



EL CAMINO COLLEGE

Office of the Vice President – Academic Affairs

NOTES – Council of Deans July 7, 2022

Present: M. Arthur, J. Baumunk, W. Cox, C. Gold, D. Gonzales, A. Grant, G. Greco, E. Gutierrez, A. Hernandez, K. Iino, S. Kushigemachi, M. Lemons, K. Martinez, D. McClelland, J. Miera, R. Miyashiro, A. O'Brien, N. Oliva, L. Paredes, B. Price, V. Rapp, I. Reyes, R. Serr, V. Unda, G. Valle

Guest: A. Sala

1. INFORMATION

Notes of June 16, 2022 - Approved as written.

2. DISCUSSION/ACTION

A. AFT Update: (K. Iino)

AFT has started negotiations and hopes to finalize negotiations before the contract expires on December 30. K. Iino posted links in the chat to the memo the Federation submitted to open bargaining and to the list of proposed Articles to be negotiated:
<https://go.boarddocs.com/ca/ecccd/Board.nsf/goto?open&id=CDEKKV510423> (memo)
<https://go.boarddocs.com/ca/ecccd/Board.nsf/goto?open&id=CE2KLR524F5F> (Articles)
<https://go.boarddocs.com/ca/ecccd/Board.nsf/goto?open&id=CF6RBF6CBBEF> (Articles)

B. ECCE Update: No report.

C. Facilities Update: No report.

D. PBC Report: (A. Grant)

No PBC report, as PBC has not met since the last report.

E. ASO Report: (L. Paredes)

ASO applications are open and filling up fast. If there are any student recommendations, please forward to L. Paredes at luisa_paredes6003@elcamino.edu. Inter-Club Council (ICC) is also accepting applications for any students who wish to apply.

F. Academic Senate Report: (D. McClelland)

Janet Young retired and Edwin Ambrosio will be the new CCC Chair. Anna Brochet will replace Stacy Allen as the VP of Faculty Development. Senate is working on filling the vacant senate positions for next year and part-time elections will take place in fall. D. McClelland will be meeting with President Thames and C. Martin next week to discuss the roll out of the IMPACT equity framework. The proposal, approved at the June Board Meeting, is a new contract with Jeremiah and Rachel Sims to institutionalize IMPACT equity across campus. D. McClelland is looking to form a small work group to

review the faculty prioritization process over the summer to look at ways of improving the process. If interested, please contact D. McClelland.

G. Guided Pathways Report: No report.

H. CalPERS 2022-23 Employee Contribution Rate Change:

R. Miyashiro shared onscreen an email, sent on behalf of M. Guess, regarding the CalPERS employee contribution rate increase from 7% to 8% for PEPRA members. This new rate, effective 7/1/22, will affect CalPERS members hired on or after January 1, 2013. A copy of the email was included in the agenda packet.

I. Enrollment Report:

M. Lemons shared onscreen the Fall 2022 Enrollment Report. Currently, enrollment is 47% from the goal; however, numbers should rise as we near the end of summer. He reviewed the enrollment trends and noted that most sections are face to face. For face-to-face sections in double digits, where it's the only section for that course, he proposed to keep the sections running (including dual enrollment sections). For multiple sections with double digit enrollment try to combine sections. D. Mussaw will be sending out an updated enrollment report shortly.

J. Select College Council Representatives: E. Gutierrez

College Council is reorganizing and changing the voting membership. E. Gutierrez shared onscreen a diagram of the membership restructuring. Council of Deans needs to determine how to nominate and select two members (one each) to represent Student Services and Academic Affairs on College Council. A discussion ensued concerning the voting and nominating process. A majority of members agreed that voting should take place within their respective area, Student Services or Academic Affairs. In order to vote, one must be a member of Council of Deans and represent either Student Services or Academic Affairs. Managers from Academic Affairs and Student Services are eligible for nomination, VPs are not eligible. A request for nominations will be sent out to members via email. Please forward your nominations to both M. Lemons and R. Miyashiro, no later than Monday, July 11 at 4:30p.

M. Lemons agreed to create a ballot using Qualtrics. Ballots will be sent out on Wednesday, July 13, and are due by Thursday, July 14 at 4:30p.

K. Academic Division Student Recruitment:

R. Miyashiro shared onscreen an algorithm for forecasting fall 2022 applications. As part of the Strategic Management Plan and Guided Pathways, ECC is implementing a student recruitment plan to assist in converting applications to actual enrollments. He made a request for an academic division to volunteer to partner with a success team in a Guided Pathways meta-major to embark on a student recruitment onboarding program as the pilot for all 7 meta majors. The pilot would begin in the fall and require attendance at meetings and division faculty involvement. D. Gonzales, Dean of Industry & Technology, expressed interest but needs to get more information and faculty approval. D. McClelland requested that R. Miyashiro give a presentation at a future Academic Senate meeting on the proposal.

L. Summer 2022 Math Academy:

M. Lemons announced that the Summer Math Academy will run July 18 – August 11. Three sections will be offered, which will help prepare students for STEM, statistics, and math education courses. Students who complete the Math Academy will receive a free calculator. A text will be sent out notifying students of the Summer Math Academy. Interested students can be directed to the Math Academy webpage at:
<https://www.elcamino.edu/support/resources/math-academy/index.aspx>.

3. OTHER – Announcements

A. A. O'Brien: 7/9 - City of Hawthorne Centennial Celebration Parade/Block Party. The free event is from 10a-4p at the Hawthorne City Hall. ECC students, faculty & staff are invited to participate and walk in the parade. It is recommended to arrive by 9a.

4. NEXT MEETING

Council of Deans – July 21, 2022; 8:30-10:00 a.m.