



EL CAMINO COLLEGE

Office of the Vice President – Academic Affairs

NOTES – Council of Deans

January 9, 2025

Present: J. Anaya, J. Aramburo, L. Audusseau, J. Baumunk, C. Brewer-Smith, R. Christophersen, W. Cox, C. Dao, R. Dietz, M. Garcia, C. Gold, R. Gonzalez, G. Greco, E. Gutierrez, A. Hernandez, K. Iino, L. Justice, S. Kunisaki, S. Kushigemachi, R. Lee, M. Lemons, C. Lopez, K. Martinez, R. McCullum, J. Miera, A. O'Brien, N. Oliva, D. Patel, V. Rapp, E. Rice, J. Stephenson, K. Sundara, V. Unda, K. Watson

Guests: J. Hinshaw, R. Lopez, L. Plum, A. Sala, B. Thames

I. INFORMATION

Notes of December 5, 2024 - Approved as written.

II. CHAIR'S REPORT

C. Lopez acknowledged the ongoing wildfire disaster and the impact to our students and employees. Messaging was sent to the deans to urge that grace be extended to both students and staff based on the current situation. The Governor's 2025-26 budget proposal is expected on 1/9, more information to follow.

III. DISCUSSION/ACTION

A. AFT Update: (K. Iino)

AFT is waiting for the District to sunshine articles for negotiation at the January board meeting, with negotiations expected to begin in February. The Social Security Fairness Act was signed into law which eliminates the Windfall Elimination Provision and the Government Pension Offset that reduced Social Security benefits for some retirees who also received pension income. While K. Iino is on sabbatical, email any questions or concerns to eccfederation@gmail.com or federation@elcamino.edu. K. Iino posted a URL with Emergency Resources for staff affected by the fires: https://docs.google.com/document/d/1_v9MZt65AV355imGtwgCBVWt-fJsdP8KOFy2Ks_KqXw/edit?usp=sharing.

B. ECCE Update: (R. Dietz)

Employees are not entitled to hazardous pay as a result of the wildfire disaster. An email was sent to classified staff providing information and support for those impacted by the wildfires. The California Federation of Teachers (CFT) has set up an emergency relief fund for members suffering catastrophic losses due to the fires, email disasterrelief@cft.org. R. Dietz is out until March but will check emails periodically, contact the ECCE e-board with any concerns. Due to bad air quality from the fires, N95 masks are available for students and staff and can be obtained from Purchasing/Bookstore 2nd floor.

C. Facilities Update: (L. Audusseau)

Completion of the Modular Village is pending due to delays with SoCal Edison to connect power. Further delays are expected as a result of the wildfire disaster. Upcoming projects, with due dates, include: Elevator repair for the Music Building (1/13); fuel tank replacement (1/14); ATM installations (1/30); and RFP for a sound wall and landscaping for Fire Academy area. VP Lopez advised that Administrative Services duties will be shared between L. Audusseau and J. Hinshaw. User groups established and ready for rescoping the Music Building, and softball, sand volleyball, and tennis court projects.

- D. PBC Report: (K. Martinez)
PBC has not met since the last meeting. Next PBC meeting is on 2/20.
- E. ASO Report: (M. Garcia)
ASO and ICC have been working on some tasks over break and planning for their winter retreat in February and Welcome Week. Student Service programs will be invited to attend the Advocacy Carnival on February 26, which will serve as a "mini" expo where the academic senators will table alongside student service support programs. Club Rush will be from March 3-5.
- F. Academic Senate Report: (C. Brewer-Smith)
No report.
- G. ECC Evolve Update: No update.
- H. Budget Strategies Leadership Update: (C. Lopez/J. Stephenson)
Team will meet later in January and again in February to continue work on the budget shortfall for next year and discuss other areas for saving money. For the next month, consultant Dr. Bob Miller will serve in the position of Special Assistant to the Superintendent/President and Professional Expert on Administrative Services and will offer expertise and guidance on the college's financial situation.
- I. Strategic Enrollment Management (SEM) Reports:
(A complete SEM monthly Board of Trustees Report is available for viewing on BoardDocs)
 - 1. Academic Affairs: (C. Lopez)
Winter enrollment is projecting 1,278 FTES, up 14% from last winter and 9.7% over our goal. Currently, spring enrollment is at 5,855 FTES, up 40% in date-to-date comparison. There are concerns that this increase in enrollment is due to a large number of fraudulent students. Student Services and IT are working together in order to identify any fraudulent enrollment for spring.
 - 2. Student Services:
K. Martinez reported that 4,168 students were dropped as of 1/8 due to suspected fraudulent enrollment. A significant increase in applications has resulted in verification holds on suspected applicants until they can prove their identity. Waitlists are also being monitored for fraudulent students. Drop for nonpayment will occur on 1/21. C. Dao advised that identity theft is also playing a part in regards to the FAFSA and student financial aid fraud.
 - 3. Marketing/Communications: (A. O'Brien)
Digital advertising continues for spring; December email campaign was sent out to 5,171 Stop-Out and Applied Not Registered recipients; and the Bilingual Media Habits Survey concluded.

IV. OTHER – Announcements

- A. J. Stephenson: Immigration flyer to be sent out with a reminder not to release student information to anyone.
- B. K. Martinez: Working on streamlining the process to apply for South Bay Promise for fall 2025.
- C. L. Justice: Not all faculty have submitted grades; L. Justice will send list of names to deans.

V. NEXT MEETING - Council of Deans – February 6, 2025; 9:15-10:30 a.m.; DE 166/Zoom