pathways. Faculty Caring Campus will begin in late February, and PD Day will include a Caring Campus presentation for classified staff. Work has begun to update confusing building names and signage on campus, as well as building acronyms.
- I. Budget Strategies Leadership (BSL) Update: (C. Lopez)
Team will meet on 2/10 to discuss the current status of the state budget and look at local budget projections and deficits for the next three years. Student Centered Funding Formula scenarios will also be discussed. BSL management representatives are K. Martinez and C. Gold. Monthly budget update forums will be held in the near future.
- J. Reorganization Update: (C. Lopez/J. Stephenson)
Reorganization in Academic Affairs and Student Services continues. C. Lopez shared that Academic Affairs has narrowed down the list of potential models. J. Stephenson reported that Student Services is also reviewing models. Once decided, model information will be shared via campus forums and implemented by Fall 2025.
- K. Strategic Enrollment Management (SEM) Reports:
(A complete SEM monthly Board of Trustees Report is available for viewing on BoardDocs)
 - 1. Academic Affairs: (C. Lopez)
Winter FTES is up 7.9% from last winter and 3.6% above target. Spring enrollment is up 800 FTES over last spring. ECC continues to see fraudulent enrollment and is looking at different solutions. Annualized scheduling is moving forward with Summer/Fall 2025 schedules available to students by mid-April and Winter/Spring 2026 available by mid-June. ECC submitted a letter of interest to the Chancellor's Office to participate in a Community of Practice project for guidance to create short-term, sequence pathways that allow students to fast track earning degrees and certificates.
 - 2. Student Services: (J. Stephenson)
Meeting with West Hills College in March to discuss annualized enrollment. SEM project will focus on creating a one-stop model to allow students to receive services in one location. Looking at reviewing software programs and putting together MIS data and ECC Connect work groups. K. Martinez reported that 1,055 students were dropped in 6,133 sections. Working on process for waitlists and clearing pre reqs/holds.
 - 3. Marketing/Communications: (A. O'Brien)
Spring semester promotion email was sent to over 21,000 emails in January. A Bilingual Media Habits Survey, delivered to 9,906 students, found that YouTube remains a priority channel, along with Facebook, AM/FM radio, and Hulu. Some students from the survey volunteered to participate in focus groups to help further define strategies and messaging.

III. OTHER – Announcements

- A. C. Martin: 2/13 PD Day. (Check email for schedule and times)
- B. M. Miller: Many exhibits/events taking place. For information, check the [Fine Arts/Art Gallery](#) website.
- C. E. Gutierrez: CA DREAM applications are down over fears by undocumented students of their immigration status. Increase awareness to students regarding services and state funded grants and resources for financial aid.
- D. S. Nilles: BetterMynd, a free online therapy platform, has replaced TimelyCare. BetterMynd is available to students, staff and faculty.
- E. A. O'Brien: PD Day to feature special speaker from UndocuScholars. Copy Center on-demand service coming in spring.
- F. B. Sedor: Check out the latest issue of Art News: [Winter/Spring 2025 Art News](#)
- G. J. Stephenson: If immigration officers on campus, direct to Campus Police or VP of Student Services.
- H. D. Gonzalez: 3/7 - Strong Workforce and Perkins faculty training session, 8:30 a.m./ITEC 115.

IV. NEXT MEETING - Council of Deans – March 6, 2025; 9:15-10:30 a.m.; DE 166/Zoom