



EL CAMINO COLLEGE

Office of the Vice President – Academic Affairs

NOTES – Council of Deans

February 1, 2024

Present: J. Anaya, J. Aramburo, J. Baumunk, C. Brewer-Smith, L. Canales, A. Carr, R. Christophersen, C. Dao, R. Dietz, R. Dreizler, C. Gold, D. Gonzales, R. Gonzalez, A. Grant, G. Greco, A. Hernandez, K. Iino, J. Irie, L. Justice, S. Kunisaki, S. Kushigemachi, M. Lemons, C. Martin, J. Miera, M. Miller, S. Nilles, A. O'Brien, V. Rapp, B. Sedor, R. Serr, K. Sundara, V. Unda, G. Valle, I. Zugic

Guests: A. Sala, M. Trevis

I. INFORMATION

Notes of January 4, 2024 - Approved as written.

II. CHAIR'S REPORT – No report

III. DISCUSSION/ACTION

A. Active Shooter Drill: (M. Trevis)

Campus Police will conduct an active shooter drill over Spring Break on 4/12 at approx. 9:00 a.m. in the ECC Bookstore. Staff and students are invited to participate as actors (customers) or observers. Chief Trevis explained how the drill will work and advised that additional information will be sent out closer to the date via email and social media. J. Aramburo advised that a large number of high school students and 8th graders will be visiting that morning for campus tours and workshops.

B. ID.me Process: (L. Justice)

In order to combat fraudulent student applications, CCCApply will launch ID.me, an identity verification service. The pilot program will go live on February 2 and is optional; it will not prevent a student from submitting an application for admission if they decline to verify their identity via ID.me. It is known that certain populations of students will not be able to use ID.me, such as those with no valid identity documentation from their country of origin, no permanent address, no internet access or smartphone, and minors under the age of 18. Additional information for students will be forthcoming.

C. AFT Update: (K. Iino)

K. Iino inquired if any trainings/meetings have occurred to educate managers on the new contract changes made in November/December. A. Grant stated that trainings are in the process of being coordinated. Harassment and postering, directed at the Federation, continues to occur. Please alert Campus Police and the Federation if any incidents occur.

- D. ECCE Update: (R. Dietz)
Rumors circulating in regards to negotiations taking place to decrease salaries and employee benefits are false. An email to address the rumors was sent out to staff. R. Dietz stated that meetings are taking place with Cabinet to discuss financial issues the District is anticipating and proposed cost saving measures. The interest-based bargaining (IBB) approach is being used as a test run on the policy for remote work, and in preparation for future contract negotiations.
- E. Facilities Update: No report.
- F. PBC Report: No report.
- G. ASO Report: (J. Irie)
Upcoming events: 2/27 - Student Support Expo, 10a-2p, Student Services Plaza;
2/26-2/28 - Club Rush, Library Lawn (Mon. & Wed.)/Student Services Plaza (Tues.).
ASO is again partnering with the California Students Vote Project and participating in the Ballot Bowl competition. Preparations are underway for the Taste of Soul event in honor of Black History Month.
- H. Academic Senate Report: (C. Brewer-Smith)
Next Senate meeting is 2/20. Future agenda items for discussion include AP 2510, Comprehensive Integrated Plan (CIP), and the curriculum process.
- I. Guided Pathways Report: (C. Martin)
2/6 - Winter Summit, 10-11:30a via Zoom. Summit will discuss using pillars as ILOs.
- J. Strategic Enrollment Management (SEM) Reports:
 1. Academic Affairs: No report.
 2. Student Services: No report.
 3. Marketing/Communications: (A. O'Brien)
A. O'Brien shared onscreen and reviewed the January SEM update. The monthly SEM report is also posted in Board Docs.

IV. OTHER – Announcements

- A. C. Martin: 2/8 – PD Day. Prepare for possible rain.
- B. C. Dao: 2024-25 FAFSA results delayed until March due to updates to the form. New and transfer students will be impacted, along with CA Dream Act students. Cash for College events link: <https://www.elcamino.edu/events/cash-for-college/>
- C. R. Dreizler: 2/12 – Celebration of Life for Parrish Geary at 1pm, East Dining.
- D. A. O'Brien: 2/6 – Vice Presidents' Welcome Back Town Hall for Spring at 1p, via Zoom.
- E. J. Aramburo: 2/12 – Spring Welcome Week. Graduation application workshops taking place, see <https://www.elcamino.edu/support/counseling/graduation.aspx>. The deadline to file an Intent to Graduate for Spring 2024 is Friday, 2/23.

V. NEXT MEETING

Council of Deans – March 7, 2024; 9:15-10:30 a.m.; LIB 202/Zoom