



EL CAMINO COLLEGE

Office of the Vice President – Academic Affairs

NOTES – Council of Deans

March 2, 2023

Present: J. Anaya, J. Aramburo, M. Arthur, L. Audusseau, T. Bailey, J. Baumunk, D. Breckheimer, W. Cox, C. Dao, R. Dietz, R. Dreizler, A. Estrada, C. Gold, D. Gonzales, R. Gonzalez, A. Grant, G. Greco, M. Guess, E. Gutierrez, J. Hu, K. Iino, J. Joy, L. Justice, S. Kunisaki, S. Kushigemachi, M. Lemons, C. Lopez, C. Martin, K. Martinez, D. McClelland, R. McCullum, J. Miera, M. Miller, S. Nilles, A. O'Brien, N. Oliva, L. Paredes, D. Patel, B. Price, V. Rapp, I. Reyes, R. Serr, K. Sundara, V. Unda, G. Valle, C. Velasquez-Lopez

Guests: L. Barrera, M. Trevis, N. Wong

I. INFORMATION

Notes of February 2, 2023 - Approved as written

II. DISCUSSION/ACTION

- A. ECC Vehicle Safety Guidelines: (L. Barrera)
Reviewed formalized documentation to be used moving forward. It was clarified that TNC's, students, and part-timers should not be using District vehicles but specific situations can be discussed. Students driving as part of the curriculum is acceptable. The form would be placed on the faculty resource page.
- B. Clery Act Presentation: (M. Trevis/N. Wong)
Handout was reviewed. N. Wong explained accurate reporting is necessary to avoid financial sanctions. Reporting needs to take place in October for letters to be sent to proper jurisdictions.
- C. Emergency Conditions Recovery Plan Update: (C. Lopez)
The presentation prepared for the Board of Trustees was reviewed. J. Aramburo and her area were acknowledged for their work converting applications to enrollment. ECC plans to be an CVC OEI teaching college by 2024.
- D. AFT Update: (K. Iino)
Negotiations are on-going. There will be training on faculty evaluations for evaluators and evaluatees; all are welcome to learn and contribute.
- E. ECCE Update: (R. Dietz)
Negotiations are on-going with one article tentatively agreed upon.
- F. Facilities Update: (J. Gutierrez)
Dwight Bradley, the new assistant director in facilities, was introduced.

G. PBC Report: (A. Grant)

A written update will be sent to the group.

H. ASO Report: (L. Paredes)

Club Rush and Meta Majors next week. 2024 elections will begin soon.

I. Academic Senate Report: (D. McClelland)

Academic Senate had its first meeting discussing changes to the Distinguished Faculty Award process for parity with full- and part-time faculty. There was also a reading of ECC's equity statement. A Formstack has been created for equivalency, emails will no longer need to be sent.

J. Guided Pathways Report: (T. Bailey)

Appreciation was expressed for ASO major's week and engagement. Throughout the semester efforts will be expanded. There will be videos each Monday to encourage meta major engagement. There will be a support expo next week where faculty can stop by and promote their major. Transitioning from meta major pages to more prominent front facing pages to reduce redundance.

K. Strategic Enrollment Management Reports:

1. Academic Affairs: (C. Lopez)

Spring enrollment strong, up from last spring. Looking to keep the good momentum going into next year.

2. Student Services: (R. Dreizler)

There are vacancies in Student Services as a result of I. Reyes going to Antelope Valley. G. Toya has gone to Santa Ana. R. Gonzalez was introduced as the Acting Director of ASO/SDO. C. Velasquez was introduced as the Interim Director of Outreach. Hours for the Student Services building have changed and will be open until 6:00 p.m. on Wednesdays. It was asked that staff be reminded to be vigilant of surroundings as a result of yesterday's incident. Onizuka day is back and there are approximately 1900 RSVPs.

III. OTHER – Announcements

- A. D. Patel – Next week is week four and progress surveys are due. Ask faculty to review sections and encourage them to give kudos.
- B. C. Velasquez – 4/5; 5:30-8:00p - Black Expo happening for the first time. PD credit available.
- C. R. Gonzalez – 3/8; 10:00a-2p - Student Support Expo with employment partners. Faculty and staff encouraged to send students.
- D. K. Martinez – 4/19; Job Fair with South Bay Workforce Investment Board.

IV. NEXT MEETING

Council of Deans – April 6, 2023; 9:15-10:30 a.m.; LIB 202/Zoom