



EL CAMINO COLLEGE

Office of the Vice President – Academic Affairs

NOTES – Council of Deans

March 7, 2024

Present: J. Anaya, J. Aramburo, J. Baumunk, C. Brewer-Smith, R. Brobst, L. Canales, A. Carr, R. Christophersen, W. Cox, C. Dao, R. Dietz, R. Dreizler, C. Gold, D. Gonzales, R. Gonzalez, A. Grant, G. Greco, E. Gutierrez, A. Hernandez, K. Iino, J. Irie, L. Justice, S. Kunisaki, S. Kushigemachi, M. Lemons, C. Lopez, C. Martin, K. Martinez, B. Mercado, M. Miller, S. Nilles, D. Patel, V. Rapp, M. Sandoval, B. Sedor, R. Serr, J. Stephenson, K. Sundara, V. Unda, G. Valle, I. Zugic

Guests: A. Sala

I. INFORMATION

Notes of February 1, 2024 - Approved as written.

II. DISCUSSION/ACTION

A. SB 85 & AB 19 Update: (J. Stephenson)

SB 85 overall funding was reduced in January by \$55 million, a reduction to ECC of approx. \$1.1 million. Allocation is now \$980k. Looking at budget needs and categorical areas.

B. AFT Update: (K. Iino)

Back at the table for reopener negotiations on 3rd year salary and part-time faculty health benefits. K. Iino inquired about training for managers/staff on the recent contract changes. A. Carr responded that specific trainings are taking place at the AA Deans meetings. K. Martinez responded that a meeting was held for all leads in counseling that oversee faculty. J. Stephenson will verify with Student Services that all deans are updated.

C. ECCE Update: (R. Dietz)

ECCE continues to address employee concerns with budget reduction and fears of job loss on campus. R. Dietz reminded everyone to have patience and compassion with one another as we work through the process.

D. Facilities Update:

C. Lopez reported that issues due to the recent rain have impacted various locations across campus. The Facilities team is addressing the issues and working to resolve them as quickly as possible.

E. PBC Report: (K. Martinez)

2/15/24 meeting: Discussion on budget and reducing expenditures by \$20M by June 2025; Email sent out for recommendations and/or suggestions to send to PBC; and discussion on the role of the PBC Leadership committee. Next PBC meeting is on 3/14.

F. ASO Report: (J. Irie)

3/7- Election Information Session and Candidate Mixer, 2-3p in COMM 109; candidate petitions due by 3/22. ICC Club Rush and Student Support Expo were held.

- G. Academic Senate Report: (C. Brewer-Smith)
3/5/24 meeting: AP 2510 was approved to move on to College Council, and V. Unda gave a presentation on CIP (Comprehensive Integrated Plan).
- H. Guided Pathways Report: (C. Martin)
The *Let's Conquer It* series for English will take place in the Writing Center starting Week 9, and may include Math as well. Two of three Evolve Summits have taken place, where campus committee leadership and staff meet to collaborate on how to improve processes at ECC.
- I. Budget Strategies Leadership Update: (C. Lopez/J. Stephenson)
C. Lopez reported that Budget Strategies Leadership update will be a standing agenda item. He stated that the group was formed at the request of President Thames and includes leaders from all of the major constituent groups on campus. C. Lopez reviewed the main principles of budget reduction under the Leadership group. A webpage was created under the Administrative Services site where agendas and notes will be posted. Membership will expand to include two members from each group.
- J. Strategic Enrollment Management Reports:
 - 1. Academic Affairs: (C. Lopez)
FTES for spring '24 is tracking 3.2% higher than last spring, but 3.5% below target. YTD is projected to be up 6% from last year, 1.6% below target overall. Looking to offer more second 8-week courses to serve students and generate additional enrollment. The State will set the new District baseline budget based on the Student-Centered Funding Formula results from 2024-2025. Exploring credit pathways for night college at local high schools, targeting working adults in their communities.
 - 2. Student Services: (J. Stephenson)
Outreach efforts continue within the community and local high schools and working on retention advisors to help support students.
 - 3. Marketing/Communications: No report.

III. OTHER – Announcements

- A. C. Gold: Former Dean of BSSC Dr. Gloria Miranda passed away on 3/3. Services TBA.
- B. L. Canales: 3/8 – Career Pathways luncheon at the South Bay Adult School.
- C. B. Sedor: Theatre department's *Merrily We Roll Along* production opens 3/8.
- D. K. Martinez: 4/25 – ECC Job Fair for students. ECC working with SBWIB.
- E. M. Miller: New Art Gallery Exhibit *Getting to ZERO*, runs Feb. 29-April 25.
- F. D. Patel: 4th Week Progress Survey: 3/4-3/17; Meta Major drop-ins; 3/12 - Social Work Panel; various March STEM Workshops.
- G. D. Gonzales: 4/26 - CTE Advisory Breakfast at 8:30a, East Dining Room.
- H. K. Iino: 3/16 - Onizuka Space Science Day, 8a-2p. Link: <https://onizukamemorial.org>
- I. M. Lemons: 3/14 - Pi Day with free pizza, 12-1pm, MBA building. Annual Pie-a-Dean event.

IV. NEXT MEETING

Council of Deans – April 4, 2024; 9:15-10:30 a.m.; LIB 202/Zoom