



**NOTES – Council of Deans
December 1, 2022**

Present: J. Anaya, T. Bailey, D. Breckheimer, W. Cox, C. Dao, R. Dietz, R. Dreizler, C. Gold, D. Gonzales, A. Grant, G. Greco, K. Iino, J. Joy, L. Justice, S. Kushigemachi, M. Lemons, C. Lopez, C. Martin, K. Martinez, D. McClelland, R. McCullum, J. Miera, M. Miller, R. Miyashiro, S. Nilles, N. Oliva, D. Patel, B. Price, V. Rapp, I. Reyes, R. Serr, K. Sundara, G. Toya, H. Uloomi, V. Unda, G. Valle

Guests: A. Sala, B. Thames

I. INFORMATION

Notes of November 3, 2022 - Approved as written.

II. DISCUSSION/ACTION

A. Student Wages – New Guidelines: (R. Miyashiro)

Documents regarding implementation of the new student wages proposal were shared that included a breakdown of the five-tier system, Student Employment Restrictions Summary Grid, Administrative Procedure 7270 – Student Workers, and the Student Workers Business Process. January 2, 2023 was proposed as an effective date for implementation of the new student wages. A discussion ensued concerning the proposed timeline. R. Miyashiro made a motion to allow implementation of the new student wage guidelines beginning in January, for those position descriptions approved, with full implementation by early spring. A vote was taken: Yes – 19; No – 1; Abstentions: 2. Documents shared can be viewed by members on the newly created Student Wages Teams site.

B. AFT Update: (K. Iino)

Contract negotiations continue; current contract ends in December. Negotiations are also taking place for an MOU for class caps.

C. ECCE Update: (R. Dietz)

ECCE is in the process of contract negotiations. A discussion ensued concerning assistance for ECC employees with housing insecurities. Suggestions included contacting Brenda Threat and C. Dao for additional information and support/referrals, creating a specific resource guide for employees, and making staff aware of these resources. S. Nilles shared that TimelyCare, a program offering 24/7 mental virtual health care, will soon be available to faculty and staff. President Thames announced that the housing grant is moving forward and committee meetings are taking place.

D. Facilities Update:

No report. C. Lopez will reach out to R. Suppelsa to get a facilities representative for future updates.

E. PBC Report: (A. Grant)

11/17/22 meeting: V. Unda reviewed the goals report and the risk rubric to analyze health, safety, and operational items for planning; Julie Bourlier was selected as the

PBC representative for College Council; and PBC discussed the current capital projects and when they are predicted to be completed.

F. ASO Report: (H. Uloomi)

The new ASO office is now open. Senators are attending division council meetings and reaching out to the deans. Please respond if you receive an email from your senator. Interviews were conducted for the ASSAC Conference in Washington. Finals Madness is December 12-14 from 7-11p in the Library.

G. Academic Senate Report: (D. McClelland)

12/6/22 meeting: Second reading/vote on the 2024-25 Academic Calendar; Resolution on Recognizing Advanced Faculty Training in Online Course Assignment; and the Academic Integrity Syllabus Statement. R. Suppelsa will provide an update on the construction projects and bond initiatives. Senate is currently recruiting for the Equity Minded Teaching Institute. The memo regarding faculty prioritization was submitted to President Thames.

H. Guided Pathways Report: (T. Bailey)

Major's Week will take place the second week of spring and fall semester and will focus on meta-major identification for students, facilitate community building within each meta-major, and highlight services offered to students. Guided Pathways will reach out to the divisions during winter to coordinate the details.

I. Strategic Enrollment Management Reports:

1. Academic Affairs: (C. Lopez): The recalculation report was filed with the state in October. Due to an error in the data system in regards to online classes, a significant increase in FTES was reported for last year.

2. Student Services: (R. Miyashiro): New software system add-on to GECKO will help manage student leads for inviting students to campus and communicating with prospective students. The software will include tools for creating forms, event management, and text and email campaigns. A direct mail campaign is also in the works.

III. OTHER – Announcements

- A. C. Dao: Warrior Pantry and Warrior Closet are moving to the Stadium and Decathlon rooms beginning 12/6. The Pantry will offer store front, and drive-thru service will be provided in Parking Lot C West. Alondra/Decathlon/Stadium not available for reservations for approximately one year.
- B. C. Martin: 12/1: deadline for part-time faculty to submit professional development for the semester.
- C. D. Gonzales: 12/7: Robotics Exhibition 12-2pm, ITEC bldg.; Hair Show, Campus Theater
- D. B. Price: Many Center for the Arts events taking place. 12/3: Artist Edith Abeyta: "Below our Feet and Above Our Heads: Fenceline Resistance from Pennsylvania to California," exhibition; 2-5pm, Art Gallery.

IV. NEXT MEETING - Council of Deans – January 5, 2023; 9:15-10:30 a.m.; LIB 202/Zoom