



EL CAMINO COLLEGE

Office of the Vice President – Academic Affairs

NOTES – Council of Deans

June 1, 2023

Present: J. Aramburo, J. Baumunk, D. Breckheimer, C. Brewer-Smith, R. Christophersen, W. Cox, C. Dao, R. Dietz, R. Dreizler, A. Estrada, C. Gold, A. Grant, G. Greco, E. Gutierrez, A. Hernandez, K. Iino, J. Joy, L. Justice, S. Kunisaki, C. Lopez, C. Martin, K. Martinez, D. McClelland, R. McCullum, M. Miller, S. Nilles, N. Oliva, V. Rapp, K. Sundara, R. Suppelsa, V. Unda, G. Valle, I. Zugic

Guests: A. Sala

I. INFORMATION

Notes of May 4, 2023 - Approved as written.

II. DISCUSSION/ACTION

A. Guided Pathways Work Plan: (C. Martin)

A copy of the work plan was sent to members via email. C. Martin reviewed the work plan and noted changes from the previous plan now include integrating Guided Pathways with other initiatives on campus: Student Equity and Achievement (SEA) Program, Associate Degree for Transfer (ADT), Zero Textbook Cost to Degree (ZTC) Program, California Adult Education Program (CAEP), and Strong Workforce Program (SWP). Send any suggestions or changes regarding the work plan to C. Martin by June 16.

B. Fall 2023 PD Day: (D. McClelland/C. Martin)

D. McClelland announced changes to Fall 2023 PD Day which will focus on fostering collegiality, well-being and mixing between departments. No division/department meetings will take place that day. Please forward any comments or concerns regarding PD Day to D. McClelland or C. Martin.

C. AFT Update: (K. Iino)

Reminder to members to be mindful of faculty evaluations and timelines. AFT negotiations are proceeding to mediation on June 13. Payroll workshop for faculty to be considered for PD day. Send any faculty experiencing payroll issues to AFT.

D. ECCE Update: (R. Dietz)

ECCE contract was settled.

- E. Facilities Update: (R. Suppelsa)
Purchasing for fiscal year 2022-23 is nearly complete. Only highly critical items will be approved. The Student Health Services building project is moving along after a delay with clearing the site. Move-in for the Arts Complex is scheduled for June; Behavioral & Social Science Building is tentatively scheduled for mid-to-late July. Funds have been set aside to fix any issues in the new buildings. A question was asked regarding adding additional electric vehicle charging stations on campus. B. Suppelsa will look into the possibility.
- F. PBC Report: (A. Grant)
5/18/23 meeting: June and August PBC meeting dates were decided; PBC Charter was approved; R. Suppelsa presented a budget overview training; 2023-24 COLA estimate is 8.22%; and V. Unda presented on PBC goals and the Self-Evaluation Survey.
- G. ASO Report:
No report.
- H. Academic Senate Report: (D. McClelland)
Upcoming Senate meeting on 6/6/23 will include a presentation by C. Martin on a new student engagement platform; Annual reports from each Academic Senate Committee; Second reading on proposed changes to the Senate Constitution; and a special recognition for outgoing Senate leaders at 1:30p in DE 166. D. McClelland highlighted the Senate's accomplishments over the past four years and introduced Charlene Brewer-Smith as the next senate president.
- I. Guided Pathways Report: (T. Bailey)
No report.
- J. Strategic Enrollment Management Reports:
1. Academic Affairs: (C. Lopez)
Enrollment for the 2022-23 academic year is still on track to exceed our target by 6.5%, with approximately 15,748 FTES. Enrollment for summer 2023 is significantly up compared to last year, with 1,654 FTES and a 62% fill rate. A discussion ensued concerning waitlists and opening new classes as needed.
 2. Student Services: (R. Dreizler)
Update given on registration and outreach efforts using target marketing. Dr. Jeff Stephenson will be starting as VP of Student Services in July.

III. OTHER – Announcements

- A. 6/9 – Commencement Ceremony at 4:00p in Murdock Stadium.

IV. NEXT MEETING

Council of Deans – July 6, 2023; 9:15-10:30 a.m.; LIB 202/Zoom