



## EL CAMINO COLLEGE

Office of the Vice President – Academic Affairs

### NOTES – Council of Deans February 2, 2023

Present: J. Anaya, J. Aramburo, T. Bailey, R. Christophersen, C. Dao, R. Dietz, R. Dreizler, A. Estrada, C. Gold, D. Gonzales, A. Grant, G. Greco, E. Gutierrez, J. Gutierrez, A. Hernandez, K. Iino, J. Joy, L. Justice, S. Kunisaki, M. Lemons, C. Martin, D. McClelland, R. McCullum, J. Miera, M. Miller, A. O'Brien, L. Paredes, D. Patel, B. Price, V. Rapp, R. Serr, K. Sundara, V. Unda, G. Valle

#### I. INFORMATION

Notes of January 5, 2023 - Approved as written.

#### II. DISCUSSION/ACTION

A. Council of Deans In-Person or Continue Hybrid for Spring '23:

An open discussion ensued concerning the meeting modality for Council of Deans for spring. It was noted that DE 166 and the Alondra Room are not currently available. A majority of members expressed a preference for keeping the meetings hybrid.

B. AFT Update: (K. Iino)

AFT is still negotiating the contract that expired in December; contact K. Iino with any questions or concerns. In addition, contact K. Iino or D. McClelland for help with finding Federation faculty to serve on hiring panels.

C. ECCE Update: (R. Dietz)

ECCE negotiations continue. Many employees dealing with housing and food inequities.

D. Facilities Update: (J. Gutierrez)

J. Gutierrez provided an update on the current projects. The Student Health Center and Modular Village projects are expected to be completed by July. The Behavioral & Social Science Building and Arts Complex are near completion. Information concerning demolition of the old BSSC and Arts buildings will be forthcoming. New projects include fuel tank replacement (Lot E), Library patio remodel, ventilation upgrades and reroofing in several buildings, stadium lighting, and new generators for the Library and Campus Police.

E. PBC Report: (A. Grant)

On 1/10/23, a special PBC meeting was held to discuss PBC recommendations to the Executive Cabinet for the 2023-24 budget prioritization.

F. ASO Report: (L. Paredes)

ASO will meet next week for Winter Retreat. Senators will soon be reaching out to the deans to reintroduce themselves and schedule meetings. One senator is still needed for ITEC; interview for the position is pending.

G. Academic Senate Report: (D. McClelland)

The policy for student adds has changed. For classes under cap, a student who attends the first class must be added to the class if there is room, even if not on the waitlist. For online classes, the instructor must add if the student contacts them by the first Tuesday of the semester. Beginning in spring, masks are no longer required on campus and faculty may not require that students wear masks in class. D. McClelland is working on the list to place senate reps on hiring committees; however, faculty must be back on campus and under contract before doing so. The next Senate meeting is on 2/21. Professional Development Day is on 2/9.

H. Guided Pathways Report: (T. Bailey)

The “Good News Series” started, which provides information on different areas and services on campus. Videos of the series are also available in Cornerstone. Meta-major videos are on schedule to be recorded in March and will be available in summer and fall. Requests for meta-major materials can be sent to T. Bailey. A new Meta-major Center will open in spring and will be located in the West Library Basement.

I. Strategic Enrollment Management Reports: R. Dreizler

1. Academic Affairs: The most recent Enrollment Report (2.2.23) for spring 2023 was shared onscreen.
2. Student Services: The drop for non-payment messaging was sent out to students multiple times, via phone and email, and included information on the Tuition Relief Program. As a result of these efforts, there was a significant decrease in the number of dropped students from previous years. Applications have increased significantly for spring, summer and fall 2023, along with applications for South Bay Promise and tuition assistance.

### III. OTHER – Announcements

- A. R. McCullum: 3/31 is the last day for requisitions to be approved for all supplies and equipment.
- B. E. Gutierrez: Posters available with information on programs that serve low income, educationally disadvantaged, parenting, and foster youth; contact E. Gutierrez.
- C. J. Aramburo: 2/4 - Student Services Building open 9a-1p, for counseling, financial aid, Admissions & Records. 2/11 – Virtual hours 9a-1p.
- D. C. Dao: Stressed the importance of the Student-Centered Funding formula and its direct impact on financial aid funding.

### IV. NEXT MEETING

Council of Deans – March 2, 2023; 9:15-10:30 a.m.; LIB 202/Zoom